



MEMORANDUM

Date: October 9, 2018

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator

A handwritten signature in black ink, appearing to be "CH", is written over the name "C.H. Huckelberry".

Re: **Board of Supervisors October 16, 2018 Agenda Item 19 – Community Services, Employment and Training**

At the October 2, 2018 meeting of the Board of Supervisors, Consent Agenda Item 1 – Community Services, Employment and Training (CSET), Dorothy Kret and Associates, Inc., formally known as DK Advocates, Inc., Amendment 3, to provide for workforce development services and amend contractual language, no cost (CT-CS-19-113) was continued to the October 16 meeting in order to provide information regarding the contract performance to date. That information is provided below.

DK Advocates Inc. (DKA) provides workforce development services to adult and dislocated job seekers. DKA was sold to Dorothy Kret and Associates, Inc. effective July 1, 2018. The purpose of the amendment before the Board is to assign the rights of the DKA contract to Dorothy Kret and Associates. The contract notes that:

Dorothy Kret and Associates, Inc. will submit monthly reports which include the number of persons served, completed, exited, placed, placed into Workforce Investment Board target industries, and the average wage at placement. A summary of work performed during the first two months of the current contract is provided below.

| Adult/DW | Annual Goal | | Actual thru Aug. | Difference |
|----------|-------------|--|------------------|------------|
| Enrolled | 320 | | 235 | -85 |
| Exit | 256 | | 20 | -236 |
| Placed | 208 | | 19 | -189 |
| Active | 64 | | 215 | 151 |
| AWP | \$14.00 | | \$19.50 | \$5.50 |

It is important to note that the figures for the "Active" category include participants in the Health Profession Opportunity Grant (HPOG) program, which is also managed by DKA. DKA has exceeded the annual goal of 64 participants in the adult/dislocated worker program by 10, as there are currently 74 active participants in this area. Also reflected in the "Active" category are an additional 141 Health Profession Opportunity Grant participants managed by DKA.

The Honorable Chairman and Members, Pima County Board of Supervisors
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Attached are reports from July and August, which are two months of the current contract. In addition to monitoring contracted agency performance on a monthly basis, and in some cases more frequently, the Performance Committee of the Workforce Investment Board also meets on a monthly basis to review performance.

CHH/mp

Attachment

c: Jan Leshar, Chief Deputy County Administrator
Arnold Palacios, Director for Community Services, Employment and Training

| AJC SERVED - WIOA | | | | | AJC CLOSURES - WIOA | | | AJC PLACEMENTS -WIOA | | | | Average Placement Rate (Total placements divided by Total closures) | | |
|--------------------------|---------------|-------------------------|---------------|------------------------------|---------------------|----------------------------|----------------|--|------------------|------------------------------|------------------|---|---------------------|---------------------|
| Served - New + Carryover | | | | Closures - Exited the system | | | | Placements - Adult/DW placed in a Job, Youth placed in a Job, Post Secondary Ed. | | | | | | |
| Contracted # | Youth clients | Adult/DW /other clients | Total clients | Contracted # | Youth Closures | Adult/DW/other closures | Total closures | Contracted # | Youth placements | Adult/DW/other placements | Total placements | Contracted # | July placement rate | June placement rate |
| 320 | 0 | 257 | 257 | 256 | 0 | 0 | 0 | 208 | 0 | 0 | 0 | 80% | 0% | 82% |

| PTS CLOSURES - WIOA | | | | PTS PLACEMENTS - WIOA | | | | PTS AWP | | Average Placement Rate (Total placements divided by Total closures) | | |
|------------------------------|----------------|----------------------------|----------------|-----------------------|------------------|------------------------------|------------------|---------------------------------------|--------------------------|---|---------------------|---------------------|
| Closures - Exited the system | | | | Placements | | | | Average Wage at Placement | | | | |
| Contracted # | Youth Closures | Adult/DW/other closures | Total closures | Contracted # | Youth placements | Adult/DW/other placements | Total placements | Contracted Average Wage Percentage | Weighted Average Wage | Contracted # | July placement rate | June placement rate |
| 256 | 0 | 13 | 13 | 208 | 0 | 13 | 13 | \$14.00 | \$19.50 | 80% | 100% | 84% |

| PTS CLOSURES - ALL FUNDING | | | | | | | | | |
|------------------------------|----------------|----------------------------|----------------|--|------------------|------------------------------|------------------|---------------------------------------|--------------------------|
| Closures - Exited the system | | | | Placements - Adult/DW placed in a Job | | | | Average Wage at Placement | |
| Contracted # | Youth Closures | Adult/DW/other closures | Total closures | Contracted # | Youth placements | Adult/DW/other placements | Total placements | Contracted Average Wage Percentage | Weighted Average Wage |
| N/A | 0 | 13 | 13 | N/A | 0 | 13 | 13 | N/A | \$19.50 |

Agency Certification:

Signature

Date:

8/9/2018

 By: Betty Seery, Program Director
 Typed/printed name and title

| AJC SERVED - WIOA | | | | AJC CLOSURES - WIOA | | | | AJC PLACEMENTS - WIOA | | | | Average Placement Rate (Total placements divided by Total closures) | | |
|--------------------------|---------------|-------------------------|---------------|------------------------------|----------------|-------------------------|----------------|--|------------------|---------------------------|------------------|---|--------------------|---------------------|
| Served - New + Carryover | | | | Closures - Exited the system | | | | Placements - Adult/DW placed in a Job, Youth placed in a Job, Post Secondary Ed. | | | | | | |
| Contracted # | Youth clients | Adult/DW /other clients | Total clients | Contracted # | Youth Closures | Adult/DW/other closures | Total closures | Contracted # | Youth placements | Adult/DW/other placements | Total placements | Contracted # | Aug placement rate | July placement rate |
| 320 | 0 | 235 | 235 | 256 | 0 | 0 | 0 | 208 | 0 | 0 | 0 | 80% | 0% | 0% |

| PTS CLOSURES -WIOA | | | | PTS PLACEMENTS - WIOA | | | | PTS AWP | | Average Placement Rate (Total placements divided by Total closures) | | |
|------------------------------|----------------|-------------------------|----------------|-----------------------|------------------|---------------------------|------------------|------------------------------------|-----------------------|---|--------------------|---------------------|
| Closures - Exited the system | | | | Placements | | | | Average Wage at Placement | | | | |
| Contracted # | Youth Closures | Adult/DW/other closures | Total closures | Contracted # | Youth placements | Adult/DW/other placements | Total placements | Contracted Average Wage Percentage | Weighted Average Wage | Contracted # | Aug placement rate | July placement rate |
| 256 | 0 | 20 | 20 | 208 | 0 | 19 | 19 | \$14.00 | \$17.54 | 80% | 95% | 100% |

| PTS CLOSURES - ALL FUNDING | | | | | | | | | |
|------------------------------|----------------|-------------------------|----------------|---------------------------------------|------------------|---------------------------|------------------|------------------------------------|-----------------------|
| Closures - Exited the system | | | | Placements - Adult/DW placed in a Job | | | | Average Wage at Placement | |
| Contracted # | Youth Closures | Adult/DW/other closures | Total closures | Contracted # | Youth placements | Adult/DW/other placements | Total placements | Contracted Average Wage Percentage | Weighted Average Wage |
| N/A | 0 | 21 | 21 | N/A | 0 | 20 | 20 | N/A | \$17.27 |

Agency Certification:

Signature

Date: 9/10/2018

By: Betty Seery, Program Director
 Typed/printed name and title