



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

**Requested Board Meeting Date:** April 18, 2017

**or Procurement Director Award** ☐

**Contractor/Vendor Name (DBA):** Community Intervention Associates

**Project Title/Description:**

Implementation of Enhancements in support of the Pima County Drug Court Program Drug Treatment Alternative to Prison Program (DTAP).

**Purpose:**

Community Intervention Associates (CIA), through its contract with Cenpatico, shall enroll DTAP Title XIX eligible members, so they can receive residential substance abuse treatment services or intensive outpatient treatment.

**Procurement Method:**

Direct Select

**Program Goals/Predicted Outcomes:**

Frequent and random drug tests of participants to encourage/measure abstinence as required by the Courts.

**Public Benefit:**

The DTAP program reduces recidivism, saves millions of taxpayer dollars, saves lives and reunites families.

**Metrics Available to Measure Performance:**

Pima County Attorney's Office will be reviewing and approving invoices to monitor services provided under this agreement required to meet the needs of the program.

**Retroactive:**

Yes, contract negotiations delayed finalizing details.

**Original Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_  
Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards  
Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards  
Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: CT Department Code: PCA Contract Number (i.e., 15-123): 16-042  
Amendment No.: 1 AMS Version No.: 3  
Effective Date: 4/18/2017 10/1/2016 New Termination Date: 9/30/2017  
☒ Expense ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 120,000.00  
Funding Source(s): Drug Treatment Alternative to Prison Program (DTAP) SAMSHA, DTAP BHTCC

Cost to Pima County General Fund: No cost to General Fund

Contact: Rozana Villanes

Department: Pima County Attorney

Telephone: 520-724-5631

Department Director Signature/Date: DAVE SMITH 3/30/17

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: C. Duckert 3/31/17  
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY ATTORNEY'S OFFICE**

**Project: PIMA COUNTY ENHANCING DRUG  
COURT SERVICES, COORDINATION AND  
TREATMENT**

**Contractor: Community Intervention Associates**  
2851 S. Avenue B, Bldg. 4  
Yuma, AZ 85364

**Contract No.: CT-PCA-1600000000000000042**

**Contract Amendment No.: ONE (#01)**

**CONTRACT**

**NO. CT-PCA-16-042**  
**AMENDMENT NO. 01**

This number must appear on all  
invoices, correspondence and  
documents pertaining to this  
contract.

**Orig. Contract Term:** 10/01/15 – 09/30/2016  
**Termination Date Prior Amendment:** N/A  
**Termination Date This Amendment:** 9/30/2017

<b>Orig. Amount:</b>	\$60,000.00
<b>Prior Amendments Amount:</b>	\$ 0.00
<b>This Amendment Amount:</b>	\$120,000.00
<b>Revised Total Amount:</b>	\$180,000.00

**CONTRACT AMENDMENT**

The parties agree to amend the above-referenced contract as follows:

1. **Term.** The Contract terminates on 30<sup>th</sup> day of September, 2017.
2. **Maximum Payment Amount.** County's total payments to Contractor under this Contract, including any sales taxes, will not exceed \$180,000.00.
3. **Scope of Services.** The parties have revised the Scope of Services as described in the attached **Exhibit A** (2 pages).
4. **Contactor Legal Name Change.** Contractor has changed legal name from Community Intervention Associates to Community Health Associates.

The effective date of this Amendment is October 1, 2016.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
Tobin Rosen, Deputy County Attorney

3/30/17  
\_\_\_\_\_  
Date

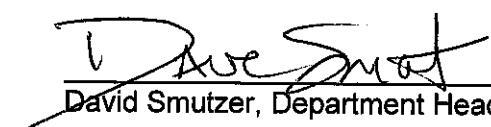
**CONTRACTOR**

  
\_\_\_\_\_  
Authorized Officer Signature

Jose Leon  
\_\_\_\_\_  
Printed Name and Title

3/30/17  
\_\_\_\_\_  
Date

**APPROVED AS TO CONTENT**

  
\_\_\_\_\_  
David Smutzer, Department Head

3/30/17  
\_\_\_\_\_  
Date

## **Scope of Work Exhibit A**

### **BACKGROUND**

The DTAP Program offers individuals with substance abuse disorders and criminal charges (as outlined in the current DTAP policies and procedures) the chance to receive residential and/or intensive outpatient substance abuse treatment in lieu of a prison sentence. In addition to the treatment program, DTAP provides to participants: wrap around recovery services, education assistance, job training and placement services, basic necessities, additional therapeutic and medical services as needed, accompanied by probation monitoring, drug testing and regular court hearings.

### **PURPOSE**

Community Health Associates (CHA), in conjunction with its contract with Cenpatco Integrated Care (Regional Behavioral Health Authority for Southern Arizona), shall provide assessment, AHCCCS enrollment, clinical coordination, and treatment to individuals referred to and enrolled with the DTAP program.

