



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 10/16/18

Title: Recorder's Report for August 2018 for the Document Storage and Retrieval Fund

Introduction/Background:

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Report for August 2018

Discussion:

see attached report

Conclusion:

Recommendation:

Ratify Recorder's report for August 2018 on the Document Storage and Retrieval Fund

Fiscal Impact:

none

Board of Supervisor District:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: Recorder Telephone: _____

Contact: Pamela Franklin Telephone: 520-724-4356

Department Director Signature/Date: *F. Q. Rodney* 9-24-18

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____



Mailing Address
P. O. Box 3145
Tucson, AZ 85702-3145

County Public Service Center
240 North Stone Avenue, 1st Floor
Tucson, AZ

F. Ann Rodriguez
Pima County Recorder

Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters

Document Recording: (520) 724-4350

Voter Registration: (520) 724-4330

Fax: (520) 623-1785

www.recorder.pima.gov

DOCUMENT STORAGE & RETRIEVAL FUND
AUGUST 2018

BEGINNING BALANCE AS OF 8/01/2018

\$639,752.63

REVENUE

Conversion Fee	\$58,760.00
Interest	1,078.33

TOTAL REVENUE

\$59,838.33

SUBTOTAL

\$699,590.96

EXPENDITURES

Salaries & Benefits	52,760.37
Computer Equipment < \$1K	2,353.35
Software Maintenance & Support	15,299.46
Advertising	91.00
Telephones	152.65

TOTAL EXPENDITURES

\$70,656.83

FUND ENDING BALANCE

\$628,934.13

DOCUMENT STORAGE & RETRIEVAL FUND
AUGUST 2018

EXPLANATION OF EXPENDITURES:

COMPUTER EQUIPEMENT <\$1K

DELL, INC	\$2,353.35	Fifteen (15) Dell 19 Monitors
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SOFTWARE MAINTENANCE & SUPPORT

SHI INTERNATIONAL CORP	2,241.89	Leadtools renewals
CDW-G	<u>13,057.56</u>	Oracle renewal

\$15,299.46

ADVERTISING

ARIZONA DAILY STAR	\$91.00	for open IT position
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TELEPHONES

VERIZON WIRELESS	56.32	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	56.32	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	<u>40.01</u>	237-5389 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting

\$152.65