



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: January 17, 2017

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): Goodwill Industries of Southern Arizona, Inc.

Project Title/Description:

Workforce Development Services

Purpose:

Amendment is to increase funding for workforce development services for youth.

Procurement Method:

Program Goals/Predicted Outcomes:

Prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

Public Benefit:

Supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers needs.

Metrics Available to Measure Performance:

Monthly summary reports which include the numbers of persons served, completed, exited, placed, placed into Workforce Investment Board target industries, and the average wage at placement.

Retroactive:

No

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: CS Contract Number (i.e.,15-123): 16-441

Amendment No.: 1 AMS Version No.: 6

Effective Date: Upon execution New Termination Date: 6/30/17 (no change)

☒ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 34,921.00

Funding Source(s): U.S. Department of Labor

Cost to Pima County General Fund: N/A

Contact: Rise Hart

Department: Community Services

Telephone: 724-5723

Department Director Signature/Date:

Charles G. ...

12/30/16

Deputy County Administrator Signature/Date:

[Signature]

1/3/17

County Administrator Signature/Date:

C. Dunkelberg

1/3/17

(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY SERVICES,
EMPLOYMENT AND TRAINING DEPARTMENT
PROFESSIONAL SERVICES CONTRACT**

Program Name: Workforce Development Services

Contractor: Goodwill Industries of Southern Arizona, Inc.
1940 E. Silverlake Rd., Suite 405
Tucson, AZ 85713

Contract No: CT-CS-16-441

Amendment No: 01

Funding: U.S. Department of Labor (DOL) - Workforce
Innovation and Opportunity Act (WIOA)

CONTRACT	
NO. <u>CT-CS-16-441</u>	
AMENDMENT NO. <u>01</u>	
This number must appear on all invoices, correspondence and documents pertaining to this contract.	

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$264,311.00
Term Prior Amendment:	N/A	Prior Amended Amount:	N/A
		Amount This Amendment:	\$ 34,921.00
		Revised Contract Amount:	\$299,232.00

Pima County, a body politic and corporate of the State of Arizona ("County") and Goodwill Industries of Southern Arizona, Inc., an Arizona non-profit corporation ("Awardee") entered into the above-referenced Contract.

AMENDMENT NO. ONE

- A. The Pima County Board of Supervisors finds providing workforce development services to county residents is in the best interest of the County.
- B. To better accommodate job seekers needs, County finds it necessary to provide workforce development services for youth.
- C. Additional WIOA funding is available to accommodate workforce development services for youth.
- D. County has reviewed the performance of Awardee and finds it satisfactory.
- E. County finds that Awardee has the capacity to provide additional workforce development services for youth as set forth herein during the term of the Contract.

NOW, THEREFORE, COUNTY and AWARDEE agree to amend the Contract as follows:

1. Section 3.0 - COMPENSATION AND PAYMENT.

1.1 Section 3.1, is amended to increase "the Maximum Allocated Amount":

FROM: \$264,311.00

TO: \$299,232.00

2. EXHIBIT A – SCOPE OF WORK, is amended as follows:

SECTION 4 – STAFF ACTIVITIES.

A. Section 4.1.2 is deleted in its entirety and replaced with the following:

- 4.1.2 Provide two (2) FTE Workforce Development Specialist (“WDS”) and one (1) FTE Employer Outreach Specialist (“EOS”) for adults and dislocated workers (“DWS”) and one (1) FTE EOS for youth at Pima County ARIZONA@WORK location(s).

B. Section 4.3 is deleted in its entirety and replaced with the following:

- 4.3 Employer Outreach Specialist duties. Each EOS will possess the necessary qualifications to successfully conduct the following activities:
- 4.3.1 Contact Pima County employers to market Pima County ARIZONA@WORK services and document the employer’s hiring and workforce development needs and workers’ skill gaps;
- 4.3.2 Network with employers at Job Fairs and local Chambers of Commerce events;
- 4.3.3 Encourage Pima County employers to utilize Pima County ARIZONA@WORK for their hiring needs; and
- 4.3.4 Assist employers in documenting specific job requirements for job openings and ensure job openings are accurately listed in the Arizona Job Connection database.
- 4.3.5 Additional EOS duties:
- 4.3.5.1 EOS for adults and DWS will:
- 4.3.5.1.1 Work with Pima County employers to develop on-the-job training opportunities, internships, and job openings for Pima County ARIZONA@WORK participants; and
- 4.3.5.1.2 Assist with special projects. In the event that the special project will result in a change in the Outcomes set forth in Section 7, the parties will execute a contract amendment.
- 4.3.5.2 EOS for youth will:
- 4.3.5.2.1 Work with Pima County employers to develop work experience, on-the-job training opportunities, internships, and job openings for Pima County WIOA youth participants; and
- 4.3.5.2.2 Assist employers in documenting specific job requirements for job openings and ensure job openings are accurately listed in the Arizona Job Connection database.

SECTION 7 – OUTCOMES, Section 7.1.2 is deleted in its entirety and replaced with the following:

7.1.2 EOS

Services Levels	Number for Adults/DWS	Number for Youth
Recruit employers to work with One Stop on a yearly basis regarding staffing needs and training requirements.	72	36
Contact new employers monthly to participate in the One Stop program	6	6
Average monthly worksites for WIOA Out-of-School Youth	N/A	5

SECTION 8 – BUDGET is deleted in its entirety and replaced with the following:

Budget Line Item	WDS	EOS	Amount allocated for July 1, 2016 through June 30, 2017
Salary and Fringe (No overtime)	\$115,960.00	\$94,128.00	\$210,088.00
Staff Development	\$0.00	\$0.00	\$0.00
Travel	\$900.00	\$3,000.00	\$3,900.00
Communications	\$1,200.00	\$900.00	\$2,100.00
Supplies	\$0.00	\$0.00	\$0.00
Other Operating	\$8,249.00	\$6,735.00	\$14,984.00
Subtotal	\$126,309.00	\$104,763.00	\$231,072.00
Transitional Job Wages			\$11,360.00
Work Experience for Youth			\$56,800.00
Total			\$299,232.00

Any other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

AWARDEE:

Chair, Pima County Board of Supervisors



Authorized Signature

Date: _____

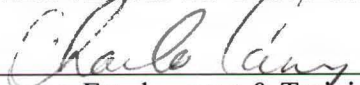
Elizabeth Gulick Co. President/CEO
Printed Name & Title

ATTEST:

Date: 12-22-16

Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney