



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 01/16/18

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Poster Frost Mirto, Inc.

***Project Title/Description:**

Architectural and Engineering Design Services: Old Courthouse Tenant Improvements (XOCHRT)

***Purpose:**

Amendment: Contract No. CT-FM-17-126, Amendment No. Two (2). This amendment increases the contract amount by \$1,586,353.00. Administering Department: Facilities Management.

This amendment incorporates the scope for the interpretive exhibits for the Pima County Visitor Center and the University of Arizona Mineral Museum which was undetermined when the project began in the fall of 2016. Through the efforts of the project team during the programing and concept development work, the exhibition content, quality and quantity has been determined and approved. The scope of the exhibition design and implementation is based on the approved exhibition content, quality, and quantity.

***Procurement Method:**

Pursuant to Solicitation for Qualifications No. 221810, on 10/18/16, the Board of Supervisors awarded a contract for this project in the amount of \$1,334,073.00 for a contract term of 10/18/16 to 10/17/18. Previous Amendment No. One (1) replaced the Fee Proposal dated 09/23/16 with Revised Fee Proposal dated 10/20/17, without increase to the contract amount.

Attachment: Amendment No. Two (2)

***Program Goals/Predicted Outcomes:**

Design interiors for new tenants which will include mechanical, electrical, plumbing and life safety upgrades. A construction document package that meets the budget and needs of Pima County and the future tenants that can go out for bid in 2018.

***Public Benefit:**

The design of the interior will allow new tenants to occupy the Old Courthouse and bring life back to the historic building as well as preserve one of Tucson's most notable structures.

***Metrics Available to Measure Performance:**

Pima County and the future tenants agree to the interior design and the construction costs align with the budget when the construction documents go out for bid.

***Retroactive:**

No.

*TO: COB 12-29-17(1)
Vers.: 5
Pgs.: 6*

Procurement 12/27/17 11:04:53

Procurement 12/27/17 11:04:53

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?** _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: FM Contract Number (i.e., 15-123): 17-126

Amendment No.: Two (2) AMS Version No.: Five (5)

Effective Date: 01/16/18 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 1,586,353.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** Certificates of Participation Series 2018

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Scott Loomis 12/21/2017

Department: Procurement Telephone: 520-724-8272 12/27/17

Department Director Signature/Date: _____ 12/27/17

Deputy County Administrator Signature/Date: _____ 12-27-17

County Administrator Signature/Date: _____ 12/27/17
(Required for Board Agenda/Addendum Items)

PIMA COUNTY FACILITIES MANAGEMENT DEPARTMENT		<table border="1"> <tr><td>CONTRACT</td></tr> <tr><td>NO. <u>CT-FM-17-126</u></td></tr> <tr><td>AMENDMENT NO. <u>2</u></td></tr> <tr><td>This number must appear on all invoices, correspondence and documents pertaining to this contract.</td></tr> </table>	CONTRACT	NO. <u>CT-FM-17-126</u>	AMENDMENT NO. <u>2</u>	This number must appear on all invoices, correspondence and documents pertaining to this contract.
CONTRACT						
NO. <u>CT-FM-17-126</u>						
AMENDMENT NO. <u>2</u>						
This number must appear on all invoices, correspondence and documents pertaining to this contract.						
PROJECT:	Architectural and Engineering Design Services: Old Courthouse Tenant Improvements (XOCHRT)					
CONSULTANT:	Poster Frost Mirto, Inc. 317 North Court Avenue Tucson, Arizona 85701					
CONTRACT NO.:	CT-FM-17-126					
AMENDMENT NO.:	Two (2)					
FUNDING:	Certificates of Participation Series 2018					

CONTRACT TERM: 10/18/16 - 10/17/18	ORIGINAL CONTRACT AMOUNT:	\$ 1,334,073.00
TERMINATION PRIOR AMENDMENT: 10/17/18	PRIOR AMENDMENT(S):	\$ -
TERMINATION THIS AMENDMENT: 10/17/18	AMOUNT THIS AMENDMENT:	\$ 1,586,353.00
	REVISED CONTRACT AMOUNT:	\$ 2,920,426.00

CONTRACT AMENDMENT

WHEREAS, COUNTY and CONSULTANT have entered into the Contract referenced above; and

WHEREAS, COUNTY and CONSULTANT previously identified the need for exhibit design services; and

WHEREAS, through the efforts of the project team during the programming and concept development work, the exhibition content, quality and quantity has been determined and approved; and

WHEREAS, CONSULTANT has agreed to provide these services at a cost acceptable to COUNTY; and

WHEREAS, COUNTY and CONSULTANT have agreed to increase the contract amount to provide payment for these services.

