



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: April 18, 2017

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): The Salvation Army

Project Title/Description:

United States Housing and Urban Development (USHUD) Continuum of Care (CoC) Program - CASA

Purpose:

USHUD has awarded additional CoC Program funds for an additional year of services to the homeless. The Salvation Army is a Subrecipient of this program.

Procurement Method:

Program Goals/Predicted Outcomes:

Provide Rapid-Rehousing to a minimum of 32 participants (a homeless family is considered one participant).

Public Benefit:

Supports in the economic development by helping to develop a trained and productive labor force and reduce homeless in Pima County.

Metrics Available to Measure Performance:

Homeless Management Information System (HMIS) and Pima County databases

Retroactive:

N/A

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 16-264

Amendment No.: 2 AMS Version No.: 6

Effective Date: 5/1/17 New Termination Date: 4/30/18

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 105,968.00

Funding Source(s): United States Housing and Urban Development (USHUD)-Continuum of Care (CoC) Program

Cost to Pima County General Fund: N/A

Contact: Rise Hart

Department: Community Services

Telephone: 724-5723

Department Director Signature/Date: _____

Charles L. ...

Deputy County Administrator Signature/Date: _____

Jay 3-28-2017

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)

C. DeLubau 3/28/17

**PIMA COUNTY COMMUNITY SERVICES,
EMPLOYMENT AND TRAINING DEPARTMENT
SULLIVAN JACKSON EMPLOYMENT CENTER (SJEC)
PROFESSIONAL SERVICES CONTRACT**

Program Name: United States Housing and Urban
Development Continuum of Care Program –
Coalition Assisting Self-Sufficiency
Attainment (“CASA”)

Awardee: The Salvation Army
1001 North Richey Blvd.
Tucson, AZ 85716

Contract No: CT-CS-16-264

Amendment No: 02

Funding: United States Housing and Urban
Development (USHUD)-Continuum of Care
(CoC) Program

| | |
|---|---------------------|
| CONTRACT | |
| NO. | <u>CT-CS-16-264</u> |
| AMENDMENT NO. | <u>02</u> |
| This number must appear on all invoices, correspondence and documents pertaining to this contract. | |

| | | | |
|-------------------------|----------------------|--------------------------|--------------|
| Original Contract Term: | 05/01/16 – 04/30/17 | Orig. Contract Amount: | \$98,624.00 |
| Term Prior Amendment: | N/A | Prior Amended Amount: | \$ 7,344.00 |
| Term This Amendment | 05/01/17 – 04 /30/18 | Amount This Amendment: | \$105,968.00 |
| | | Revised Contract Amount: | \$211,936.00 |

Pima County, a body politic and corporate of the State of Arizona ("County") and The Salvation Army, an Arizona non-profit corporation ("Awardee") have entered into the above referenced contract to provide supportive services and rental assistance to the homeless in Pima County.

AMENDMENT TWO

- A. Funding for the contract is from the United States Housing and Urban Development (“HUD”).
- B. HUD has awarded additional CoC Program funds to County for an additional year for services to the homeless.
- C. The Pima County Board of Supervisors finds that it is in the best interests of the residents of Pima County to provide another year of Rapid Rehousing (“RRH”) services for the homeless.
- D. County has reviewed Awardee’s performance and finds it satisfactory.
- E. Pursuant to HUD guidelines, Awardee is a “Subrecipient” of these CoC Program funds and will conduct all activities under this Agreement accordingly.

NOW, THEREFORE, County and Awardee agree to amend the Contract as follows:

1. SECTION 1.0 – TERMS AND EXTENIONS, paragraph 1.1 is amended as follows:

1.1 The termination date is changed:

FROM: April 30, 2017

TO: April 30, 2018

1.2 The number of available renewals is changed:

FROM: four (4) 12-month periods or any portion thereof

TO: three (3) 12-month periods or any portion thereof

2. **SECTION 3.0 – COMPENSATION AND PAYMENT**, paragraph 3.1 is deleted in its entirety and replaced with the following:

3.1 In consideration for the services specified in **Exhibit A** of this Contract, County agrees to pay Awardee as follows:

| Dates of Services | Amount allocated |
|---------------------------------|---------------------|
| May 1, 2016 – April 30, 2017 | \$105,968.00 |
| May 1, 2017 – April 30, 2018 | \$105,968.00 |
| Maximum Allocated Amount | \$211,936.00 |

Any funds not expended by April 30 of the current calendar year, must be returned to County.

3. **EXHIBIT A – SCOPE OF WORK** is amended as follows:

3.1 **SECTION 2 - PROGRAM ACTIVITIES – AWARDEE**

3.1.1 Paragraph 2.1.3.1 -- Case Management is deleted in its entirety and replaced with the following:
Mileage, at approved county rate, for visiting and monitoring program participants.

