



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: March 21, 2017

or Procurement Director Award

Contractor/Vendor Name (DBA): United Way of Tucson and Southern Arizona, Inc.

Project Title/Description:

Employee Combined Appeal Program (ECAP) 2017 Campaign.

Purpose:

United Way will provide assistance in operating the 2017 Employee Combined Appeal Program (ECAP) Campaign by providing employee education, staff training, collection, distribution and accounting services for payroll donations from County employees for distribution to charitable organizations.

Procurement Method:

Direct select approved by County Administrator.

Program Goals/Predicted Outcomes:

Contractor will provide organization, publicity, associated informational services and fiscal administrative services for the 2017 Defined Contribution Period.

Public Benefit:

Pima County residents will receive assistance from all charities/agencies that County employees contribute through cash contributions or through payroll deductions. The Ending Poverty Now initiative helps people get ahead instead of just "getting by" and Pima County has partnered with United Way and other community organizations and businesses to help break the cycle of poverty in our community to increase self-sufficiency for hard-working individuals and families throughout Southern Arizona.

Metrics Available to Measure Performance:

Contractor will organize the 2017 campaign, assist with the kick-off meeting and the awards luncheon, provide ECAP posters, agency directories, training manuals and other promotional materials as needed for the campaign. Distribute the funds donated through payroll deductions to the charitable organizations as designated by each county employee.

Retroactive:

Yes, 2017 campaign totals were not available until February, 2017 and staff/attorneys completed the amendment for signatures and Board of Supervisor meeting agenda.

To: CoB - 3-8-17 (1)
pgs. 3

Procure Dept 03/08/17 09:11:32

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$ _____ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? Yes No Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? Yes No Not Applicable to Grant Awards

Vendor is using a Social Security Number? Yes No Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: CED Contract Number (i.e.,15-123): 14*435

Amendment No.: Three - 3 AMS Version No.: fourteen - 14

Effective Date: January 1, 2017 New Termination Date: December 31, 2017

Expense Revenue Increase Decrease Amount This Amendment: \$53,465.85

Funding Source(s): Community and Economic Development Administration (CED) Budget - General Fund

Cost to Pima County General Fund: \$53,465.85

Contact: Celina for Jan Lesher, Deputy County Administrator for Community and Health Services

Department: Community and Economic Development Administration (CED) Telephone: 724-8228

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: Jan 3-7-2017

County Administrator Signature/Date: C. Bullock 3/7/17
(Required for Board Agenda/Addendum Items)

PIMA COUNTY DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT ADMINISTRATION

PROJECT: Employee Combined Appeal Program (ECAP 2017 Campaign)

CONTRACTOR: UNITED WAY OF TUCSON AND SOUTHERN ARIZONA
330 N. Commerce Park Loop, Suite 200
Tucson, AZ 85754

CONTRACT AMOUNT: \$233,910.23

CONTRACT NO.: CT-CED-14*435

CONTRACT AMENDMENT NO.: Three (03)

CONTRACT
NO. <u>CT-CED-14-435</u>
AMENDMENT NO. <u>03</u>
<small>This number must appear on all invoices, correspondence and documents pertaining to this contract.</small>

Original Contract Term:	1/1/2014 – 12/31/2014	Original Contract Amount:	\$ 67,591.73
Termination Prior Amendment:	12/31/2016	Amount Prior Amendments:	\$112,852.65
Termination This Amendment:	12/31/2017	Amount this Amendment:	\$53,465.85
		Revised Contract Amount:	\$233,910.23

Contract Amendment No. Three

RECITALS

- A. COUNTY and CONTRACTOR entered into the above-referenced contract for services.
- B. Pursuant to Article I – TERM AND EXTENSION/RENEWAL/CHANGES the contract may be extended for additional one year periods, up to a total term of five (5) years.
- C. COUNTY has reviewed CONTRACTOR’s performance and finds it satisfactory.
- D. COUNTY and CONTRACTOR have agreed to increase the contract amount to allow payment for the continued provision of assistance with the 2017 Employee Combined Appeal Program (ECAP) during the extended term of the Contract.

NOW, THEREFORE, the Parties agree as follows:

- 1.0 PROGRAM GLOSSARY is amended to add:
 - 2017 ECAP Campaign** FY 2017 – 2018 = July 1, 2017 through June 30, 2018
 - 2017 Defined Contribution Period** January 1, 2017 through December 31, 2017
- 2.0 ARTICLE I – TERM AND EXTENSION/RENEWAL/CHANGES, paragraph A is amended as follows:
 - 2.1. The termination date is changed:
 - FROM: December 31, 2016
 - TO: December 31, 2017

2.2. The second sentence is deleted in its entirety and replaced with the following:

The parties have the option to extend this Contract for one (1) additional 12 month period or any portion thereof.

3.0 ARTICLE II – SCOPE OF SERVICES is amended as follows:

3.1. Change “2016 Defined Contribution Period” to “2017 Defined Contribution Period” throughout.

3.2. Change “2016 ECAP Campaign” to “2017 ECAP Campaign” throughout.

3.3. Change the date in the first sentence of Paragraph B (2) as follows:

FROM: January 30, 2017

TO: January 30, 2018

3.4. Add the following column to the table in Paragraph B (6):

Calendar Year 2017: DUE TO COUNTY NO LATER THAN
August 29, 2017
August 29, 2017
August 29, 2017
March 2, 2017
March 2, 2017

3.5. Change the year in Paragraph C(6):

FROM: 2016

To: 2017

3.6. Change the date in the first sentence of Paragraph C (8):

FROM: January 15, 2017

TO: January 15, 2018

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4.0 ARTICLE III – COMPENSATION AND PAYMENT is amended to:

4.1. Change “2016” to read “2017” throughout.

4.2. Add to Paragraph B the following:

The estimated not-to-exceed amount for 2017 is \$53,465.85.

All other provisions of the Contract, not specifically changed by this Amendment, will remain in effect and be binding upon the parties.

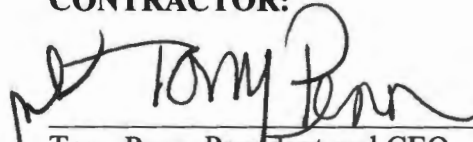
IN WITNESS THEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

APPROVED:

Chair, Board of Supervisors

Date: _____

CONTRACTOR:




Tony Penn, President and CEO

Date: 2/24/17

ATTEST:

Clerk of the Board of Supervisors

APPROVED AS TO CONTENT:

 2-15-17

Jan Lesher, Deputy County Administrator

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney