

# BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: June 20, 2017

or Procurement Director Award

Contractor/Vendor Name (DBA): The Salvation Army

## **Project Title/Description:**

United States Housing and Urban Development (USHUD) Continuum of Care Program (CoC) - Project Advent, a rapid rehousing program for people experiencing homelessness in Pima County.

# Purpose:

This amendment with Salvation Army, a subrecipient under Project Advent, is designed to assist at least 30 homeless families, individuals, and veterans to become self-sufficient through the Sullivan Jackson Employment Center for the Homeless (SJEC) during the period July 1, 2017 to June 30, 2018.

A standardized assessment tool is used to match participants to SJEC. Program participants then enter Rapid Rehousing through The Salvation Army. Once housing is stabilized, the Salvation Army works with participants to ensure children are in school, access to food sources are available, and household items are obtained. SJEC then begins to work with participants to obtain full-time employment. After clients find work, they being to contribute toward the rent with the goal of becoming self-sufficient within six months.

#### **Procurement Method:**

RFP-CSET-2015-3

#### Program Goals/Predicted Outcomes:

The Salvation Army will provide Rapid Rehousing to a minimum of 30 participants (a homeless family is considered one participant). All program participants will complete Employability Skills Training and at least 70% will obtain unsubsidized housing after completing the program.

#### **Public Benefit:**

The Project Advent Program provides a method for homeless individuals and families to obtain housing and employment.

#### **Metrics Available to Measure Performance:**

As a USHUD program, metrics are measured through the Homeless Management Information System (HMIS).

## Retroactive:

No

To: COB- 6-9-12 (1)
Pgs-3
Addendam

14.			
Original Information			
Document Type:	Department Code:	Contrac	t Number (i.e.,15-123):
Effective Date:	Termination Date:	Prior Contract N	Number (Synergen/CMS):
☐ Expense Amount: \$		_ 🗌 Revenue Am	nount: \$
Funding Source(s):	THIS SECTION IS NOT REQUIRE	ED FOR AMEND	MENTS
Cost to Pima County G	Seneral Fund:		
Contract is fully or partially funded with Federal Funds?		☐ Yes ☐ No	
Were insurance or indemnity clauses modified?		☐ Yes ☐ No	
Vendor is using a Social Security Number?		☐ Yes ☐ No	
If Yes, attach the requi	red form per Administrative Proced	ure 22-73.	
Amendment Informat	<u>ion</u>		
Document Type: CT	Department Code: CS	Contrac	t Number (i.e.,15-123): <u>16-304</u>
Amendment No.: 2 AMS Version No.: 5			sion No.: 5
Effective Date: 6/20/17		New Termina	tion Date: <u>6/30/18</u>
Expense ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$139,377.00			
Funding Source(s): Un	ited States Housing and Urban Dev	velopment (USHL	JD)-Continuum of Care (CoC) Program
Cost to Pima County G	eneral Fund: None		
•			
Contact: Rise Hart			
Department: Communi	ty Sanicas	· · · · · · · · · · · · · · · · · · ·	Telephone: 724-5723
<del></del>	1 / / -	ma Laria	1 Giophone. 124-0120
	ignature/Date: Www.M. Ch.S	V Zur	(e 2 12-12
Deputy County Admini			- 10/0/7
County Administrator S (Required for Board Agenda			6/8/17

٠,

PIMA COUNTY COMMUNITY SERVICES, EMPLOYMENT AND TRAINING DEPARTMENT SULLIVAN JACKSON EMPLOYMENT CENTER (SJEC) PROFESSIONAL SERVICES CONTRACT

Program Name:

United States Housing and Urban

Development Continuum of Care Program –

Project Advent

Awardee:

The Salvation Army

1101 N. Richey Blvd. Tucson, AZ 85716

Contract No:

CT-CS-16-304

Amendment No:

02

Funding:

United States Housing and Urban

Development (USHUD)-Continuum of Care

(CoC) Program

CONTRACT AMENDMENT NO This number must appear

invoices, and correspondence pertaining this documents

contract.

Original Contract Term:	07/01/16 - 06/30/17	Orig. Contract Amount:	\$134,793.00
Term Prior Amendment:	N/A	Prior Amended Amount:	\$4,584.00
Term This Amendment	06/30/18	Amount This Amendment:	\$139,377.00
		Revised Contract Amount:	\$278,754.00

Pima County, a body politic and corporate of the State of Arizona ("County") and The Salvation Army, a nonprofit corporation registered to do business in the State of Arizona ("Awardee") have entered into the abovereferenced contract to provide supportive services and rental assistance to the homeless in Pima County.

#### AMENDMENT TWO

- A. Funding for the contract is from the United States Housing and Urban Development ("HUD").
- В. HUD has awarded additional CoC Program funds for an additional year of Project Advent case management, housing assistance, transportation and other supportive housing services to the homeless.
- C. The Pima County Board of Supervisors finds that it is in the best interests of the residents of Pima County to provide another year of Project Advent services.
- County has reviewed Awardee's performance and finds it satisfactory. D.

NOW, THEREFORE, County and Awardee agree to amend the Contract as follows:

- 1. **SECTION 1.0 – TERMS AND EXTENIONS**, paragraph 1.1 is amended as follows:
  - 1.1 The termination date is changed:

FROM: June 30, 2017

TO: June 30, 2018

93658 / 00461274 / v2 Page 1 of 3 1.2 The number of available renewals is changed:

FROM: four (4) 12-month periods or any portion thereof

TO: three (3) 12-month periods or any portion thereof

- 2. SECTION 3.0 COMPENSATION AND PAYMENT, paragraph 3.1 is deleted in its entirety and replaced with the following:
  - 3.1 In consideration for the services specified in **Exhibit A** of this Contract, County agrees to pay Awardee as follows:

Dates of Services	Amount allocated
July 1, 2016 – June 30, 2017	\$139,377.00
July 1, 2017 – June 30, 2018	\$139,377.00
Maximum Allocated Amount	\$278,754.00

Any funds not expended by June 30 of the current calendar year, must be returned to County.

- 3. **EXHIBIT A SCOPE OF WORK** is amended as follows:
- 3.1 **SECTION 2 PROGRAM ACTIVITIES AWARDEE**, Section 2 Case Management is amended as follows:
  - 3.1.1 Paragraph 2.1.3 is deleted in its entirety and replaced with the following:

Reimburse case managers for mileage, at approved county rate, for visiting and monitoring program participants.

- 3.1.2 Paragraph 2.1.4.3 -- Housing Assistance is amended as follows:
  - 3.1.2.1 The first sentence of paragraph 2.1.4 is deleted and replaced with the following:

    Awardee will provide assistance in the selection of RRH to the number of participants set forth in paragraph 5.1 below. RRH selected must be appropriate to the individual's household size, needs, and potential earned income.
  - 3.1.2.2 <u>Paragraph 2.1.4.3</u>, the second sentence is deleted in its entirety and replaced with the following:

Rental payments by program participants paid directly to the landlord are not to be considered "match" with regards to the cash match requirements of Continuum of Care (CoC) programs.

- 3.2 **SECTION 5 PROGRAM GOALS/PREDICTED OUTCOMES**, paragraph 5.1 is deleted in its entirety and replaced with the following:
  - Awardee will provide RRH, case management and associated services to participants as follows (a homeless family is considered one (1) participant).

Period of Service	Minimum number of participants served
July 1, 2016 – June 30, 2017	16
July 1, 2017 – June 30, 2018	30
Total served	46

#### REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

93658 / 00461274 / v2 Page 2 of 3

# 3.3 **SECTION** 6 – **BUDGET**, paragraph 6.1 is amended to add:

For services provided **July 1, 2017 through June 30, 2018**, Awardee will be paid in accordance to the following table:

BUDGET LINE ITEM	AMOUNT
Case Management	\$32,000.00
Rental Assistance	\$95,664.00
Transportation	\$1,155.00
Moving costs	\$3,000.00
Utility Deposits	\$3,000.00
Administrative Costs	\$4,558.00
Total Program Budget	\$139,377.00

Any other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.				
IN WITNESS WHEREOF, the parties do here the terms of this Amendment and of the origin	eby affix their signatures and do hereby agree to carry out nal Contract cited herein:			
PIMA COUNTY:	AWARDEE:			
	2001			
Chair, Pima County Board of Supervisors	Authorized Signature			
Date:	Terry O. Hughes			
	Printed Name & Title			
ATTEST:	Date: 3/30/17			
Clerk of the Board Date				
APPROYED AS TO CONTENT?				
Charles Con				
Director, Employment & Training				

APPROVED AS TO FORM:

en S. Friar, Deputy County Attorney