3.1.2 Paragraph 2.1.4 -- Housing Assistance is amended as follows:

3.1.2.1 The first sentence of paragraph 2.1.4 is deleted and replaced with the following:

Awardee will provide assistance in the selection of RRH to the number of participants set forth in paragraph 5.1 below. RRH selected must be appropriate to the individual's household size, needs, and potential earned income.

3.1.2.2 Paragraph 2.1.4.3, the second sentence is deleted in its entirety and replaced with the following:

Rental payments by program participants paid directly to the landlord are not to be considered "match" with regards to the cash match requirements of Continuum of Care (CoC) programs.

3.2 **SECTION 5 – PROGRAM GOALS/PREDICTED OUTCOMES**, paragraph 5.1 is deleted in its entirety and replaced with the following:

5.1 Awardee will provide RRH, case management and associated services to participants as follows (a homeless family is considered one (1) participant).

| Period of Service | Minimum number of participants served |
|------------------------------|---------------------------------------|
| May 1, 2016 – April 30, 2017 | 20 |
| May 1, 2017 – April 30, 2018 | 32 |
| Total served | 52 |

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

3.3 **SECTION 6 – BUDGET**, paragraph 6.1 is amended to add:

For services provided **May 1, 2017 through April 30, 2018**, Awardee will be paid in accordance to the following table:

| BUDGET LINE ITEM | AMOUNT |
|-----------------------------|---------------------|
| Case Management | \$32,000.00 |
| Rental Assistance | \$55,424.00 |
| Transportation | \$ 2,398.00 |
| Moving costs | \$ 5,950.00 |
| Utility Deposits | \$ 5,500.00 |
| Administrative Costs (5%) | \$ 4,696.00 |
| Total Program Budget | \$105,968.00 |

Any other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

THE SALVATION ARMY, a CA corp.
AWARDEE:



Chair, Pima County Board of Supervisors

Authorized Signature

Date: _____

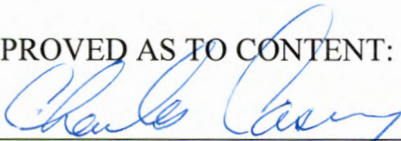
VICTOR R. DOUGHTY, TREASURER
Printed Name & Title

ATTEST:

Date: 3.22.2017

Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF ASSISTANT SECRETARY
FOR COMMUNITY PLANNING AND DEVELOPMENT

December 20, 2016

Mr. Charles Casey
Department Director
Pima County
2797 E. Ajo Way
400 East 26th Street
Tucson, AZ 85713

Dear Mr. Casey:

Congratulations! I am delighted to inform you that the Fiscal Year (FY) 2016 Continuum of Care (CoC) Program project application(s) your organization submitted was selected for funding in the total amount of \$1,263,082.

The CoC Program is an important part of HUD's mission. CoCs all over the country continue to improve the lives of men, women, and children through their local planning efforts and through the direct housing and service programs funded under the FY 2016 CoC Program Competition. The programs and CoCs funded through the CoC Program continue to demonstrate their value by improving accountability and performance every year. HUD commends your organization for its work and encourages it to continue to strive for excellence in the fight against homelessness.

The conditional funds for your award(s) are detailed in the enclosure which lists the name(s) of the individual project(s); the project number(s), and the specific amount(s) conditional selected application. Your local field office will send additional information and instructions for the next step in the process which include information to complete the technical submission. Upon approval of the technical submission phase, the field office will send the grant agreement, which must be fully executed by the both you and the field office before the project can begin expending funds for the new project.

Sincerely,

Clifford Taffet
Assistant Secretary (Acting)
for Community Planning and Development

Tucson/Pima County HMIS
Clients Served Summary for All Selected Programs
For the Period from 5/1/16 to 3/23/17

| Output | Persons in HH without Children | Total Persons |
|---|--------------------------------|---------------|
| Unduplicated Clients Served | 48 | 49 |
| Duplicated Clients (# of Entries) | 48 | 49 |
| Clients Exiting During Period | 36 | 36 |
| Clients in Program at Beginning of Period | 8 | 8 |
| Clients in Program at End of Period | 12 | 13 |
| Average Number of Clients Served | 7 | 7 |

Clients Served Summary by Program
For the Period from 5/1/16 to 3/23/17
TSA - CASA RRH(341)

| Output | Persons in HH without Children | Total Persons |
|---|--------------------------------|---------------|
| Unduplicated Clients Served | 48 | 49 |
| Duplicated Clients (# of Entries) | 48 | 49 |
| Clients Exiting During Period | 36 | 36 |
| Clients in Program at Beginning of Period | 8 | 8 |
| Clients in Program at End of Period | 12 | 13 |
| Average Number of Clients Served | 7 | 7 |