



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: October 2, 2018

*** = Mandatory, information must be provided**

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Dorothy Kret and Associates, Inc. formerly known as DK Advocates, Inc.

***Project Title/Description:**

Workforce Development Services -- Workshops. The original contract and amendments may be found under CT-16*308. Search for contract number 16%308 in eContracts.

***Purpose:**

DK Advocates, Inc. (DKA), a subrecipient, provides a variety of workshops to adult, dislocated worker, and youth job seekers to help prepare them for current and projected demand occupations. DKA was sold to Dorothy Kret and Associates, Inc. effective July 1, 2018. This amendment allows DKA to assign it rights to this contract to Dorothy Kret and Associates, Inc.

Attachment: Contract Number CT-CS-16-308/CT-CS-19-119 (Amendment 3)

***Procurement Method:**

RFP-CSET-WS-2015-09 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

The program's goal is to prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

***Public Benefit:**

Workshops, labs and other group activities are a cost-effective method of providing workforce services that support Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Participants will provide evaluations indicating satisfaction with the workshop and recommendations for improvement.

***Retroactive:**

Yes. In order to do business with the Federal government, an agency must register in U.S. government's System for Award Management (SAM). The amendment is retroactive as it takes time for an agency to become active in SAM. If this amendment is not approved, Dorothy Kret and Associates, Inc. would not be able to provide workshops to Pima County residents.

*To: CCB - 9-19-18
JJS - 2
C11*

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 19-119Amendment No.: 3 AMS Version No.: 1Effective Date: 7/1/18 New Termination Date: _____Prior Contract No. (Synergen/CMS): 16-308☒ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 0.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** U.S. Department of Labor (DOL) Workforce Innovation and Opportunity Act (WIOA), DOL Homeless Veterans' Reintegration Program (HVRP) and Health Profession Opportunity Grant (HPOG)Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Rise HartDepartment: Community Services Telephone: 724-5723Department Director Signature/Date: [Signature]Deputy County Administrator Signature/Date: [Signature] 9-18-2018County Administrator Signature/Date: [Signature] 9/18/18
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY SERVICES,
EMPLOYMENT AND TRAINING DEPARTMENT
ASSIGNMENT**

Program Name: Workforce Development Services in the
ARIZONA@WORK – Workshops

Awardee: DK Advocates, Inc.
1502 E. Broadway Boulevard
Tucson, AZ 85719

DUNS: 148379688

Contract No: CT-CS-16-308/CT-CS-19-119

Amendment No: 03

CONTRACT

NO. CT-CS-19-119

AMENDMENT NO. 03

This number must appear on all
invoices, correspondence and
documents pertaining to this
contract.

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$23,757.70
Term Prior Amendment:	06/30/19	Prior Amended Amount:	\$29,290.68
Term This Amendment	06/30/19	Amount This Amendment:	-0-
		Revised Contract Amount:	\$53,048.38

ASSIGNMENT OF AGREEMENT

RECITALS

- A. Pima County (“County”), a body politic and corporate of the State of Arizona, and DK Advocates, Inc. (“Awardee”), a corporation registered to do business in the State of Arizona entered into Contract No. CT-CS-16-308 for the provision of adult and dislocated workers workforce development services.
- B. DK Advocates, Inc. was sold to Dorothy Kret and Associates, Inc. Tax ID No. 86-0500177, effective July 1, 2018.
- C. Dorothy Kret and Associates, Inc. has asked to assume the rights and responsibilities of DK Advocates, Inc. under the terms and conditions of Contract No. CT-CS-16-308.
- D. Pursuant to **Article 9.0 -- ASSIGNMENT** County must approve such an assignment.
- E. County has reviewed Dorothy Kret and Associates, Inc. capacity and agrees to the assignment.
- F. Upon execution of this Amendment 3, the contract number will be changed to CT-CS-19-119 and the assignment will be effectuated.

NOW, THEREFORE, County and Dorothy Kret and Associates, Inc. agree as follows:

- 1. All rights, duties and obligations of Pima County Contract No. CT-CS-16-308 provided by DK Advocates, Inc. as “Awardee” are hereby transferred and assigned to Dorothy Kret and Associates, Inc.

2. Throughout the contract, "Awardee" will mean:

Dorothy Kret and Associates, Inc.
1502 E. Broadway Boulevard
Tucson, AZ 85719

3. **SECTION 16.0 – NOTICE**, paragraph 16.2 is amended to change Awardee's notice address to:
Awardee:

Director
Dorothy Kret and Associates, Inc.
1502 E. Broadway Boulevard
Tucson, AZ 85719

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

ATTEST:

Clerk of the Board

Date

AWARDEE:



Authorized Signature

Dorothy E. Kret, CEO

Printed Name & Title

Date: 9/12/18

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney