



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: 5-2-17
or Procurement Director Award ☐

Contractor/Vendor Name (DBA): Jenny Brite

Project Title/Description:

Website Maintenance for Pima County Public Library

Purpose:

Contractor provides website maintenance for library.

Procurement Method:

Pima County Direct Select Contract, as per D-29.6-IIC

Program Goals/Predicted Outcomes:

Website content curation, analytics evaluation, technical support and troubleshooting and website architecture evaluation and maintenance.

Public Benefit:

Library website kept current, relevant, and fully functional.

Metrics Available to Measure Performance:

Website analytics

Retroactive:

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: LIB Contract Number (i.e., 15-123): 15-557

Amendment No.: 2 AMS Version No.: _____

Effective Date: 7/1/2017 New Termination Date: 6/30/2018

☒ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$46,800.00

Funding Source(s): Library DISTRICT FUNDS

Cost to Pima County General Fund: n/a

Contact: Jen Maney

Department: Library, Communications & Systems Office

Telephone: 520-594-5632

Department Director Signature/Date: *Charles A. Matheson* 3-13-17

Deputy County Administrator Signature/Date: *Jew* 3-14-17

County Administrator Signature/Date: *C. R. McElroy* 4/18/17
(Required for Board Agenda/Addendum Items)

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|---|---|
| Pima County Public Library Project: Website management Contractor: Jenny Brite 1601 Argonne Pl NW Apartment 437 Washington, D.C. 20009 Contract No.: 15*557 Amendment No. Two (2) | <div style="border: 2px solid red; padding: 5px; text-align: center;"> CONTRACT NO. <u>CT-LIB-15-557</u> AMENDMENT NO. <u>02</u> This number must appear on all invoices, correspondence and documents pertaining to this contract. </div> |
|---|---|

| | | | |
|-----------------------------------|--------------------|--------------------------|--------------|
| Original Term: | 7-1-2015 – 6-30-16 | Original Amount: | \$46,800.00 |
| Termination Date Prior Amendment: | 6/30/2017 | Amount Prior Amendments: | \$46,800.00 |
| Termination Date This Amendment: | 6/30/2018 | Amount This Amendment: | \$46,800.00 |
| | | Revised Total Amount: | \$140,400.00 |

CONTRACT AMENDMENT NO. 2

Pima County, a body politic and corporate of the State of Arizona (“County”) and Jenny Brite (“Contractor”) have entered into the above-referenced contract for website management services.

RECITALS

- A. Pursuant to Section 1.0 – TERM AND EXTENSION/RENEWAL/CHANGES, the Contract may be extended to allow for the continued provision of website management services for the Pima County Public Library.
- B. County has reviewed Contractor’s performance and finds it satisfactory.
- C. It is in the best interests of County and the Pima County Public Library to extend the term of the Contract and increase the contract amount.

AMENDMENT

1. Section 1.0 – TERM AND EXTENSION/RENEWAL/CHANGES, paragraph 1.1 is amended as follows:
 - 1.1. The termination date is changed:

FROM: June 30, 2017

TO: June 30, 2018
 - 1.2. The number of available extensions is reduced:

FROM: up to four (4) additional one-year periods or any portion thereof

TO: up to two (2) additional one-year periods or any portion thereof

2. Section 3.0 – COMPENSATION AND PAYMENT, paragraph 3.1 is amended to increase the not-to-exceed amount:

FROM: ninety-three thousand six hundred dollars (\$93,600.00)

TO: one hundred forty thousand four hundred dollars (\$140,400.00)

All other provisions of the Contract, not specifically changed by this Amendment, will remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

PIMA COUNTY

CONTRACTOR

N/A

Mary Jo Furphy, Procurement Director

[Signature]

Jenny Brite, Freelance Web Developer

4/13/17

Date

Date

APPROVED AS TO CONTENT:

PIMA COUNTY
LIBRARY DISTRICT BOARD

[Signature]

Amber Mathewson, PCPL Director

Chairman

APPROVED AS TO FORM:

ATTEST:

[Signature]

Karen S. Friar, Deputy County Attorney

Clerk of the Board