NOW, THEREFORE, it is agreed as follows:

CHANGE: **ARTICLE 4 – COMPENSATION AND PAYMENT**, second and fifth paragraphs as follows:

FROM: "CONSULTANT's total CPFF will be allocated among the major tasks contemplated by this Contract in such manner that each major deliverable will have associated with it a not-to-exceed cost, plus a fixed fee amount, incorporated herein as EXHIBIT "B" – COMPENSATION SCHEDULE (38 pages)."

"The total of all payments to CONSULTANT for services provided under this Contract will not exceed One Million, Three Hundred Thirty-Four Thousand, Seventy-Three Dollars and Zero Cents (\$1,334,073.00)."

TO: "CONSULTANT's total CPFF will be allocated among the major tasks contemplated by this Contract in such manner that each major deliverable will have associated with it a not-to-exceed cost, plus a fixed fee amount, incorporated herein as EXHIBIT "B" – COMPENSATION SCHEDULE (38 pages), and EXHIBIT "B-1" – FEE PROPOSAL FOR EXHIBITION PROJECT (4 pages)."

"The total of all payments to CONSULTANT for services provided under this Contract will not exceed Two Million Nine Hundred Twenty Thousand Four Hundred Twenty-Six Dollars and Zero Cents (\$2,920,426.00)."



ATTACH: EXHIBIT "B-1" – FEE PROPOSAL FOR EXHIBITION PROJECT (4 pages) to Contract.

This Amendment shall be effective on January 16, 2018.

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

COUNTY:

Chair, Board of Supervisors

Date

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:



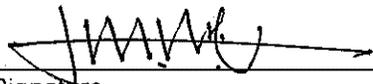
Deputy County Attorney

TOBIN ROSEN

Name (Please Print)

Date

CONSULTANT:



Signature

JON MURTO, PRESIDENT

Name and Title (Please Print)

12/28/17

Date

EXHIBIT "B-1" - FEE PROPOSAL FOR EXHIBITION PROJECT (4 pages)

**POSTER
FROST
MIRTO**

ARCHITECTURE
PLANNING
PRESERVATION

DATE: December 14, 201, Revised December 20, 2017

TO: Sheila Cook, Carter Volle, Pima County Facilities Management
New Building Services, 150 West Congress, 3rd Floor
Tucson, AZ 85701

RE: Fee proposal for Architectural/Planning Support Services
Pima County Exhibition Project (UA Gem & Mineral Museum and Pima County Visitor Center)

Dear Ms. Cook and Mr. Carter:

The following is PFM SUMMARY portion of the fee proposal for the above-cited project with RAA, Inc.

BASE TASK NO.	PFM - Prime Consultant TASK DESCRIPTION	Staff Description	Billable Rate	Hrs Per Task	PFM Total Per Task/Staff	Total Per Task
	UA and Pima County combined					
1	Facilitate UA/Pima County providing all project information on project requirements.	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ - \$ -
2	Designate a representative authorized to act on the Client's behalf	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ - \$ -
4	Insure that UA/Pima County facilitates research and administration of content for the Exhibition	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ - \$ -
5	Insure that RAA has reasonable access to the aspects of the project to do their job.	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ - \$ -
6	Facilitate UA/Pima County procuring or borrowing additional clection items	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ - \$ -
7	Facilitate UA/Pima County obtaining and paying for required clearances of content	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ - \$ -
8	Insure that UA/Pima County provides the Exhibition Script	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ - \$ -
9	Insure that UA/Pima County provides a written reponse within 10 days	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ - \$ -
10	Insure that UA/Pima County provides any required tests, inspections and/or reports.	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ - \$ -
11	Provide any professional services of documentation, code compliance, for permits	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	180 180	\$ 22,831.20 \$ 12,385.80	\$ 35,217
12	Insure that UA/Pima County provides the payments for services and materials	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ - \$ -
13	Provide any professional services for the approval and management of the project	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	60 110	\$ 7,610.40 \$ 7,569.10	\$ 15,180
14	Ensure that the Project site systems are in adequate, clean, safe and secure conditions of ope	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	16 28	\$ 2,029.44 \$ 1,926.68	\$ 3,956
TOTALS				574	\$ 54,352.62	\$ 54,353
Reimbursable Expenses		\$ 2,000				\$ 2,000
GRAND TOTALS PFM						\$ 56,353
RAA, INC Total UA + Pima County						\$ 1,180,000
Travel and Expense Allowance						\$ 125,000
Consultant Fees and Expense Allowance						\$ 225,000
GRAND TOTAL UA + Pima County + RAA						\$ 1,536,353

