



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 2/5/2019

** = Mandatory, information must be provided*

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Helm, Livesay & Worthington Ltd

***Project Title/Description:**

Legal Advice and Representation in property tax appeal cases where the Assessor is the plaintiff

***Purpose:**

Legal advice and representation. Need to extend termination date of contract to February 16, 2020.

***Procurement Method:**

Selection of Contractor was pursuant to Pima County Procurement Code 11-04-020 (C) exemption

***Program Goals/Predicted Outcomes:**

Provide consistent legal services

***Public Benefit:**

Integrity of the assessment role

***Metrics Available to Measure Performance:**

Judges ruling in property tax appeal cases

***Retroactive:**

No

*10: COB - 1-18-19
pgs - 2
(1)*

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: AS Contract Number (i.e., 15-123): 15-356

Amendment No.: 3 AMS Version No.: 18

Effective Date: 2/16/2019 New Termination Date: 2/16/2020

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ n/a

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** General Fund

Funding from General Fund? Yes No If Yes \$ _____ % 100

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Susan Shettleroe

Department: Assessor Telephone: 724-2730

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: C. Deubrey 1/17/19
(Required for Board Agenda/Addendum Items)

<p>Pima County Department of Assessor</p> <p>Project: Legal Advice and Representation</p> <p>Contractor: Helm, Livesay & Worthington Ltd</p> <p>Contract No.: CT-AS-15-356</p> <p>Contract Amendment No.: 3</p>	<table border="1" style="width: 100%;"> <tr> <th colspan="2" style="text-align: center;">CONTRACT</th> </tr> <tr> <td style="width: 50%;">NO. <u>CT-AS-15-356</u></td> <td style="width: 50%;"></td> </tr> <tr> <td>AMENDMENT NO. <u>03</u></td> <td></td> </tr> <tr> <td colspan="2" style="font-size: small;">This number must appear on all invoices, correspondence and documents pertaining to this contract.</td> </tr> <tr> <td colspan="2" style="text-align: center;">(STAMP HERE)</td> </tr> </table>	CONTRACT		NO. <u>CT-AS-15-356</u>		AMENDMENT NO. <u>03</u>		This number must appear on all invoices, correspondence and documents pertaining to this contract.		(STAMP HERE)	
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(STAMP HERE)											

Orig. Contract Term: 2/17/2015 – 2/17/2016	Orig. Amount:	\$ 50,000.00
Termination Date Prior Amendment: 2/16/2019	Prior Amendments Amount:	\$100,000.00
Termination Date This Amendment: 2/16/2020	This Amendment Amount:	\$ 0.00
	Revised Total Amount:	\$150,000.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. **Background and Purpose.**
 - 1.1. Background. On February 17, 2015, County and Contractor entered into the above referenced agreement to provide legal advice and representation in property tax appeal cases where the Assessor is the plaintiff.
 - 1.2. Purpose. County requires one year extension of contract termination date.
2. **Term.** The Contract terminates on February 16, 2020.

The effective date of this Amendment is February 16, 2019.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chairman, Board of Supervisors

Date

CONTRACTOR: HELM, LIVESAY & WORTHINGTON, LTD


Authorized Officer Signature

ROBERTA S. LIVESAY, PRES.
Printed Name and Title

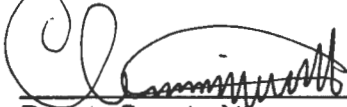
1-9-2019
Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

CHRISTOPHER STRAUB

Print DCA Name

1-16-2019
Date

APPROVED AS TO CONTENT



Bill Staples, Pima County Assessor

1/10/19.
Date