

# BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: July 3, 2018

\* = Mandatory, information must be provided

or Procurement Director Award

## \*Contractor/Vendor Name/Grantor (DBA):

The Good Shepherd, United Church of Christ dba Sahuarita Food Bank

## \*Project Title/Description:

Community Services Block Grant (CSBG) - Emergency Needs. Provide emergency food to eligible low-income children. The original contract may be found under CT-18\*061. Search for contract number 18%061 in eContracts.

## \*Purpose:

CSBG funds will be used to provide social services to eligible individuals and families to assist in alleviating poverty, revitalizing communities and empowering low-income families to becoming self-sufficient. This amendment will provide additional funding for the period July 1, 2018 to June 30, 2019.

Attachment: Contract Number CT-CS-18-061 (Amendment 1)

## \*Procurement Method:

RFP No. CAA-CSBG-2017-05 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

## \*Program Goals/Predicted Outcomes:

Sahuarita Food Bank will provide emergency food to 280 children.

# \*Public Benefit:

The benefit of the program is it helps support the safety and well-being of low-income families.

# \*Metrics Available to Measure Performance:

All activities and information sources in the management, fiscal, and service system of Awardee and any subcontracted parties, relating to performance of duties and obligations under this Contract are monitored. Quarterly reports on the National Results Oriented Management Accountability (ROMA)/National Performance Indicators and progress reports on each household and individual served.

## \*Retroactive:

Yes. The amendment processing was delayed due to getting signatures.

10: COB - 6-25.18

10: COB - 6-25.18

(1)

Revised 5/2018 Addendum

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Contract / Award Information	<u>on</u>	
Document Type:	Department Code:	Contract Number (i.e.,15-123):
Effective Date:	Termination Date:	Prior Contract Number (Synergen/CMS):
☐ Expense Amount: \$* _		Revenue Amount: \$
*Funding Source(s) require	d:	
Funding from General Fund?	OYes ONo If Yes \$	<u></u> %
Contract is fully or partially fu		☐ Yes ☐ No
Were insurance or indemnity  If Yes, attach Risk's approv		☐ Yes ☐ No
Vendor is using a Social Seculif Yes, attach the required for	urity Number? rm per Administrative Procedure	☐ Yes ☐ No 22-73.
Amendment / Revised Awa		
	Department Code: <u>CS</u>	
EW (1 D ) 74446		AMS Version No.: 2
Effective Date: 7/1/18		New Termination Date: 6/30/19
@Evnance or @Bovenue	Olnerone O Decrese	Prior Contract No. (Synergen/CMS):
© Expense or		Amount This Amendment: \$ 25,905.00
Is there revenue included?	- WAPPY	Yes \$
*Funding Source(s) require	u. Community Services Block Gran	
Funding from General Fund?	OYes  ● No If`	Yes\$%
Grant/Amendment Informat	tion (for grants acceptance and	awards)
	Department Code:	•
Effective Date:	Termination Date:	
	·············	
		Revenue Amount: \$
*All Funding Source(s) requ	uired:	
*Match funding from Gener	al Fund? OYes ONo If	Yes \$%
*Match funding from other *Funding Source:		
	ed, is funding coming directly sed through other organizatio	
Contact: Rise Hart		
Department: Community Se	ervices	724-5723
Department Director Signat	ure/Date:	6/20/18
Deputy County Administrate	or Signature/Date:	( lee 6 24 18.
County Administrator Signa (Required for Board Agenda/Addendu		Juliony 6/25/18

PIMA COUNTY COMMUNITY SERVICES, EMPLOYMENT AND TRAINING DEPARTMENT COMMUNITY ACTION AGENCY PROGRAM PROFESSIONAL SERVICES CONTRACT

Program Name:

Community Services Block Grant (CSBG) -

**Emergency Needs** 

Awardee:

The Good Shepherd, United Church of Christ

CONTRACT

correspondence

pertaining

This number must appear

National Funding Pima County Award

invoices.

documents contract.

on all

and

this

dba Sahuarita Food Bank

17750 S. La Canada Drive

Sahuarita, AZ 85629

DUNS:

884323874

SAM Registration Date: 7/8/17

Contract No:

CT-CS-18-061

Amendment No:

01

Funding:

**CSBG** 

Awardee is a X Subrecipient Contractor

CFDA Program Description

Match NO

Indirect Costs NO

ADES Contract No. 15-089143

Award Date: 2018

93.569	CSBG	\$674,000,000.00	\$795,288.00

Original Contract Term:	07/01/17 - 06/30/18	Orig. Contract Amount:	\$25,905.00
Term This Amendment	6/30/19	Amount This Amendment:	\$25,905.00
		Revised Contract Amount:	\$51,810.00

Pima County ("County"), a body politic and corporate of the State of Arizona, and The Good Shepherd, United Church of Christ *dba* Sahuarita Food Bank ("Awardee"), a non-profit corporation registered to do business in the State of Arizona, have entered into the above-referenced Agreement to provide community services to eligible low-income households.