317 North Court Avenue
Tucson, Arizona 85701
PH 520.882.6310
FAX 520.882.0725

Thank you.



Corky Poster, Architect and Principal

RALPH APPELBAUM ASSOCIATES, INC.

PIMA COUNTY COURTHOUSE EXHIBITION BUDGET V5

TOTAL PROJECT AMOUNT	\$7,430,000.00
Exhibition Design Fee: UA MM	
Exhibition Design Fee: PC RVC	
Exhibition Design Fee: TOTAL	\$1,180,000.00
Travel and Expense Allowance	\$125,000.00
Consultant Fees and Expense Allowance	\$225,000.00
Exhibition Implementation Budget: UA MM	\$4,400,000.00
Exhibition Implementation Budget: PC RVC	\$1,500,000.00
Exhibition Implementation Budget: TOTAL	\$5,900,000.00
TOTAL EXHIBITION BUDGET	\$7,430,000.00

**POSTER
FROST
MIRTO**

ARCHITECTURE
PLANNING
PRESERVATION

DATE: December 14, 2017, Revised December 20, 2017

TO: Sheila Cook, Carter Volle, Pima County Facilities Management
New Building Services, 150 West Congress, 3rd Floor
Tucson, AZ 85701

RE: Fee proposal for Architectural/Planning Support Services
Pima County Exhibition Project (UA Gem & Mineral Museum and Pima County Visitor Center)

Dear Ms. Cook and Mr. Carter:

The following is PFM portion of the fee proposal for the above-cited project with RAA, Inc.

BASE TASK NO.	PFM - Prime Consultant TASK DESCRIPTION	Staff Description	Billable Rate	Hrs Per Task	PFM Total Per Task/Staff	Total Per Task
	Pima County Visitor Portion					
1	Facilitate Pima County providing all project information on project requirements.	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ -
2	Designate a representative authorized to act on the Client's behalf	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ -
4	Insure that Pima County facilitates research and administration of content for the Exhibition	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ -
5	Insure that RAA has reasonable access to the aspects of the project to do their job.	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ -
6	Facilitate Pima County procuring or borrowing additional collection items	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ -
7	Facilitate Pima County obtaining and paying for required clearances of content	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ -
8	Insure that Pima County provides the Exhibition Script	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ -
9	Insure that Pima County provides a written response within 10 days	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ -
10	Insure that Pima County provides any required tests, inspections and/or reports.	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ -
11	Provide any professional services of documentation, code compliance, for permits	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	45 45	\$ 5,707.80 \$ 3,096.45	\$ 8,804
12	Insure that Pima County provides the payments for services and materials	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	0 0	\$ - \$ -	\$ -
13	Provide any professional services for the approval and management of the project	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	20 30	\$ 2,536.80 \$ 2,064.30	\$ 4,601
14	Ensure that the Project site systems are in adequate, clean, safe and secure conditions of operation	Principal/Arch Project Architect	\$ 126.84 \$ 68.81	8 12	\$ 1,014.72 \$ 825.72	\$ 1,840
TOTALS				160	\$ 15,245.79	\$ 15,246
Reimbursable Expenses		\$ 1,000				\$ 1,000
GRAND TOTALS						\$ 16,246
RAA, INC Total Pima County						\$ 300,000
Travel and Expense Allowance						\$ 31,250
Consultant Fees and Expense Allowance						\$ 56,250
GRAND TOTAL Pima County + Costs						\$ 403,746

Thank you.



