



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT**

**Requested Board Meeting Date:** January 3, 2017

**Title:** Transmittal of Department Quarterly Reports on Receivable Collection

### **Introduction/Background:**

Transmitted herewith are the Department Quarterly Reports on Receivable Collections and Summary, as delineated in Pima County Administrative Procedure 22-75, for the quarter ending September 30, 2016.

### **Discussion:**

For the quarter ending September 30, 2016, departments reported accounts receivable balances totaling \$22,412,045, a 11% increase from the quarter ending June 30, 2016. Total collections for the departments reporting this quarter were \$33,857,535, or a 19% decrease from the prior quarter. Of the total ending accounts receivable balances, \$1,439,602 or 6% was considered delinquent.

### **Conclusion:**

For detail, please see the attached Summary and reports from the departments.

### **Recommendation:**

Recommend that the Board accept the Department Quarterly Reports on Receivable Collections for the period ending September 30, 2016.

### **Fiscal Impact:**

### **Board of Supervisor District:**

☐ 1      ☐ 2      ☐ 3      ☐ 4      ☐ 5      ☐ All

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Department: Finance and Risk Management Telephone: 724-3930

Department Director Signature/Date:  12/20/16

Deputy County Administrator Signature/Date:  12-20-16

County Administrator Signature/Date:  12/20/16

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**Summary of Quarterly Department Reports on Receivable Collections, received for the Quarter Ending 9/30/16**  
**Finance & Risk Management Department, Revenue Management Division**

Department	Foot-note Refs	A/R Beginning Balance	Amount Billed this Period	Amount Collected	Amount Txfr'd to Rev & Coll	Corrections /Restate-ments	A/R Ending Balance	Delinquent Balance
Attractions & Tourism	(1)	\$ 121,433	\$ 195,920	\$ (242,944)			\$ 74,409	
Constables		1,622	681	(620)			1,683	\$ 1,533
Dept. of Environmental Quality		325,912	732,394	(692,879)		(14,566)	350,861	2,391
Development Services		25,280	2,250	(6,050)			21,480	9,080
Elections		607,800	232,158	(17,631)			822,327	607,800
Facilities Mgmt	(2)	106,854	1,182,007	(1,268,346)		20,567	41,082	
Finance & Risk Mgmt	(3)	2,365,245	9,776,779	(8,621,589)	(8,179)	(4,908)	3,507,348	
Fleet Services		5,637	8,691	(9,907)			4,421	
Forensic Science Center		6,485	403,636	(402,906)			7,215	3,910
Information Technology	(9,10)	60,090	188,681	(269,136)		(31,696)	(52,061)	
Kino Sports Complex		176,258	486,350	(566,827)		(13,038)	82,743	
Library	(4)	31,576	16,904	(6,945)		(30,215)	11,320	
Nat. Resources, Parks & Rec	(5)	264,098	343,959	(370,765)			237,292	
Office of Emergency Mgmt	(9,10)	(114,437)				114,437	0	
Public Health		1,388,249	1,427,402	(921,298)		34,056	1,928,409	105,262
Recorders		23,787					23,787	23,787
Regional Flood Control	(9)	2,997	267,538	(273,141)			(2,606)	
RWRD	(8)	1,108,189	131,627	(1,189,045)		582	51,353	36,084
Revenue & Collections	(6)	612,849	8,754	(6,801)	12,262		627,064	627,064
Sheriff	(7)	3,311,079	1,955,061	(1,879,507)			3,386,633	
Transportation		9,742,336	17,964,697	(16,400,086)	(4,083)	(138)	11,302,726	22,387
Wireless Integrated Network	(10)	-	852,822	(711,112)		(82,741)	58,969	304
<b>Totals</b>		<u>\$ 20,173,338</u>	<u>\$ 36,178,311</u>	<u>\$ (33,857,535)</u>	<u>\$ -</u>	<u>\$ (7,660)</u>	<u>\$ 22,412,045</u>	<u>\$ 1,439,602</u>

**Footnotes to Summary:**

- (1) Attractions & Tourism is the new name for the department previously reported as Economic Development & Tourism.
- (2) Includes Parking Garages, cost-sharing activity at the World View facility, and a note receivable from the University of Arizona.
- (3) Includes cable companies, hotel/motel tax, Risk Mgmt claims and rental properties, notary and law library fees, Print Shop, vehicle license tax and two notes receivable.
- (4) The report for the Library now only includes Pima Building utilities and no longer includes rent at the Santa Rosa Library.
- (5) Includes parks field use, rental properties, Starr Pass funds and capital improvement projects.
- (6) Includes court-ordered restitution accounts, judgments and delinquent accounts.
- (7) Includes a note receivable from City of South Tucson.
- (8) Includes septage hauling, connection fees, CIP utilities and rent.
- (9) Credit beginning or ending balances are due to prepayments of rent or other services.
- (10) Wireless Integrated Network (WIN) is a new department. Balances from OEM and IT that relate to PCWIN were transferred to the WIN department during this quarter.

*Steven Liss*

Steven Liss  
Principal Finance Accountant

*Michelle Hamilton*

Michelle Hamilton  
Division Manager

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Attractions & Tourism  
(Combined)

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 121,432.56
Amount Billed for this Period	\$ 195,919.67
Amount Collected during this Period	\$ (242,943.56)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 74,408.67</u> *
 Delinquent Balance	 \$ -
 Collection Rate	 77%
 Number of Accounts at the End of the Period	 2
Number of Delinquent Accounts	0

\* The Accounts Receivable Ending Balance consists of the following:

Hotel/Motel tax	\$ 37,434.04
Wildcat Golf Partners Note Receivable	\$ 36,974.63
	<u>\$ 74,408.67</u>



\_\_\_\_\_  
Department Director/Designee

8-Nov-16

\_\_\_\_\_  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Constables

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 1,622.40
Amount Billed for this Period	\$ 681.20
Amount Collected during this Period	\$ (620.40)
Amount Transferred to Revenue and Collections	
Corrections/Restatements	
Accounts Receivable Ending Balance	<u>\$ 1,683.20</u>
Delinquent Balance	\$ 1,532.80
Collection Rate	27%
Number of open accounts at the end of the quarter	52
Number of delinquent accounts	47

May Dorgan  
Department Director/Designee

11-1-16  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Dept. of Environmental Quality  
(Combined)

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 325,912.48
Amount Billed for this Period	\$ 732,393.62
Amount Collected during this Period	\$ (692,879.05)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (14,565.71) *
Write-offs of \$100 - \$1,000 approved by Division Mgr.	\$ -
Accounts Receivable Ending Balance	<u>\$ 350,861.34 **</u>
 Delinquent Balance	 \$ 2,391.26 ***
 Collection Rate	 66%
 Number of open accounts at the end of the quarter	 22
Number of Delinquent Accounts	1

\*The Corrections/Restatements amount consists of reversed fees due to terminated permits.

\*\* The Accounts Receivable Ending Balance consists of the following:

Waste Tire Fund	\$ 325,369.24
Air Quality Permits	\$ 2,391.26
Public Water Systems Permits	\$ 4,652.50
Hazardous Waste Permits	\$ 1,022.50
Waste Hauler Permits	\$ 3,985.50
Well Monitoring	\$ 13,440.34
	<u>\$ 350,861.34</u>

\*\*\* The Delinquent Balance consists of an Air Quality Permit account.

Lorena Cordova  
Department Director/Designee

11/4/16  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Development Services  
(Combined)

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 25,280.00
Amount Billed for this Period	\$ 2,250.00
Amount Collected during this Period	\$ (6,050.00)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 21,480.00 *</u>
 Delinquent Balance	 \$ 9,080.00 *
 Collection Rate	 22%
 Number of open accounts at the end of the quarter	 20
Number of delinquent accounts	17

\* The Accounts Receivable Ending Balance and Delinquent Balance consist of DSD Enforcement accounts.

Karena Coxloria  
Department Director/Designee

10/27/16  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Elections

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 607,800.18
Amount Billed for this Period	\$ 232,157.60
Amount Collected during this Period	\$ (17,631.00)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 822,326.78</u>
Delinquent Balance	\$ 607,800.18 *
Collection Rate	2%
Number of Accounts at the End of the Period	4
Number of Delinquent Accounts	1

\* The Delinquent Balance is the amount that was due from the State of Arizona for the May 2016 Special Election and the remaining balance for the March 2016 Presidential Preference Election, as follows:

Special Election	\$ 567,567.51
Presidential Preference Election (PPE)	\$ 40,232.67
	<u>\$ 607,800.18 **</u>

\*\* The full amount for the Special Election is still outstanding at the time this report is prepared. For the PPE, the State paid a reduced amount of \$28,842.41 as payment in full. A Correction/Restatement will be reflected on the December 31, 2016 Quarterly Report at the time the payment is reported.

Carolyn Pataconi  
Department Director/Designee

11-4-16  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Facilities Management  
\* (Combined)

Period Ending: 9/30/2016

	Amount	
Accounts Receivable Beginning Balance	\$ 106,853.87	
Amount Billed for this Period	\$ 1,182,006.97	
Amount Collected during this Period	\$ (1,268,345.82)	
Amount Transferred to Revenue and Collections	\$ -	
Corrections/Restatements	\$ 20,567.23	**
Accounts Receivable Ending Balance	\$ 41,082.25	***
Delinquent Balance	\$ -	
Collection Rate		97%
Number of Accounts at the End of the Period		22
Number of Delinquent Accounts		0

\* This Quarterly Report now includes cost-sharing activity with Coxcom at the World View facility.

\*\* The Corrections/Restatements amount is for billings for the prior quarter that were not available when the Quarterly Report was prepared.

\*\*\* The Accounts Receivable Ending Balance consists of the following:

Prepayments on building rental accounts	\$ (113,390.85)
Building rental accounts with a receivable balance	\$ 43,403.52
Prepayments on parking accounts	\$ (1,340.00)
Parking accounts with a receivable balance	\$ 15,530.86
UofA Note Receivable	\$ 96,878.72
	<u>\$ 41,082.25</u>

Carolyn Pataconi  
 Department Director/Designee

11-3-16  
 Date



# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

**Department:** Finance & Risk Management  
\*(Combined)

**Period Ending:** 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 2,365,244.74
Amount Billed for this Period	\$ 9,776,779.07
Amount Collected during this Period	\$ (8,621,588.63)
Amount Transferred to Revenue and Collections	\$ (8,178.85)
Corrections/Restatements	\$ (4,908.42) **
Accounts Receivable Ending Balance	<u>\$ 3,507,347.91 ***</u>
Delinquent Balance	\$ -
Collection Rate	71%
Number of open accounts at the end of the period	41
Number of Delinquent Accounts	0

\* This Quarterly Report includes \$1,226,900 Amount Billed and Amount Collected for a one-time payment from the State Department of Administration for maintenance of essential county services.

\*\* The Corrections/Restatements amounts are recapped below. The first amount is for April 2016 - June 2016 Notary and Law Library fee amounts that were not known, nor received, until this quarter. The second amount reflects reductions to Risk Management account estimates of damages to County property.

Notary/Law Library	\$ 2,382.97
Risk Management	\$ (7,291.39)
	<u>\$ (4,908.42)</u>

\*\*\* The Accounts Receivable Ending Balance consists of the following:

Hotel/Motel tax	\$ 116,981.40	Cable Companies	\$ 740,630.84
Notary/Law Library	\$ 2,382.97	Bucahui note receivable	\$ 44,802.29
Risk Mgmt Claims	\$ 84,633.30	Rural Metro note receivable	\$ 148,779.31
Risk Mgmt Rentals	\$ (1,521.77) ****	Vehicle License Tax	\$ 2,370,061.26
Print Shop	\$ 598.31		<u>\$ 3,507,347.91</u>

\*\*\*\* The credit balance is due to a prepaid account.

Carolyn Pataconi  
 Department Director/Designee

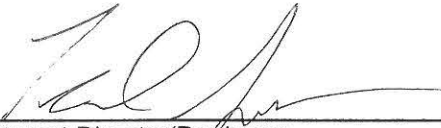
11-2-16  
 Date

## QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Fleet Services

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 5,636.56
Amount Billed for this Period	\$ 8,691.47
Amount Collected during this Period	\$ (9,907.30)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Board of Supervisors' Approved Write-offs	\$ -
Accounts Receivable Ending Balance	<u>\$ 4,420.73</u>
 Delinquent Balance	 \$ -
 Collection Costs Incurred	 \$ -
Collection Rate	69%
 Number of Open Accounts at the End of the Period	 3
Number of Delinquent Accounts	0

  
\_\_\_\_\_  
Department Director/Designee

10/20/16  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Forensic Science Center

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 6,484.51
Amount Billed for this Period	\$ 403,636.39
Amount Collected during this Period	\$ (402,906.19)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 7,214.71 *</u>
 Delinquent Balance	 \$ 3,910.00 **
 Collection Rate	 98%
 Number of open accounts at the end of the quarter	 73
Number of delinquent accounts	2

\* The Accounts Receivable Ending Balance consists of the following:

Accounts with a receivable balance	\$ 106,254.00
Prepayments	<u>\$ (99,039.29)</u>
	<u>\$ 7,214.71</u>

\*\* The Delinquent Balance consists of \$3,810 due from Vistoso Memorial Chapel plus \$100 due from another account.