## AMENDMENT ONE

- A. Pursuant to the Community Services Block Grant Act ("CSBG"), 42 U.S.C. §9901 *et seq.*, the U.S. Department of Health and Human Services ("HHS") makes funds available for local programs to combat poverty and provide services for low income individuals.
- B. County has been awarded CSBG funds from the Arizona Department of Economic Security, Division of Aging and Adults Services for services in FY2018-2019.
- C. The Pima County Board of Supervisors finds that extending this Agreement to provide emergency food is in the best interests of the residents of Pima County.
- D. County has reviewed Awardee's performance of the services and finds it satisfactory.
- E. Parties agree to extend the Contract for the provision of services from July 1, 2018 through June 30, 2019.

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NOW, THEREFORE, County and Awardee agree to amend the Agreement as follows:

- 1. **SECTION 1.0 TERM, EXTENSIONS AND AMENDMENTS**, is amended as follows:
- 1.1. **Paragraph 1.1** is amended to change the termination date:

FROM: June 30, 2018

TO: June 30, 2019

- 1.2. Paragraph 1.2 is amended to acknowledge that there are no remaining Extension Options.
- 2. SECTION 3.0 COMPENSATION AND PAYMENT, Paragraph 3.1 is amended to increase "the Maximum Allocated Amount":

FROM: \$25,905.00

TO: \$51,810.00

3. **SECTION 25.0 – COORDINATION** is amended to add the following:

Awardee's contact in this regard will be:

Manira Cervantes

520-724-5710

Manira.Cervantes@pima.gov

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- **EXHIBIT A SCOPE OF WORK** is amended as follows:
- 4.1. **SECTION 6 BUDGET** for the period of 7/1/17 6/30/18 is deleted in its entirety and replaced with the following Budget for 7/1/18 - 6/30/19:

Description	Amount
Personnel/ERE	-0-
Professional Services & Outside Services	\$1,000.00
Travel	\$400.00
Space (Rent/Utilities)	\$500.00
Materials and Supplies	\$24,005.00
Operating Services	-0-
Administrative Costs cannot exceed 15% of grant award	-0-
Total Budget	\$25,905.00

4.2. Exhibit A-1 is replaced with the attached 20	019 Federal Poverty Income Guidelines.
All other provisions of the Contract not expressly binding on the parties.	modified in this Amendment will remain in effect and be
IN WITNESS WHEREOF, the parties do hereby terms of this Amendment and of the original Con	affix their signatures and do hereby agree to carry out the stract cited herein:
PIMA COUNTY:	AWARDEE:
Chairman, Pima County Board of Supervisors	Authorized Signature
Date:	Printed Name & Title

Date: 6/19/2018

Date

APPROVED AS TO CONTENT:

ATTEST:

Clerk of the Board

Director, Employment & Training

APPRÓVED-AS ΤΟ FORM:

Karen S. Friar, Deputy County Attorney



# **COMMUNITY ACTION AGENCY** 2019 FEDERAL POVERTY INCOME GUIDELINES

Gross Monthly Income
To be used to determine eligibility for Community Services Block Grant Funds (CSBG) Effective July 1, 2018 - June 30, 2019

Family Size	125%	150% 60 & Older or Disabled in Household
1	\$1,264	\$1,517
2	\$1,714	\$2,057
3	\$2,164	\$2,597
4	\$2,614	\$3,137
5	\$3,064	\$3,677
6	\$3,514	\$4,217
7	\$3,964	\$4,757
8	\$4,414	\$5,297
9	\$4,864	\$5,837
10	\$5,314	\$6,377
11	\$5,764	\$6,917
12	\$6,214	\$7,457

# For each additional Household Member Add:

\$450

\$540

Figures derived from information dated March 28, 2018 from Arizona Department of Economic Security, Division of Aging & Adult Services Community Services Unit.

[,	, declare that I meet the above income guidelines under
Household Size _	I am also aware of the Agency's Grievance Procedures, Confidentiality
Policy, and Relea	se of Information Policy.

Signature & Date

COMMUNITY SERVICES, EMPLOYMENT AND TRAINING DEPARTMENT 2797 E. Ajo Way Tucson, AZ 85713

(520) 724-7700 • Fax (520) 724-6796

