



BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

☉ Award ○ Contract ○ Grant

Requested Board Meeting Date: 1/22/19

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

See Purpose.

***Project Title/Description:**

Spay/Neuter Services

***Purpose:**

Amendment of Award: Master Agreements Nos. MA-PO-14-313 (AWASA), MA-PO-14-314 (Spay and Neuter Solutions), and MA-PO-14-315 (The Animal League of Green Valley). This revision extends the termination date to 3/11/20 and adds the shared annual award amount of \$665,000.00 for a cumulative not-to-exceed contract amount of \$2,930,000.00. Administering Department: Pima Animal Care Center (PACC)

***Procurement Method:**

Pursuant to Pima County Code 11.12.010 Competitive Sealed Bidding, on March 11, 2014, the Board of Supervisors approved an award of three (3) contracts for an initial term of one (1) year and a shared annual award amount of \$300,000.00 with four (4) one-year renewal options.

On September 2, 2014, the Board of Supervisors approved a revision to increase the shared annual award amount by \$100,000.00 to \$400,000.00.

On October 9, 2014, the Procurement Director approved a revision to extend the termination date to 3/11/2016 and to add a partial shared annual award amount of \$365,762.95 for a cumulative not-to-exceed contract amount of \$765,762.95.

On March 18, 2015, the Procurement Director approved a revision to correct the first renewal by adding an additional \$12,417.05 to MA 14-314 and \$21,820.00 to MA 14-315 for the full shared annual award amount of \$400,000.00 and a cumulative not-to-exceed contract amount of \$800,000.00.

On February 26, 2016, the Procurement Director approved a revision to extend the termination date to 3/11/2017 and to add the full shared annual award amount of \$400,000.00 for a cumulative not-to-exceed contract amount of \$1,200,000.00.

On March 12, 2017, the Procurement Director approved a revision to extend the termination date to 3/11/2018 and to add the full shared annual award amount of \$400,000.00 for a cumulative not-to-exceed contract amount of \$1,600,000.00.

On November 29, 2017, the Procurement Director approved a revision to extend the termination date to 3/11/2019 and to add the full shared annual award amount of \$400,000.00 for a cumulative not-to-exceed contract amount of \$2,000,000.00.

On October 2, 2018 the Board of Supervisors approved an increase to the shared annual award amount to \$665,000.00 for a cumulative not-to-exceed contract amount of \$2,665,000.00 and an increase to the Scope of Services to include pets living in foster care but in the legal custody of Pima County.

PRCUID: 125095

Attachments: Department Memo - Contracted Spay and Neuter Services - Request for Extension and Master Agreements.

***Program Goals/Predicted Outcomes:**

Provide low cost spay/neuter surgeries for dogs and cats to reduce the population of unwanted animals in Pima County.

***Public Benefit:**

Residents of Pima County and PACC animals will be able to utilize the low cost program for unaltered pets.

***Metrics Available to Measure Performance:**

Monthly statistics and invoicing provided by contracts for number of surgeries performed.

***Retroactive:**

No.

To: COB 1-8-2019(1)
Vers: 21,20,17
PGS: 7

Revised 5/2018

JAN09 09M019PCC CLK OF BD
Mh

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 14-313,314,315

Amendment No.: _____ AMS Version No.: 21,20,17

Effective Date: 3/12/19 New Termination Date: 3/11/20

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ \$665,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** Pima Animal Care Center Companion Animal Fund

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Jennifer Moore, Procurement Officer

Division Manager: [Signature]

Department: Procurement

Telephone: 520-724-8164

Department Director Signature/Date: [Signature] 1/3/19

Deputy County Administrator Signature/Date: [Signature] 1/7/2019

County Administrator Signature/Date: [Signature] 1/7/19

(Required for Board Agenda/Addendum Items)

MEMORANDUM

Date: December 10, 2018

To: Mary Jo Furphy
Director, Procurement Department

From: Kristen Auerbach
Director, Pima Animal Care Center

Via: Dr. Francisco García 
Assistant County Administrator

Re: Contracted Spay and Neuter Services – Request for Extension

Since 2014, PACC has provided support to several partners to provide spay and neuter services for cats and dogs owned by low-income residents who cannot afford sterilization services as well as for cats that live in the community. This funding, which comes partially from licensing fees and donations to the general fund, results in approximately 7,000 surgeries annually. Since beginning this program, intake at PACC has dropped from 22,000 to just 16,000 pets entering the shelter each year and has reduced shelter euthanasia from roughly 6,000 pets in 2013 to just 1,580 pet last year.

In March of 2019, the multiple master agreements with PACC's spay and neuter partners MA-PO-14-313 (AWASA), MA-PO-14-314 (Spay & Neuter Solutions), and MA-PO-14-315 (The Animal League of Green Valley) will expire. PACC is requesting a one-year extension to the existing agreements in order to have time to evaluate the success of the previous five years and to identify any potential program change that may have a positive impact on the program.

In September of 2018, the PACC Advisory Committee created a community initiatives sub-committee. This group, in partnership with PACC staff, volunteers and other key partners, will be evaluating program success, soliciting input from the community and making recommendations for changes to the program, including possibly requiring zip code verification or employing a targeted approach to ensure spay and neuter services are concentrated in the areas where shelter intake is the highest. This process will take six months to a year, and therefore we are requesting an extension to the existing master agreements to give us ample time to evaluate the program and make recommendations.

Thank you for considering this request to extend these master agreements for spay and neuter services for a period of one year.