  
 Department Director/Designee

11/15/16  
 Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Information Technology  
(Combined)

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 60,089.85
Amount Billed for this Period	\$ 188,680.66
Amount Collected during this Period	\$ (269,136.13)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (31,695.65) *
Accounts Receivable Ending Balance	<u>\$ (52,061.27) **</u>

Delinquent Balance \$ -

Collection Rate 124%

Number of open accounts at the end of the quarter 5

Number of delinquent accounts 0

\*Corrections/Restatements amount is the transferred balance to the new department - Wireless Integrated Network.

\*\*The Accounts Receivable Ending Balance consists of the following:

Leases with a receivable balance	\$ 53,071.26
Prepayments on Leases	<u>\$ (105,132.53)</u>
	<u>\$ (52,061.27)</u>

  
Department Director/Designee

11/15/16  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Kino Sports Complex  
(Combined)

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 176,257.87
Amount Billed for this Period	\$ 486,350.45
Amount Collected during this Period	\$ (566,826.65)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (13,038.06) *
Accounts Receivable Ending Balance	<u>\$ 82,743.61 **</u>
Delinquent Balance	\$ -
Collection Rate	87%
Number of Accounts at the End of the Period	8
Number of Delinquent Accounts	0

\* The Corrections/Restatements amount is for cancelled or reduced use of the facility.

\*\* The Accounts Receivable Ending Balance is comprised of the following:

Sports accounts with a credit balance	\$ (8,899.00)
Sports accounts receivable balance	\$ 37,318.54
Hotel/Motel Tax	\$ 54,324.07
	<u>\$ 82,743.61</u>

Carolyn Pataconi  
Department Director/Designee

11-8-16  
Date

## QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Library  
Utilities\*

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 31,576.29
Amount Billed for this Period	\$ 16,904.08
Amount Collected during this Period	\$ (6,945.06)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (30,215.02) **
Accounts Receivable Ending Balance	<u>\$ 11,320.29</u>

Delinquent Balance

Collection Rate 14%

Number of Open Accounts at the End of the Period 1

Number of Delinquent Accounts

\* The Library's prior Quarterly Report was the final one that included rent revenue. ITN Tucson vacated in May 2016. The Quarterly Report is now for utilities, only.

\*\* As noted in previous Quarterly Reports, the City of Tucson disagreed with increased electric rates for the Pima Building and did not pay the disputed amounts. An agreement was reached, effective July 1, 2016, and the disputed amounts were forgiven. The Corrections/Restatements amount represent that amount and a parking garage utility billing that was not previously reported, as follows:

Unpaid amounts forgiven	\$ (34,452.58)
Prior quarter billing	\$ 4,237.56
	<u>\$ (30,215.02)</u>

Carolyn Pataconi  
Department Director/Designee

11-15-16  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: NRPR  
(Combined)

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 264,098.10
Amount Billed for this Period	\$ 343,958.97
Amount Collected during this Period	\$ (370,764.59)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 237,292.48 *</u>
Delinquent Balance	\$ -
Collection Rate	61%
Number of Accounts at the End of the Period	56
Number of Delinquent Accounts	0

\* The Accounts Receivable Ending Balance is comprised of the following:

Parks Facility Use	\$ 64,745.44
Starr Pass	\$ 111,210.01
Capital Improvement Projects	\$ 15,175.06
Parks Real Property Rentals	\$ 47,082.97
Special Use Permits	\$ (921.00)
	<u>\$ 237,292.48</u>

Carolyn Pataconi  
Department Director/Designee

11-2-16  
Date


# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Office of Emergency Management  
& Homeland Security

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	<u>\$(114,436.68)</u>
Amount Billed for this Period	\$ -
Amount Collected during this Period	\$ -
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	<u>\$ 114,436.68 *</u>
Accounts Receivable Ending Balance	<u>\$ -</u>
 Delinquent Balance	
 Collection Costs Incurred	\$ -
Collection Rate	0%
 Number of Accounts at the End of the Period	0
Number of Delinquent Accounts	0

\*Corrections/Restatements amount is the transferred balance to the new department -  
Wireless Integrated Network.