Corky Poster, Architect and Principal

**POSTER
FROST
MIRTO**

ARCHITECTURE
PLANNING
PRESERVATION

DATE: December 13, 2017, Revised December 20, 2017

TO: Sheila Cook, Carter Volle, Pima County Facilities Management
New Building Services, 150 West Congress, 3rd Floor
Tucson, AZ 85701

RE: Fee proposal for Architectural/Planning Support Services
Pima County Exhibition Project (UA Gem & Mineral Museum and Pima County Visitor Center)

Dear Ms. Cook and Mr. Carter:

The following is PFM portion of the fee proposal for the above-cited project with RAA, Inc.

BASE TASK NO.	PFM - Prime Consultant TASK DESCRIPTION	Staff Description	Billable Rate	Hrs Per Task	PFM Total Per Task/Staff	Total Per Task
UA Gem & Mineral Museum Portion						
1	Facilitate UA Gem & Mineral providing all project information on project requirements.	Principal/Arch	\$ 126.84	0	\$ -	
		Project Architect	\$ 68.81	0	\$ -	\$ -
2	Designate a representative authorized to act on the Client's behalf	Principal/Arch	\$ 126.84	0	\$ -	
		Project Architect	\$ 68.81	0	\$ -	\$ -
4	Insure that UA Gem & Mineral facilitates research and administration of content for the Exhibition	Principal/Arch	\$ 126.84	0	\$ -	
		Project Architect	\$ 68.81	0	\$ -	\$ -
5	Insure that RAA has reasonable access to the aspects of the project to do their job.	Principal/Arch	\$ 126.84	0	\$ -	
		Project Architect	\$ 68.81	0	\$ -	\$ -
6	Facilitate UA Gem & Mineral procuring or borrowing additional collection items	Principal/Arch	\$ 126.84	0	\$ -	
		Project Architect	\$ 68.81	0	\$ -	\$ -
7	Facilitate UA Gem & Mineral obtaining and paying for required clearances of content	Principal/Arch	\$ 126.84	0	\$ -	
		Project Architect	\$ 68.81	0	\$ -	\$ -
8	Insure that UA/Pima County provides the Exhibition Script	Principal/Arch	\$ 126.84	0	\$ -	
		Project Architect	\$ 68.81	0	\$ -	\$ -
9	Insure that UA Gem & Mineral provides a written reponse within 10 days	Principal/Arch	\$ 126.84	0	\$ -	
		Project Architect	\$ 68.81	0	\$ -	\$ -
10	Insure that UA Gem & Mineral' provides any required tests, inspections and/or reports.	Principal/Arch	\$ 126.84	0	\$ -	
		Project Architect	\$ 68.81	0	\$ -	\$ -
11	Provide any professional services of documentation, code compliance, for permits	Principal/Arch	\$ 126.84	135	\$ 17,123.40	
		Project Architect	\$ 68.81	135	\$ 9,289.35	\$ 26,413
12	Insure that UA Gem & Mineral provides the payments for services and materials	Principal/Arch	\$ 126.84	0	\$ -	
		Project Architect	\$ 68.81	0	\$ -	\$ -
13	Provide any professional services for the approval and management of the project	Principal/Arch	\$ 126.84	40	\$ 5,073.60	
		Project Architect	\$ 68.81	80	\$ 5,504.80	\$ 10,578
14	Ensure that the Project site systems are in adequate, clean, safe and secure conditions of ope	Principal/Arch	\$ 126.84	8	\$ 1,014.72	
		Project Architect	\$ 68.81	16	\$ 1,100.96	\$ 2,116
TOTALS				414	\$ 39,106.83	\$ 39,107
Reimbursable Expenses		\$ 1,000.00				\$ 1,000
GRAND TOTALS						\$ 40,107
RAA, INC Total UA Gem & Mineral						\$ 880,000
Travel and Expense Allowance						\$ 93,750
Consultant Fees and Expense Allowance						\$ 168,750
GRAND TOTAL UA Gem & Mineral + Costs						\$ 1,182,607

Thank you.



Corky Poster, Architect and Principal

END EXHIBIT "B-1"