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 14000000000000000313

MA Version: 21

Page: 1 of 2

Description: Spay/Neuter Services

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 03-12-2019
	130 W. Congress St. 3rd Fl		Expiration Date: 03-11-2020
	Tucson AZ 85701		
	Issued By: JENNIFER MOORE		
	Phone: 5207248164		
	Email: jennifer.moore@pima.gov		
			<div>NTE Amount: \$2,090,000.00</div> <div>Used Amount: \$1,460,502.57</div>

V E N D O R	AWASA	Contact: Customer Service
	5425 E Broadway No 227	Phone: 520-319-1169
	Tucson AZ 85711	Email: info@awasa.org
		Terms: 0.00 %
		Days: 30

Shipping Method:

Delivery Type:

FOB:

Modification Reason

This revision extends the termination date to 3/11/20 and increases the annual award amount by \$525,000.00 for cumulative not-to-exceed amount of \$2,090,000.00 and a shared cumulative amount of \$2,930,000.00.

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 14000000000000000313

MA Version: 21

Page: 2 of 2

Line	Description					
1	Discontinued Line Service Contract Amt (Not-To-Exceed) 0.00			Service From	Service To	
2	Spay/Neuter Services (no co-pay) Discount 0.0000 %	UOM EA	Unit Price \$70.00	Stock Code	VPN	MPN
3	Spay/Neuter Services (with co-pay provision) Discount 0.0000 %	UOM EA	Unit Price \$60.00	Stock Code	VPN	MPN
4	Discount Line- Admin Fee 2% and Other Discount 0.0000 %	UOM	Unit Price \$0.00	Stock Code	VPN	MPN
5	Feral Cat Neuter Discount 0.0000 %	UOM EA	Unit Price \$35.00	Stock Code	VPN	MPN
6	Feral Cat Spay Discount 0.0000 %	UOM EA	Unit Price \$55.00	Stock Code	VPN	MPN
7	PACC Owned Animal Spay/Neuter Services Discount 0.0000 %	UOM EA	Unit Price \$75.00	Stock Code	VPN	MPN



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 14000000000000000314

MA Version: 20

Page: 1 of 2

Description: Spay/Neuter Services

I S S U E R	Pima County Procurement Department 130 W. Congress St. 3rd Fl Tucson AZ 85701	T E R M S	Initiation Date: 03-12-2019 Expiration Date: 03-11-2020				
	Issued By: JENNIFER MOORE		<table border="1"><tr><td>NTE Amount:</td><td>\$420,000.00</td></tr><tr><td>Used Amount:</td><td>\$350,000.00</td></tr></table>	NTE Amount:	\$420,000.00	Used Amount:	\$350,000.00
	NTE Amount:			\$420,000.00			
	Used Amount:			\$350,000.00			
	Phone: 5207248164						
Email: jennifer.moore@pima.gov							

V E N D O R	SPAY AND NEUTER SOLUTIONS 8105 W.WANDERING SPRING WAY TUCSON AZ 85743	Contact: KATIE POWERS Phone: 520-579-2691 Email: HELP@SPAYANDNEUTERSOLUTIONS.ORG Terms: 0.00 % Days: 30
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Shipping Method:

Delivery Type:

FOB:

Modification Reason

This revision extends the termination date to 3/11/20 and increases the annual award amount by \$70,000.00 for a cumulative not-to-exceed amount of \$420,000.00 and a shared cumulative amount of \$2,930,000.00.

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 14000000000000000314

MA Version: 20

Page: 2 of 2

Line	Description					
1	Discontinued Line Service Contract Amt (Not-To-Exceed) 0.00			Service From	Service To	
2	Spay/Neuter Services (no co-pay) Discount 0.0000 %	UOM EA	Unit Price \$70.00	Stock Code	VPN	MPN
3	Spay/Neuter Services (with co-pay provision) Discount 0.0000 %	UOM EA	Unit Price \$60.00	Stock Code	VPN	MPN
4	Discount Line - Admin Fee 2% Other Discount 0.0000 %	UOM	Unit Price \$0.00	Stock Code	VPN	MPN
5	Feral Cat Neuter Discount 0.0000 %	UOM EA	Unit Price \$35.00	Stock Code	VPN	MPN
6	Feral Cat Spay Discount 0.0000 %	UOM EA	Unit Price \$55.00	Stock Code	VPN	MPN



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 14000000000000000315

MA Version: 17

Page: 1 of 2

Description: Spay/Neuter Services

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 03-12-2019				
	130 W. Congress St. 3rd Fl		Expiration Date: 03-11-2020				
	Tucson AZ 85701						
	Issued By: JENNIFER MOORE						
	Phone: 5207248164						
	Email: jennifer.moore@pima.gov						
			<table border="1"><tr><td>NTE Amount:</td><td>\$420,000.00</td></tr><tr><td>Used Amount:</td><td>\$347,342.50</td></tr></table>	NTE Amount:	\$420,000.00	Used Amount:	\$347,342.50
NTE Amount:	\$420,000.00						
Used Amount:	\$347,342.50						

V E N D O R	The Animal League of Green Valley	Contact: Jean Davis
	DBA: TALGV	Phone: 520-625-3170
	1600 W. Duval Mine Road	Email: bjeandf@aol.com
	Green Valley AZ 85614	Terms: 0.00 %
		Days: 30

Shipping Method:

Delivery Type:

FOB:

Modification Reason

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MASTER AGREEMENT DETAILS

Master Agreement No: 14000000000000000315

MA Version: 17

Page: 2 of 2

Line	Description					
1	Discontinued Line					
	Service Contract Amt (Not-To-Exceed)		Service From	Service To		
	0.00					
2	Spay/Neuter Services (no co-pay)					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$70.00			
3	Spay/Neuter Services (with co-pay provision)					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$60.00			
4	Discount Line - Admin Fee 2% Other					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00			
5	Feral Cat Neuter					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$35.00			
6	Feral Cat Spay					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$55.00			