### **RESPONSIBILITIES OF DTAP**

Entities included in DTAP consist of the Pima County Attorney's Office, Office of the Pima County Public Defender, Adult Probation and any other designated authorities within the DTAP Program (including other treatment and social services providers). The following responsibilities are applicable to any of these entities within the course of a DTAP referral.

DTAP Responsibilities are as follows:

- Identify individuals who meet criteria for the DTAP program,
- Enroll individuals into the DTAP program, as dictated by the standard DTAP procedure,
- Notify CHA of a new participant who has passed initial screening and requires clinical assessment for DTAP program eligibility,
- Participate in ongoing staffing, compliance hearings, and other events, as dictated by DTAP procedure, and
- Reimburse CHA for one-time or occasional goods or services needed for a participant when the goods/services cannot be purchased by any other funding source and is directly related to the participant's recovery and success in the program. All goods and services not funded by AHCCCS/Title XIX funds must be pre-approved in writing by the DTAP Program Director (email is sufficient).

### **RESPONSIBILITIES OF CHA**

CHA has the following responsibilities in the DTAP program, outside of treatment services participants may be received via normal clinical operations and under CHA's contract with Cenpatco Integrated Care:

- Hire, train and employ a DTAP Clinical Coordinator whose responsibilities including:
  - Coordination of care among multiple treatment providers for participants,
  - Ensure DTAP team receives compliance information from each treatment provider,
  - Participate in court hearings,
  - Participate in ART meetings,
  - Provide case management to participants in continuity with other treatment services, and
  - Other duties as needed and mutually agreed upon, within the spirit of this scope of work,
- Hire, train and employ the DTAP Peer Mentor/Recovery Support Specialist (RSS) whose responsibilities include:
  - Provide peer support to participants in the DTAP Program,

- Assist Clinical Coordinator with case management and care coordination,
  - Other duties as needed and mutually agreed upon, within the spirit of this scope of work,
- Utilize the staff above or other approved CHA staff to complete the following in the referral process:
  - Submit an application to the Arizona Department of Economic Security (DES) for participant enrollment in the Arizona Health Care Cost Containment System (AHCCCS),
  - Assist with coordination of benefits, if other insurance exists,
  - Enroll participants to CHA (or other designated treatment provider), if participant is not currently enrolled (Participant will receive all coordination of care for DTAP treatment services via CHA, may receive behavioral health and substance abuse services as medically necessary, and CHA may refer to other treatment providers as needed),
  - Conduct the ASAM clinical assessment (and/or other screening/assessment as mutually agreed upon) for individuals who have been referred to the DTAP program,
  - Obtain necessary release of information from participant,
- Complete the GPRA Assessments (for grant reporting purposes) at intake and six months into the program, and enter assessment results into the selected government reporting system, within federally required mandate times,
- Address immediate participant concerns (optometry, dentistry, transportation, and pain management) through coordination with the DTAP Resource Manager and/or referrals to community resources,
- Report to the Court and / or Probation treatment and compliance information, as required by the standard DTAP plea agreement, to include compliance information from CIA as well as any other treatment provider,
- Participate in ongoing staff meetings, compliance hearings, and other events, as dictated by standard DTAP procedure,
- Refer female DTAP participants to DTAP preferred providers, currently The Haven for residential substance abuse treatment and male DTAP participants to Community Bridges, Inc., and other treatment providers as needed and available, for residential treatment, as medically necessary,
- Refer Intensive Outpatient Services (IOP) participants to DTAP's preferred provider currently CODAC, or other treatment provider as needed and available, as medically necessary,
- Facilitate and/or participate in the monthly interdisciplinary meetings, ART meetings, professional staff meetings, and quarterly process and outcome evaluations to determine medical necessity for treatment,
- Monitor the participant in-between court hearings either face-to-face or via phone contact to ensure compliance and assist with resource management needs,
- Work closely with treatment providers to monitor status of participant,
- Maintain the DTAP database to ensure tracking and outcomes are monitored and completed accurately,
- Create/maintain a hard copy/electronic health record (intake, orientation, release of information and other documentation as required by the contract between Cenpatco and CHA) for each participant,

#### **FUNDING:**

The designated staff (and other CHA staff time, as mutually agreed upon) will be funded through federal grants awarded to Pima County for the DTAP program. Covered Behavioral Health Services will be funded with TXIX/TXXI funds as medically necessary. Only actual expenditures of staff time and resources will be reimbursed. Staff time paid for via grant funding may not also be billed to TXIX for the same service. Both salary and services invoices will be submitted monthly by CHA to the DTAP program director for approval and payment out of DTAP funds.

Noncovered services may be funded by DTAP funds, as determined by the DTAP program director and approved in writing (email is sufficient).

This MOU contains the entire understanding of the parties and shall not be amended or modified except in writing and signed by each of the parties.