



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: 11/21/17

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

See Contractor/Vendor list under 'Project Title/Description'

**\*Project Title/Description:**

Job Order Master Agreement for Paving Services

**Contractors:** The Ashton Company, Inc. Contractors and Engineers, Borderland Construction Company, Inc., Granite Construction Company, Inc., Sunland Asphalt & Construction, Inc., Tucson Asphalt Contractors, Inc.

**\*Purpose:**

Amendment of Award: Master Agreement No. MA-PO-17-208, Amendment No. One (1). This amendment increases the annual agreement amount by \$1,500,000.00. The increase in capacity will enable the County to complete several anticipated paving projects between now and 04/03/18. Administering Department: Public Works.

This is an indefinite delivery/ indefinite quantity job order master agreement. For projects estimated less than \$50,000.00, the department may select a contractor based on availability, specialty or other such basis as the department may determine in its sole discretion. For projects estimated between \$50,000.00 and \$499,999.99, COUNTY may select a Contractor based on the responses to a request for quotation covering either price or price and schedule from a minimum of one-half (1/2) of the Job Order Contractors. For projects anticipated to be valued at \$500,000.00 or more, selection will be based on the responses to a request for quotation covering either price or price and schedule from all Job Order Contractors. No individual job order may exceed \$1,000,000.00.

**\*Procurement Method:**

Pursuant to Solicitation for Qualifications No. 244493, on 04/04/17, the Board of Supervisors awarded a master agreement for this service in the annual amount of \$1,500,000.00 for an agreement term of 04/04/17 to 04/03/18.

Attachment: Amendment No. One (1), and Memorandum to County Administrator dated 09/25/17

**\*Program Goals/Predicted Outcomes:**

The goal is to save time and effort in performing small paving construction projects by utilizing job order contractors with the capability to respond immediately to as-needed situations that may arise throughout Pima County.

**\*Public Benefit:**

The Department of Public Works is able to select a job order contractor to perform paving services in an effective and efficient manner, saving tax dollars and keeping the roads safe for the traveling public.

**\*Metrics Available to Measure Performance:**

The job order contractors are utilized in an equitable manner, and all individual job orders are issued in accordance with the master agreement.

**\*Retroactive:**

No

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
 Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**\*Is the Contract to a vendor or subrecipient?** \_\_\_\_\_

Were insurance or indemnity clauses modified?  Yes  No

If Yes, attach Risk's approval

Vendor is using a Social Security Number?  Yes  No

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment / Revised Award Information**

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 17-208  
Amendment No.: One (1) AMS Version No.: Two (2)  
Effective Date: 11/21/17 New Termination Date: \_\_\_\_\_  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 1,500,000.00

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** Various Funds

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
 Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Christy Bustillos CBustillos 10-31-17  
Department: Procurement May 2017 Telephone: (520)724-8414  
Department Director Signature/Date: [Signature] 11/2/17  
Deputy County Administrator Signature/Date: [Signature] 11/3/17  
County Administrator Signature/Date: [Signature] 11/6/17  
*(Required for Board Agenda/Addendum Items)*



# MEMORANDUM

Public Works – Project Management Office

DATE: September 25, 2017

TO: Carmine DeBonis  
Deputy County Administrator  
Nanette Slusser  
Assistant County Administrator

FROM: Heather Ruder, Project Mgr.  
Nancy Cole, Manager  
Project Management Office

RE: Kino South Sports Complex-Alternatives to Accelerate Project

*CMAR*  
*10/2/17*  
County Administration desires to accelerate the Kino South Sports Complex to begin construction in late spring of 2018. Due to this extremely tight time-frame the Project Management Office (PMO) and Procurement Department have met to discuss alternative options in an attempt meet this accelerated schedule.

