



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: 1/8/2019

** = Mandatory, information must be provided*

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Grantor - Institute of Museum and Library Services and Technology Act (LSTA) funds passed through the Arizona State Library

***Project Title/Description:**

Writers In Residence at Libraries Mini-Grant 2019

***Purpose:**

The Writers in Residence Mini-Grant program will provide funding for two (2) Writer's residenceis, each for a three-month period, one to begin in February and the other in May. Writers are asked to spend sixteen (16) hours a week working at a library with assigned time with library customers through individual consultations and targeted programs. In 2019 Pima County Public Library will host the Writers In Residence at Libraries project for the fourth year.

***Procurement Method:**

Not applicable to grant awards.

***Program Goals/Predicted Outcomes:**

The goal of the project is to offer writing consultations and public programming that will support writing productivity, and will inspire connections and mentoring around the writing process.

***Public Benefit:**

Community members will benefit as writers-in-residence create spaces for writers and authors to connect as collaborators, creators, and mentors. In 2019, along with the support of library resources and technologies, writers-in-residence will offer writing education and access to learning -- workshops, informal groups, and individualized assistance.

***Metrics Available to Measure Performance:**

Outcomes and impact will be measured through customer surveys and programs and during consultation times. Writer focus groups will center on program improvement

***Retroactive:**

Yes. Yes. The grantor -- Arizona State Library -- initiated a mini-grant application process for 2019 with a deadline of November 1st. The Pima County Public Library received the notice of award on 12/4/2018, with the same grant effective date -- 12/7/2018. Library District will request funds according to grant time line(s) and after requested board meeting date.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** _____Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Amendment No.: _____ AMS Version No.: _____

Effective Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____Is there revenue included? ☐ Yes ☐ No If Yes \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: GTAW Department Code: LIB Grant Number (i.e.,15-123): 19*073

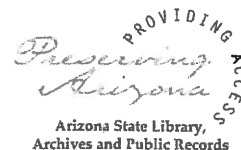
Effective Date: 12/7/2018 Termination Date: 8/1/2019 Amendment Number: _____

☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 4800.00***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** This is federal funding passed through the Arizona State Library

Contact: Beth Matthias-Loghry

Department: Library Telephone: 520-594-5613

Department Director Signature/Date:  12/13/18Deputy County Administrator Signature/Date:  12/14/2018County Administrator Signature/Date:  12/14/18
(Required for Board Agenda/Addendum Items)



Award Notification for Writers in Residence in Libraries Subgrants

Library Name & Address: Pima County Public Library 101 North Stone Avenue Tucson, AZ 85701		State Project Number: 2018-0271-05	
Project Name: Writers in Residence in Libraries		Project Manager: Amy Ledin	
CFDA Number: 45.310		Amount Awarded: \$4,800	
Period of Performance: December 7, 2018 to August 1, 2019		Final Report Due: September 5, 2019	
Contact for grant questions: Amy Ledin	Phone: 480-201-5616	Email: aledin@azlibrary.gov	

Enclosures:

- General Assurances and Certifications
- Internet Safety Certification
- Non-Construction Assurances
- Request for Payment



Holly Henley, State Librarian & Director of Library Services



Date



**INTERNET SAFETY CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES,
PUBLIC ELEMENTARY AND SECONDARY SCHOOL LIBRARIES, and
CONSORTIA WITH PUBLIC AND/OR PUBLIC SCHOOL LIBRARIES**

As the duly authorized representative of the applicant library, I hereby certify that the library is (check only *one* of the following boxes)

- A. ☒ CIPA Compliant (*The applicant library has complied with the requirements of 20 U.S.C. § 9134(f) et seq.*)

OR

- B. ☐ The CIPA requirements do not apply because no funds made available under the LSTA program are being used to purchase computers to access the Internet, or to pay for direct costs associated with accessing the Internet.

Signature of Authorized Representative

MICHELLE SIMON

Printed Name of Authorized Representative

DEPUTY DIRECTOR

Title of Authorized Representative

12/3/18

Date

PIMA COUNTY PUBLIC LIBRARY

Name of Applicant Library/Program

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL



TITLE

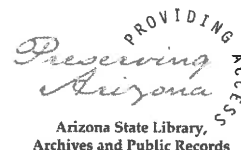
Deputy Director, Support Services

APPLICANT ORGANIZATION

Pima County Public Library

DATE SUBMITTED

December 4, 2018



Assurances and Certifications for 2018 Arizona LSTA Subgrant Award

1. Nondiscrimination

The applicant shall comply with the following nondiscrimination statutes and their implementing regulations:

- a) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000 *et seq.*), which prohibits discrimination on the basis of race, color, or national origin;
- b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 701 *et seq.*), which prohibits discrimination on the basis of disability (note: IMLS applies the regulations in 45 C.F.R. part 1170 in determining compliance with § 504 as it applies to recipients of Federal assistance);
- c) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–83, 1685–86), which prohibits discrimination on the basis of sex in education programs;
- d) the Age Discrimination in Employment Act of 1975, as amended (42 U.S.C. § 6101 *et seq.*), which prohibits discrimination on the basis of age; and
- e) the requirements of any other nondiscrimination statute(s) which may apply.

