



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: December 19, 2017

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Friends of Robles Ranch, Inc., an Arizona Non-Profit Corporation DBA My Friend's Closet (File LCP-128)

***Project Title/Description:**

2nd Amendment of Facilities Lease at Robles Ranch Community Center for the operation and distribution of clothing and household goods and nutritional assistance at low cost to members of the general public needing such assistance.

***Purpose:**

This amendment will authorize Friends of Robles Ranch to continue operating a clothing bank as well as donation of household items to Pima County Residents.

***Procurement Method:**

Exempt pursuant to Pima County Code 11.04.020

***Program Goals/Predicted Outcomes:**

Goal is to raise funds from sales of clothing and household goods that will be used to invest into the Robles Ranch Community.

***Public Benefit:**

Friends of Robles Ranch utilizes funds raised to provide scholarships, annual community festival, funds for food and drink supplies for holiday events held at Robles Ranch Community Center, and maintenance of Three Points Food Bank building, etc.

***Metrics Available to Measure Performance:**

Annual Progress and Financial Report

***Retroactive:**

No

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AP3

To: COB- 12-12-17
995-3 (2)
Addendum

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No***Is the Contract to a vendor or subrecipient?** _____Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**Document Type: CTN Department Code: PW Contract Number (i.e., 15-123): 16*0031Amendment No.: 2 AMS Version No.: 4Effective Date: 01/01/2018 New Termination Date: 12/31/2018

Prior Contract No. (Synergen/CMS): _____

☐ Expense or ☒ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \$0.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Rita LeonDepartment: Real PropertyTelephone: 724-6462Department Director Signature/Date: [Signature] 12/15/2017Deputy County Administrator Signature/Date: [Signature] 12/18/17County Administrator Signature/Date: [Signature] 12/18/17*(Required for Board Agenda/Addendum Items)*

PIMA COUNTY DEPARTMENT OF: REAL PROPERTY SERVICES	
COUNTY: NATURAL RESOURCES, PARKS & REC.	CONTRACT
TENANT: FRIENDS OF ROBLES RANCH dba MY FRIENDS CLOSET	NO. CTN-PW-16-031 AMENDMENT NO. 02
LEASE NO.: CTN-PW-16000000000000000031	This number must appear on all invoices, correspondence and documents pertaining to this contract.
LEASE AMENDMENT NO.: TWO (2)	

ORIGINAL LEASE TERM: 11/17/2015-12/31/2016
TERMINATION DATE PRIOR AMENDMENT: 12/31/2017
TERMINATION THIS AMENDMENT: 12/31/2018

ORIG. LEASE AMOUNT: -0-
PRIOR AMENDMENTS: -0-
AMOUNT THIS AMENDMENT: -0-
TOTAL LEASE AMOUNT: -0-

AMENDMENT TO LEASE

1. **DEFINED TERMS.** For purposes of this Amendment, the following terms have the meanings set forth below:

1.1. Landlord: Pima County, a political subdivision of the State of Arizona (hereinafter referred to as "Landlord")

1.2. Tenant: Friends of Robles Ranch dba My Friends Closet, an Arizona non-profit corporation

1.3. Premises: See Exhibit "A"

1.4. Lease: The lease for the leased Premises naming Tenant as tenant, dated November 17, 2015

1.5. Effective Date: January 1, 2018

2. **MODIFICATION OF LEASE.** Landlord and Tenant hereby agree to modify the terms of the Lease as follows:

2.1. The Term of the Lease is hereby extended to December 31, 2018

3. **REMAINING LEASE TERMS UNCHANGED.** Except as modified as provided in this Amendment, all of the terms and conditions of the Lease shall remain in full force and effect.

4. **EFFECTIVE DATE.** This Amendment shall be effective as of the Effective Date.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the day, month and year written below.

LANDLORD:

**Pima County, a political subdivision of
the State of Arizona**

**TENANT: Friends of Robles dba
My Friends Closet, an Arizona non-profit
Corporation**

Chairman, Board of Supervisors

Pat King
BY: Pat King, President Friends of Robles

Date _____

10/10/2017
Date

ATTEST:

Julie Castaneda, Clerk of the Board of Supervisors

Date _____

APPROVED AS TO CONTENT:

Christopher C. Cawein 11/29/17
Christopher C. Cawein, Director,
Natural Resources, Parks and Recreation

Neil Konigsberg
Neil Konigsberg, Real Property Services Manager

APPROVED AS TO FORM:

Tobin Rosen 12/4/17
Tobin Rosen, Deputy County Attorney, Civil Division