### Background

The PMO office was notified of the County's desire to move this project forward in July 10, 2017. Internal stakeholder meetings were held through August 11, 2017 and the project charter was approved on August 28, 2017. Following procurement code, the project's call for professional services was published on September 8, 11, 12, and 13, 2017. The pre-submittal meeting was held on September 18, 2017. Responses are due October 3, 2017. The contract will go to the BOS in December for award, with a design start shortly thereafter.

In order to expedite the construction schedule and ensure that the project scope stays within the allotted budget, the PMO is suggesting that a Construction Manager at Risk (CMAR) delivery method be used for this project. Below are pros and cons with this approach.

### Pros:

- CMAR Contractor and its subcontractors are selected based on qualifications and experience.
- CMAR's input in the project design increases the effectiveness and constructability of the design and reduces risk of change orders due to design errors or omissions.
- Important design decisions affecting both the types of materials specified and the means of construction are made with full consideration of the construction perspective.
- Value engineering provided by the CMAR during the design phase
- Budget controlled by modifying the scope of the project during the design phase to provide an accurate guaranteed maximum price (GMP) for construction.
- Ability negotiate multiple GMP packages to ensure schedules are met (for example, develop a GMP package for the fields so they are operational for tournaments in October 2020).
- A collaborative approach to design and construction provides maximum flexibility. This approach is well suited to projects subject to change up to the point of agreement on cost of construction.

Memo to Carmine DeBonis, Deputy County Administrator and Nanette Slusser, Assistant County Administrator  
Re: Kino Sports Complex – Alternatives to Advance Construction  
September, 25, 2017

- Utilizing the CMAR delivery method reduces the overall project schedule by approximately 4 months

Cons:

- Removes the traditionally utilized low-bid method
- Once in construction, owner requested design changes can be potentially more costly to remedy
- Potentially reduces the pool of available local contractors that do not perform CMAR services

Utilizing the CMAR approach will provide an overall benefit to this project and allow construction to begin before the entire design package is completed; however design will still need time to be completed to a level necessary for a GMP site package to be negotiated. The earliest an anticipated site GMP package would be submitted is in early summer 2018. The remainder of the design and additional GMP(s) would follow with overall project completion in late 2019. Use of the design/bid/build delivery option would push back construction start to early spring of 2019, with completion in spring of 2020, as in the current charter.

1. CMAR Delivery Method

This option would provide flexibility for advancement of early construction packages.

Approve /  Deny

C.H. Huckelberry      10/2/17  
C.H. Huckelberry      Date  
County Administrator

To meet a construction deadline of late spring 2018, a Job Order Contractor (JOC) is recommended utilizing the Parks or Paving JOC Master Agreement for a design-build of a specific portion of the project, such as the pre-cast bridge over the Julian Wash. However, this would require an amendment to the Master Agreement, approved by the Board of Supervisors to increase the contracting capacity in advance of its April expiration date.

2. JOC Design-Build: Advance bridge work or other key site elements, including the appropriate survey and environmental clearances. This allows construction activity to begin in late spring 2018.

Approve /  Deny

C.H. Huckelberry      10/2/17  
C.H. Huckelberry      Date  
County Administrator

The project did not intend to begin spending until the contract for the design consultant was advanced to the Board for approval, early January 2018. Funds must be identified to cover these preliminary expenses should the Board deny approval of the design consultant contract.

**Distribution:**

**Cc: Mary Jo Furphy, Procurement Director  
Terri Spencer, Procurement Design and Construction Manager  
Maureen "Reenie" Ochoa, Kino Stadium District Director**