2. Debarment and Suspension

The applicant shall comply with 2 C.F.R. part 3185 and 2 C.F.R., as applicable. The authorized representative, on behalf of the applicant, certifies to the best of his or her knowledge and belief that neither the applicant nor any of its principals:

- a) Are presently excluded or disqualified;
- b) Have been convicted within the preceding three years of any of the offenses listed in 2 C.F.R. §180.800(a) or had a civil judgment rendered against it or them for one of those offenses within that time period;
- c) Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in 2 C.F.R. §180.800(a); or
- d) Have had one or more public transactions (Federal, State, or local) terminated within the preceding three years for cause or default.

Where the applicant is unable to certify to any of the statements in this certification, the authorized representative shall attach an explanation to this form.

The applicant is required to comply with 2 C.F.R. part 180 subpart C (Responsibilities of Participants Regarding Transactions Doing Business with Other Persons) as a condition of participation in the award. The applicant is also required to communicate the requirement to comply with 2 C.F.R. part 180 subpart C (Responsibilities of Participants Regarding Transactions Doing Business with Other Persons) to persons at the next lower tier with whom the applicant enters into covered transactions.

3. Drug-Free Workplace

The authorized representative, on behalf of the applicant, certifies, as a condition of the award, that the applicant will or will continue to provide a drug-free workplace by complying with the requirements in 2 C.F.R. part 3186 (Requirements for Drug-Free Workplace (Financial Assistance)). In particular, the applicant as the recipient must comply with drug-free workplace requirements in subpart B of 2 C.F.R. part 3186, which adopts the Government-wide implementation (2 C.F.R. part 182) of sections 5152-5158 of the Drug-Free Workplace Act of 1988 (P. L. 100-690, Title V, Subtitle D; 41 U.S.C. §§ 701707).

This includes, but is not limited to: making a good faith effort, on a continuing basis, to maintain a drug-free workplace; publishing a drug-free workplace statement; establishing a drug-free awareness program for the applicant's employees; taking actions concerning employees who are convicted of violating drug statutes in the workplace; and identifying (either at the time of application or upon award, or in documents that the applicant keeps on file in its offices) all known workplaces under its Federal awards.

4. Federal Debt Status The authorized representative, on behalf of the applicant, certifies to the best of his or her knowledge and belief that the applicant is not delinquent in the repayment of any Federal debt.

5. Certification Regarding Lobbying Activities (Applies to Applicants Requesting Funds in Excess of \$100,000)(31 U.S.C. §1352)

The authorized representative certifies, to the best of his or her knowledge and belief, that:

- a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the authorized representative, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person (other than a regularly employed officer or employee of the applicant, as provided in 31 U.S.C. § 1352) for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the authorized representative shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- c) The authorized representative shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when the transaction is made or entered into. Submission of this certification is a prerequisite for making or entering into the transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

In addition, in accordance with Federal appropriations law, no IMLS funds may be used for publicity or propaganda purposes for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government. No IMLS funds may be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body.

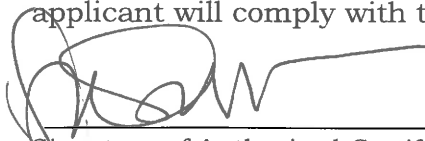
6. Trafficking in Persons

The applicant must comply with Federal law pertaining to trafficking in persons. Under 22 § 7104(g), any grant, contract, or cooperative agreement entered into by a Federal agency and a private entity shall include a condition that authorizes the Federal agency (IMLS) to terminate the grant, contract, or cooperative agreement, if the grantee, subgrantee, contractor, or subcontractor engages in trafficking in persons, procures a commercial sex act, or uses forced labor.

7. General Certification The authorized representative, on behalf of the applicant, certifies that the applicant will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program. These assurances and certifications are provided in connection with any and all financial assistance from the Institute of Museum and Library Services after the date this form is signed. These assurances and certifications are binding on the applicant, its successors, transferees, and assignees, and on the Authorized Certifying Official whose signature appears below.

The undersigned further provides assurances that it will include, as applicable, the language of the assurances and certifications in all subawards and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above assurances and certifications.



