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# Board of Supervisors Memorandum

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June 12, 2018

**Fiscal Year 2018/19 Recommendations by the Outside Agency Community Advisory Committee to Fund Outside Agency Service Categories**

Background

Pima County, through the Outside Agency Community Advisory Committee (OACAC), issued a Request for Proposals (RFP) to receive proposals from nonprofit agencies to provide community based services related to County service functions and obligations. 102 program applications were received for Fiscal Year 2018/19, totaling nearly \$4.9 million in requests.

The OACAC held several public meetings between January 2018 and April 2018 and spent 27 hours reviewing the applications.

The OACAC recommends 64 programs for funding for a total of \$2,375,345. Two new programs are recommended without funding. These are Southern Arizona Adaptive Sports for \$20,000 and PPEP Amado Opioid Program for \$37,000. I recommend these amounts be reserved in the Budget Stabilization Fund upon budget adoption for funding based on further review, analysis and successful negotiation of a service contract.

More detailed information regarding the OACAC is attached in Chief Deputy County Administrator Jan Leshner's May 14, 2018 memorandum.

Recommendation

I recommend the recommendations of the Outside Agency Community Advisory Committee be accepted and the programs recommended by them be funded, including three new program applications (the Arizona Conservation Corps, Desert Survivors and Tucson Clean and Beautiful) as well as the two unfunded programs (Southern Arizona Adaptive Sports and PPEP Amado Opioid Program).

Sincerely,

A handwritten signature in cursive script that reads "C.H. Huckelberry". The signature is written in black ink and is positioned above the printed name and title.

C.H. Huckelberry  
County Administrator

CHH/anc – May 22, 2018

Attachment

c: Jan Leshner, Chief Deputy County Administrator



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# MEMORANDUM

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Date: May 14, 2018

To: C. H. Huckelberry  
County Administrator

From: Jan Lesher   
Chief Deputy County Administrator

**Re: Fiscal Year 2018-19 Recommendations for Outside Agency Program Funding**

The Outside Agency Community Advisory Committee (the Committee) is a panel of five members appointed by the Board of Supervisors to serve as its representatives and one member appointed by the County Administrator. The Community Development and Neighborhood Conservation Department (CDNC) staff this Committee.

The Committee is responsible to review and make recommendations on five of the six Outside Agency (OA) service categories:

- Community Services
- Emergency Food and Clothing
- Senior Support
- Support Services, Shelter and Domestic Violence
- Youth, Young and Adult

This year the Committee reviewed three new applications for the OA General Services category. The Committee has not reviewed funding requests for the other County departments that administer OA funds: Economic Development and Tourism, and Community Services Employment and Training.

In the fall of Fiscal Year (FY) 2017, CDNC issued a bi-annual Request for Proposal (RFP) via ZoomGrants, a web based grant management system. There were 102 program applications for funding in FY 2018-19, totaling \$4,916,078 in grant requests. The OA process involves open community meetings during which the Committee reviews each application by service category, presentations by each agency, with questions and answers from the Committee to the agency representatives.

The Committee assumed level funding for the OA FY 2018-19 budget from the prior fiscal year for the five service categories under its responsibility.

### FY 2018-19 Recommendations

The Committee held seven open public meetings, totaling more than 27 hours between January and April at the Pima County Housing Center. The Grants Management staff made two presentations to the Committee regarding the status of current funded agencies. The CDNC staff provided overviews for each new agency based upon on-site reviews with agency representatives to determine capacity.

The Committee is recommending 64 programs in the five service categories for funding. A total of \$2,375,345 is recommended for the five service categories. Nineteen new programs submitted proposals for a requested \$727,807, with three programs receiving \$49,745 in recommended funding.

The Committee reviewed three program applications that are new to the OA process, and included in the General Services category. The Committee found these programs worthy of funding and recommend full funding with the understanding that existing County funds for FY2018-19 are budgeted from other sources.

AZ Conservation Corps	\$ 100,000	Budget Stabilization Fund
Desert Survivors	\$ 57,040	Budget Stabilization Fund
Tucson Clean and Beautiful	\$ 40,896	NRPR

The Committee reviewed two program applications that are new to the OA process, and determined that, while these programs are worthy of funding, they do not fall within the description of the OA program. These programs do not have existing funding budgeted from other County departments. The Committee encourages consideration by the County Administrator to identify funding for these programs as well as an appropriate department within the County to administer the contracts for the following:

Southern Arizona Adaptive Sports	\$20,000	Sports Equipment
PPEP Amado Opioid Program	\$37,000	Addiction Prevention

In October 2018, the Committee will meet to review the year-end reports for the FY2017-18 and the FY2018-19 contracting process, first quarterly reports and results from on-site program monitoring.

The Outside Agency Chair applauds Pima County's efforts in funding the Outside Agencies in these times of significant budget constraints. The eroding funding from other government sources have added a level of uncertainty and have placed increasing pressure on the effective operations of these valued programs. The OA process is community based and transparent; an extraordinary process. The Committee recognizes its responsibility for each member to evaluate the needs of Pima County and make these recommendations to the Board of Supervisors.

For FY 2018-19, there are 38 agencies providing 64 programs that requested OA funds through a competitive process. The OA funding leverages \$4,631,042 from state and local sources. The agencies continue to provide important services to help meet Pima County's needs, both rural and urban, from Ajo to Green Valley, from Catalina to Arivaca.

A list of all funding recommendations by the Committee for FY 2017-18 is included as an attachment.

2017-18 Outside Agency Community Advisory Committee Members

<u>Committee Member</u>	<u>Representing</u>	<u>District</u>
Onita Davis	Ally Miller	1
Victor Soltero	Ramon Valadez	2
Noe Mayote	Sharon Bronson	3
Jeannine Mortimer, Chair	Steve Christy	4
Rosalva Bullock, Vice-Chair	Richard Elfás	5
Steve Huffman	Chuck Huckelberry	County Administrator

JKL:ism

Attachment

- c: Members, Outside Agency Advisory Committee
  - Margaret Kish, Director, Community Development and Neighborhood Conservation
  - Ana Basurto, Outside Agency Program Coordinator
  - Daniel Tylutki, Senior Program Manager
  - Jennifer Felix, Program Coordinator

## Outside Agency FY18-19 Funding Recommendations

### Community Services Category

Agency	Program	FY18-19 Amount Requested	Committee's Funding Recommendation
Catholic Community Services of Southern Arizona, Inc. dba Community Outreach Program for the Deaf	Supporting Deaf and DeafBlind and Hard of Hearing Persons	45,000	40,000
Community Home Repair Projects of Arizona	Roof Replacement Program	81,000	19,745
DIRECT Center for Independence	Counseling DIRECTIONS	30,000	15,000
Greater Green Valley Community Fund	Regional Non-Profit Hub & Training Center	50,000	0
Habitat for Humanity Tucson	Shelter Technical Assistance & Maintenance Support	50,000	35,200
Jewish Family & Children's Services of Southern Arizona	HoME	42,000	37,000
Our Family Services, Inc.	Center for Community Dialogue	45,000	36,800
RISE LLC	RISE Recycling	48,000	20,700
Southern Arizona Aid to Visually Impaired (SAAVI)	Health and Wellness Program for Blind Seniors	20,000	15,400
Southern Arizona Legal Aid	Homeowner and Tenant Protection	100,000	80,800
Southwest Fair Housing Counsel	Don't Borrow Trouble	50,000	17,200
St. Elizabeth Health Center	Patient Centered Medical Home for the Uninsured	50,000	47,100
Southern Arizona Adaptive Sports		20,000	***
<b>Community Services Category Total</b>		<b>\$631,000</b>	<b>\$364,945</b>

### Emergency Food & Clothing Category

Agency	Program	FY18-19 Amount Requested	Committee's Funding Recommendation
Ajo Center for Sustainable Agriculture	Good Food For All: Reducing barriers to healthy, nutritious, & culturally appropriate foods in Ajo, AZ	44,228	0
Arivaca Coordinating Council /Arivaca Human Resources	Arivaca Coordinating Council/Human Resource Group	50,000	48,000
Catholic Community Services dba Pio Decimo Center	Emergency Food and Clothing	39,866	28,400
Community Food Bank, Inc.	Caridad Community Kitchen	25,000	24,900
Community Food Bank, Inc.	Child Nutrition Program	25,000	16,400
Community Food Bank, Inc.	Community Food Bank - Branch Banks	75,000	73,800
Community Food Bank, Inc.	Emergency Food Assistance	350,000	343,200
Diaper Bank of Southern Arizona	Diapers for Babies, Disabled and Adults in Pima County	30,000	18,200
IMPACT of Southern Arizona	IMPACT Clothing Bank	30,000	27,900
IMPACT of Southern Arizona	IMPACT Food Bank	35,000	31,900
International Rescue Committee in Tucson	Nutrition and Food Security Program	15,000	15,000
Iskashitaa Refugee Network	Local food needs being met by local volunteers including refugees	18,000	0
Izi Azi Foundation	Felicia's Farm - Growing & Giving	20,000	0
Sahuarita Food Bank dba The Good Shepherd United Church of Christ	Sahuarita Food Bank: Emergency Food For Sahuarita and Unincorporated Pima County	35,000	19,900
Southern Arizona AIDS Foundation	Food For Life	100,000	97,000
TMM Family Services Inc.	Community Closet	26,000	20,700
<b>Emergency Food &amp; Clothing Category Total</b>		<b>\$918,094</b>	<b>\$765,300</b>

## Youth, Young Adults & Family Support Category

Agency	Program	FY18-19 Amount Requested	Committee's Funding Recommendation
Arivaca Action Center Incorporated	Arivaca Action Center, Inc.	20,000	15,000
Arizona Youth Partnership	Rural Marana Afterschool Program	30,000	23,800
Arizona's Children Association	Family Education & Support Services (Formerly Parent Connect)	28,919	23,500
Arizona's Children Association	Las Familias	30,000	26,000
Catholic Community Services dba Pio Decimo Center	Childcare for the Working Poor	130,000	104,100
Chicanos Por La Causa, Inc.	CPLC Financial Literacy Leading to Financial Capability Program	40,000	0
Chicanos Por La Causa, Inc.	Youth After School Programming	25,000	0
Chicanos Por La Causa, Inc.	Youth Prevention & Education Program	30,000	19,700
Child & Family Resources, Inc.	Pima County Healthy Families	54,068	40,700
Child & Family Resources, Inc.	Tucson Nursery School & Happy Hours After School Program	60,000	0
Girl Scouts of Southern Arizona	Adelante Jovencitas/Foster Care	25,000	23,100
International Rescue Committee in Tucson	Refugee Youth Wellness Groups	15,000	0
International Rescue Committee in Tucson	Refugee Early Employment Program	18,000	17,900
International Sonoran Desert Alliance	Ajo Las Artes GED & Jobs Program	50,000	45,100
Jewish Family & Children's Services of Southern Arizona	Project Safe Place (PSP)	36,000	25,000
Make Way for Books	Family Education & Literacy	25,000	0
Make Way for Books	The Story Project	30,000	16,600
Pima Prevention Partnership	Pima County Teen Court	40,000	26,900
Portable Practical Educational Preparation Inc.	Rural Amado Community Opioid Education & Prevention Project	37,000	***
Southern Arizona AIDS Foundation	Arizona Life Links for Youth (ALLY)	40,000	39,000
Southern Arizona AIDS Foundation	Eon Youth Program	50,000	26,400
Tu Nidito Children and Family Services	Children to Children	25,000	20,900
Tu Nidito Children and Family Services	Pathways	25,000	20,000
Tucson Urban League	Financial Empowerment Center	54,215	32,900
Tucson Urban League	Project Yes	35,000	34,800
Youth On Their Own	Monthly Stipend Program	91,000	75,100
YWCA of Southern Arizona	Women's Center for Economic Opportunity	25,000	0
YWCA of Southern Arizona	YWCA Women's Counseling Network	40,000	19,000
<b>Youth, Young Adults &amp; Family Support Category Total</b>		<b>\$1,109,202</b>	<b>\$675,500</b>

### Senior Support Category

Agency	Program	FY18-19 Amount Requested	Committee's Funding Recommendation
Administration of Resources and Choices	Elder Shelter at ARC	40,000	34,000
Catholic Community Services of Southern Arizona, Inc.	Quincie Douglas Breakfast (formerly TUL program)	35,000	27,900
Interfaith Community Services	Special Diet Meals for At-Risk Seniors	25,000	22,100
Interfaith Community Services	Transportation Services for At-Risk Seniors	30,000	22,700
Mobile Meals of Southern Arizona, Inc.	Home-Delivered, Medically-Tailored Meals for Low Income Seniors	30,000	23,000
St. Luke's in the Desert, Inc. dba St. Luke's Home	St Luke's Senior Dietary Program	22,000	21,200
YWCA of Southern Arizona	HNS Las Comadritas (formerly House of Neighborly Svcs)	35,000	23,100
<b>Senior Support Category Total</b>		<b>\$217,000</b>	<b>\$174,000</b>

### Support Services, Shelter & Domestic Violence Services Category

Agency	Program	FY18-19 Amount Requested	Committee's Funding Recommendation
Catholic Community Services dba Pio Decimo Center	Case Management for Homeless Families & Pio Decimo Center Clients	56,944	40,700
Green Valley Assistance Services, Inc. dba Valley Assistance Services	MAP A Plan	20,000	0
Interfaith Community Services	Eastside Financial Assistance	20,000	17,300
International Rescue Committee in Tucson	Refugee Housing and Family Support	15,000	15,000
Our Family Services, Inc.	Common Unity Program (CUP)	47,500	24,500
Our Family Services, Inc.	Family Emergency Shelter	60,000	39,000
PowerSource Tucson, Incorporated	Bridging The Gap	40,000	0
Primavera Foundation, Inc.	Casa Paloma: Support Services and Shelter	35,000	26,700
Primavera Foundation, Inc.	Primavera Foundation: HIP Support Services	35,000	29,600
Primavera Foundation, Inc.	Primavera Foundation: Supportive Housing Program	49,450	35,900
Southern Arizona AIDS Foundation	SAAF Anti-Violence Project	30,000	24,300
The Salvation Army	Emergency Motel Vouchers	20,000	15,000
TMM Family Services Inc.	Case Management for Emergency Housing	21,000	15,700
Tucson Center for Women and Children dba Emerge Center Against Domestic Abuse	Comprehensive Domestic Abuse	112,500	111,900
<b>Support Services, Shelter &amp; Domestic Violence Services Category Total</b>		<b>\$562,394</b>	<b>\$395,600</b>

\*\*\*Committee Recommended Funding with the Condition that the Program Funding Source and Contract Administration are through Another County department

## General Services Category

Agency	Program	FY18-19 Amount Requested	Staff's Funding Recommendation
Arizona Board of Regents, University of Arizona	Mobile Health Program for Medically Underserved Residents	56,657	45,200
Arizona Board of Regents, University of Arizona	Pima County Cooperative Extension	42,500	42,500
Arizona Board of Regents, Pima County Cooperative Extension	4-H Challenge Course	22,000	22,000
Arizona-Sonora Desert Museum	Buffelgrass Education & Coordination	52,648	49,000
Community Food Bank, Inc.	Robles Ranch Food Pantry	36,000	36,000
El Rio Santa Cruz Neighborhood Health Center, Inc.	Trichloroethylene Program	163,200	163,200
Metropolitan Education Commission	Metropolitan Education Commission	70,000	70,000
Metropolitan Education Commission	Regional College Access Center	52,000	52,000
Non-Profit Industries dba Socialserve.com	PimaCountyHousingSearch.org & PimaCountyHelp.org	25,000	19,600
Old Pueblo Community Services	City/County Homeless Program	25,000	25,000
Pima Association of Governments	Overall Work Program (OWP)	298,000	298,000
Pima Council on Aging	Elder Rights & Benefits	132,300	132,300
Pima Council on Aging	Family Caregiver Support Program	19,600	19,600
Pima Council on Aging	Home Delivered Meals	19,680	19,680
Pima Council on Aging	Neighbors Care Program	58,000	58,000
Pima County Attorney's Office	Drug Treatment Alternative to Prison	50,000	30,000
Pima County Community Land Trust	Pima County Community Land Trust	65,000	61,000
Southern Arizona Children's Advocacy Center	Investigative Services for Child Abuse Victims	79,709	72,561
United Way of Tucson & Southern Arizona	Volunteer Income Tax Assistance Program (VITA)	35,000	16,400
<b>General Services Category Total</b>		<b>\$1,302,294</b>	<b>\$1,232,041</b>

Pima Association of Governments: RWRD/DOT \$185,226; OA \$112,774 for a total of \$298,000

## Recommendations

## Other Sources of Funding

Conservation League	Arizona Conservation Corps	100,000	100,000
Desert Survivors Inc.	River Park Loop Maintenance	57,200	57,200
Tucson Clean & Beautiful Inc.	Tucson Clean & Beautiful	40,896	40,869
		<b>\$198,096</b>	<b>\$198,069</b>

No Outside Agency Funds. Budget Stabilization Fund \$157,200; NRPR \$40,896