|  |  |   |                 |  |            |              |                      |    |  |  |
|--|--|---|-----------------|--|------------|--------------|----------------------|----|--|--|
| <b>PIMA COUNTY DEPARTMENT OF PUBLIC WORKS</b>  |  |   |                 |  |            |              |                      |    |  |  |
| <b>PROJECT NAME:</b>   | JOB ORDER MASTER AGREEMENT FOR PAVING SERVICES   |   |                 |  |            |              |                      |    |  |  |
| <b>CONTRACTORS:</b>  | The Ashton Company, Inc., Contractors and Engineers<br>Borderland Construction Company, Inc.<br>Granite Construction Company<br>Sunland Asphalt & Construction, Inc.<br>Tucson Asphalt Contractors, Inc. | <table border="1"> <tr> <td align="center" colspan="2"><b>CONTRACT</b></td> </tr> <tr> <td><b>NO.</b></td> <td>MA-PO-17-208</td> </tr> <tr> <td><b>AMENDMENT NO.</b></td> <td>01</td> </tr> <tr> <td colspan="2">This number must appear on all invoices, correspondence and documents pertaining to this contract.</td> </tr> </table> | <b>CONTRACT</b> |  | <b>NO.</b> | MA-PO-17-208 | <b>AMENDMENT NO.</b> | 01 | This number must appear on all invoices, correspondence and documents pertaining to this contract. |  |
| <b>CONTRACT</b>  |  |   |                 |  |            |              |                      |    |  |  |
| <b>NO.</b>   | MA-PO-17-208   |   |                 |  |            |              |                      |    |  |  |
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| <b>MASTER AGREEMENT NO.:</b>   | MA-PO-17-208   |   |                 |  |            |              |                      |    |  |  |
| <b>AMENDMENT NO.:</b>  | One (1)  |   |                 |  |            |              |                      |    |  |  |
| <b>FUNDING:</b>  | Various Funds  |   |                 |  |            |              |                      |    |  |  |

|  |                               |    |              |
|--|-------------------------------|----|--------------|
| <b>MASTER AGREEMENT TERM:</b> 04/04/17- 04/03/18 | <b>ORIGINAL AMOUNT:</b>       | \$ | 1,500,000.00 |
| <b>TERMINATION PRIOR AMENDMENT:</b> N/A          | <b>PRIOR AMENDMENTS:</b>      | \$ | -            |
| <b>TERMINATION THIS AMENDMENT:</b> 04/03/18      | <b>AMOUNT THIS AMENDMENT:</b> | \$ | 1,500,000.00 |
|  | <b>REVISED AMOUNT:</b>        | \$ | 3,000,000.00 |

**MASTER AGREEMENT AMENDMENT**

**WHEREAS,** COUNTY and CONTRACTORS entered into a Master Agreement (Agreement) for services, as referenced above, dated April 4, 2017; and

**WHEREAS,** COUNTY underestimated the number of projects and the associated costs for pavement services as needed throughout Pima County; and

**WHEREAS,** COUNTY wishes to increase the annual capacity of this Agreement to complete several paving projects that have been identified; and

**WHEREAS,** COUNTY and CONTRACTORS have agreed to increase the annual total Agreement amount by \$1,500,000.00.

**NOW, THEREFORE,** it is agreed as follows:

This Amendment to the Master Agreement will add \$1,500,000.00 annually to the available amount of this Agreement. The new annual total available amount of the Master Agreement will be \$3,000,000.00.

The effective date of this Amendment shall be November 21, 2017.

*The remainder of this page is left intentionally blank.*

63.

All other provisions of the Agreement, not specifically changed by this Amendment, shall remain in effect and be binding upon the Parties.

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IN WITNESS WHEREOF, the Parties have affixed their signatures to this Amendment on the dates written below.

**PIMA COUNTY**

\_\_\_\_\_  
Chair, Board of Supervisors

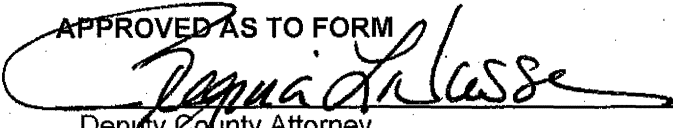
\_\_\_\_\_  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

APPROVED AS TO FORM



\_\_\_\_\_  
Deputy County Attorney

**REGINA NASSEN**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

11/2/2017