Signature of Authorized Certifying Official

PIMA COUNTY PUBLIC LIBRARY

Library Name

NICHELE SIMON, DEP. DIRECTOR

Print Name and Title of Authorized Certifying Official

12/3/18

Date

Michael Seamans

From: Arizona State Library <mail@grantapplication.com>
Sent: Thursday, November 1, 2018 1:44 PM
To: Beth Matthias-Loghry
Subject: Your Application Submission

Thank you for your submission. Your application has been submitted successfully, and the tracking number is 23374. You can view your in-progress and submitted applications through your account dashboard by clicking [here](#). You will be receiving more information on the status of your application shortly. For your records, here is a copy of the contents of your application.

This message and sender come from outside Pima County. If you did not expect this message, proceed with caution. Verify the sender's identity before performing any action, such as clicking on a link or opening an attachment.

Writer in Residence Application
Thank You! Your application has been submitted.
Organization Information

Library Name	
Pima County Public Library	
Library Address	
101 North Stone Avenue	
City	
Tucson	
State	
AZ	
Zip Code	
85701	
Website Address	
https://www.library.pima.gov/	
DUNS Number	

Project Contacts

Prefix

Ms

First Name

Beth

Last Name

Matthias-Loghry

E-mail

beth.matthias-loghry@pima.gov

Phone

520-594-5613

Fax

Prefix

<None>

First Name

Michelle

Last Name

Simon

E-mail

michelle.simon@pima.gov

Phone

520-594-5654

Fax

Project Information

Writers in Residence in Libraries Mini-Grant 2019

This is the application for the 2019 Writers in Residence in Libraries Mini-Grant from the Arizona State Library. Read the [Writers in Residence in Libraries Guidelines](#) before submitting your application. Further information on the program can be found on the [Arizona Center for the Book's website](#).

Writer in Residence for February-April
Alice Hatcher.

Writer in Residence for May-July (must be different from Writer in Residence for February-April)
JM Hayes -- James "Mike" Hayes.

Please provide a summary of your selected writers' publishing history, teaching experience, and any other relevant experience or accomplishments. Please include the writers' websites if available. Both of Pima County Public Library's writer(s)-in-residence were selected because of their varied and impressive experience, their ability to support a wide range of writing interests, and because they are embedded in the Southern Arizona writing community.

Alice Hatcher <https://alice-hatcher.com/> is a freelance grant writer and novelist who has lived in Tucson for more than a decade. Before moving to Tucson, she worked for several years as a professor at the State University of New York – Stony Brook, teaching history. In Tucson, she has volunteered for a number of non-profits and worked as a grant writer and research coordinator at the University of Arizona. She has also done freelance grant writing and editing for the Community Food Bank and Kore Press. Alice Hatcher has turned her attention from footnotes to fiction, and has since published short stories, creative nonfiction and poetry. Lately, Alice completed the "3,475th draft" of her first novel *The Wonder That Was Ours*, which was the winner of the 2017 Dzanc Books Prize for Fiction. Hatcher is especially grateful for the writers groups and critique circles that make Tucson "the dusty SOHO of the Southwest." In addition to launching her first novel, she has presented workshops with the Arizona Mystery Writers, including, "Keeping it Fresh, Keeping Real: the Long Haul of Revisions," and topics related to plot development, working with a critique group, and preparing manuscripts for publishing. She has taught courses on Advanced Story Writing and Introduction to Fiction at Pima Community College.

J.M. Hayes <http://www.jmhayes-author.com/> (Mike) became a prolific reader at the age of seven when he moved away from the small town of Hutchinson, Kansas to the family farm ten miles away. "Books and authors became Mike's best friends." Hayes hopes his Arizona WWII historical novel, *The Grey Pilgrim*, and his fictional Mad Dog & Englishman series have done the same for other readers. *The Spirit and the Skull*, which got a starred review in *Booklist*, combines his studies and extensive background in archaeology, anthropology and a field season spent in Alaska into a Paleolithic detective story that deals with themes of primitive religion, society and women's rights. Hayes has written numerous articles for journals and newspapers, and he has blogged, written, and reported on events and experiences from true crime, to breaking into the world of publishing, to Parks and Recreation. Hayes started Southwest

Crime Ink, a writers circle to focus on the "hard way," of publishing. There, he works with other writers through serious revisions and the promotional dance it takes to "sell enough copies of the books to keep publishers happy" and, with luck, avoid living in dumpsters during the golden years."

Attach a signed letter of support from each of the writers. The letter must specify that the writer has agreed to participate in the residency at the library during the selected time and at the stipend provided.

Alice Ritscherle Contract.pdf

If your letters of support are in two separate files, upload the second letter of support.

WiR acceptance letter Hayes.docx

Target Audience for Programming

Summer 2018 writer-in residence Logan Phillips, remarked on "the diversity of creativity" he found working with the community at Pima County Public Library (PCPL). Writers from different backgrounds and situations have sought support during the program. Writer(s)-in-residence (WIRLs) interact with a wide range of people here. Those people bring handwritten or typewritten words as well as ideas they have not yet written down. Experienced writers who have published successfully in the 1960s and 70s have sought guidance from WIRLs as they navigate the current world of publishing. Some writers who signed up for consultations have never touched a mouse or a keyboard, or they do not have access to the technology that is required to publish today. Other writers approached the WIRLs with finished novels wanting to know the secret to selling them. Our WIRLs have been happy to consult and help gain clarity on the process. "I hope that folks would leave a session with me motivated to continue to explore their own voice, whatever that may be," said Phillips.

Describe the programming the Writers in Residence will provide.

In addition to helping people find their voice, Philips said he focused on demystifying the work of the writer during his residency. PCPL's first WIRL Janni Lee Simner hoped she offered encouragement, answered questions, and connected writers with the resources they needed, "resources that include our own library system." As PCPL hosts this program for the fourth year, the goal is to create a space for writers to connect as collaborators, creators, and mentors. In 2019, along with the support of library resources and technologies, WIRLs will offer writing education and access to learning -- workshops, informal groups, and individualized assistance.

Spring WIRL 2019 Alice Hatcher will focus on making PCPL a part of her "dusty SOHO of the Southwest" with a series of educational opportunities related to editing and revisions, manuscript submission and promotion. Later in the spring, she will follow up with a write-in and supporting a PCPL critique circle. She will offer research and writing support, small group and individualized assistance, in the Idea + Space and at the new PCPL space at the Southern Arizona Community Foundation's campus for nonprofits. For summer 2019, J.M Hayes will present topics covering fiction and nonfiction for writers of the middle school age and above including: The Art of Writing - Exercises to expand participants' artistic writing talents; To Die Laughing - How to effectively combine humor with suspense; and Walking Mean Streets - Elements of the mystery novel (historic, modern, and future) for fiction and non-fiction.

Hayes and Hatcher will appear at the Tucson Festival of Books in PCPL sponsored spaces and events to promote the Writers In Residence at the Library (WIRL) project.

Explain why this programming was selected for your community.

Pima County Public Library's purpose is to bring about positive community benefit through the 2019 Writers in Residence at the Library (WIRL) project. All of our WIRLs have told us they are able to reach out to would-be writers in the library because the program is free and accessible. Both WIRLs bring with

them real-world experiences and the ability to mentor and connect the interests of writers in our community. They represent different talents and experiences in teaching, research, editing, grant writing, journalism, manuscript submittal and getting published.

Describe your community and any writing programs that currently run in your library, either operated by you or an outside party (e.g. Meetup group).

Current writing and authorship efforts at PCPL reach all ages and demographics of writers. Pima County Public Library's current events calendar lists almost 205 events related to creative expression and writing, including author and editor meet-ups, poetry circles and exhibits, and motivational and creative writing workshops.

Describe the workspace designated for the Writers in Residence (WiR) during their writing time, including at least 2 photos of the space. In your description, please include:

- Parking availability for the WiR e.g. open lot, parking pass
- Type of workspace available for the WiR e.g. study room, shared cubicle, etc.
- Availability of the workspace during the week e.g. whenever the library is open, afternoons, when the room is not booked
- Ability to secure belongings, such as laptops, during breaks

Pima County Public Library serves every type of community from smaller towns to dense urban neighborhoods. Our libraries are busy from open to close and when school lets out many branches operate at standing room only. In any neighborhood, our libraries can be the place outside the home where a writer, can come frequently research and learn something new, to meet informal groups, to find recreation and companionship and to escape the other elements of life. As Phillips says, "I think my experience is similar to that of many writers--time and space are two of the most precious resources needed to produce work. In my case, I'm a parent to twin three year-olds, so quiet time in my home office is well, not so quiet!" In 2019, WIRLs will continue to support a purposeful, open, and transparent writing culture in library study rooms or in creative spaces including the Idea + Space, the 101 Space(s), or the Grow & Play Space. WIRLs will have access to parking as all branch library lots are open, and when they are working at the Main Library, they will receive a parking validation or pass. The WIRL will have designated space and access to staff areas so that their belongings and equipment are secure when not in use. In addition, WIRLs will receive travel or overnight accommodation support if they elect to provide services at the four branches outside the Tucson metropolitan area.

Attach photos of the workspace for the Writer in Residence.

44305009022_7392491d73_z.jpg

Attach any additional photos here.

Idea+Space.png

Certification

To complete your application, the Certification of Application form must be postmarked by November 2, 2018. Registered or certified mail is recommended.

To complete your application

please fill out the certification form, print it, sign it and mail to:

Grants Administrator

Arizona State Library, Archives & Public Records

1919 W. Jefferson St.

Phoenix, AZ 85009

Click here to open the certification form