  
\_\_\_\_\_  
Department Director/Designee

11/15/16  
Date



# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Public Health Dept  
(Combined)

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 1,388,248.67
Amount Billed for this Period	\$ 1,427,402.27
Amount Collected during this Period	\$ (921,297.69)
Corrections/Restatements	\$ 34,056.06 *
Accounts Receivable Ending Balance	<u>\$ 1,928,409.31 **</u>
Delinquent Balance	\$ 105,262.49 ***
Collection Costs Incurred	\$ -
Collection Rate	32%
Number of Accounts at the End of the Period	56
Number of Delinquent Accounts	34

\*Corrections/Restatements consists of the following:

Prior quarter adjustment for PHN Clinic	\$ (277.00)
Prior quarter adjustment for Vital Registration	\$ (40.00)
Received payment for prior quarter NSF write offs	\$ 50.00
Adjustments to PACC Final Billings	\$ 34,323.06
	<u>\$ 34,056.06</u>

\*\*The A/R Ending Balance consists of the following:

Health Dept. Vital Registration	\$ 92,630.00
Health Fin/Ops	\$ 3,390.93
Pima Animal Care Center	\$ 1,832,388.38
	<u>\$ 1,928,409.31</u>

\*\*\*The Delinquent Balance consists of the following:

Vital Registration - Vistoso Memorial Chapel (payment plan)	\$ 15,880.00
PACC - City of South Tucson	\$ 84,863.32
PACC - Noise Complaint Fines	\$ 1,735.24
NSF Checks & Fees	\$ 2,783.93
	<u>\$ 105,262.49</u>

The City of South Tucson PACC delinquent balance will be liquidated after the Sam Lena Library purchase is finalized.

  
Department Director/Designee

11/22/16  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Recorder

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 23,787.48
Amount Billed for this Period	\$ -
Amount Collected during this Period	\$ -
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 23,787.48</u>
Delinquent Balance	\$ 23,787.48 *
Collection Rate	0%
Number of Accounts at the End of the Period	1
Number of Delinquent Accounts	0

\* The Accounts Receivable Ending Balance and the Delinquent Balance represent the amount due from the State of Arizona for the March 2016 Presidential Preference Election.

Carolyn Palaconie  
Department Director/Designee

11-8-16  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Regional Flood Control District  
(Combined)

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 2,996.99
Amount Billed for this Period	\$ 267,537.64
Amount Collected during this Period	\$ (273,140.88)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ (2,606.25) *</u>
 Delinquent Balance	 \$ -
 Collection Rate	 101%
 Number of Accounts at the End of the Period	 1
Number of Delinquent Accounts	0

\* The Accounts Receivable Ending Balance consists of the following:

Rental Properties	\$ 1,250.00
Prepaid Rental Properties	\$ (3,536.25)
Prepaid License Agreements	\$ (320.00)
	<u>\$ (2,606.25)</u>

Lorena Cordova  
Department Director/Designee

10/31/16  
Date

## QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: RWRD Period Ending: 9/30/2016  
Combined \*

	Amount	
Accounts Receivable Beginning Balance	\$ 1,108,188.74	
Amount Billed for this Period	\$ 131,627.21	
Amount Collected during this Period	\$ (1,189,045.47)	
Amount Transferred to Revenue and Collections	\$ -	
Corrections/Restatements	\$ 582.17	**
Accounts Receivable Ending Balance	\$ 51,352.65	***
 Delinquent Balance	 \$ 36,083.75	 ****
 Collection Rate		 96%
 Number of Open Accounts at the End of the Period		 12
Number of Delinquent Accounts		5

\* The combined report now includes rent for property leased to SG Farms LLC and to Mt. Lemmon Domestic Water Improvement District (DWID), in addition to rents for Arizona Shuttle and the University of Arizona.

\*\* The Corrections/Restatement amount is for a sewer account charge reversal due to the account holder's death and for Mt. Lemmon DWID's June rent that wasn't previously reported, as recapped below:

Charge reversal	\$ (242.83)
Rent	\$ 825.00
	\$ 582.17

\*\*\* The final payment of \$797,61.941 for utility work completed on the 22nd St. & Alvernon Way water modifications CIP project was received during this quarter. The Accounts Receivable Ending Balance consists of the following:

Septage hauling and connection fees	\$ 53,362.65
Prepaid rent	\$ (2,010.00)
	\$ 51,352.65

\*\*\*\* The Delinquent Balance consists of the following:

Green Valley Septic	\$ 1,178.38
EDG Fuels	\$ 9,457.83
Tucson Septic Pumping	\$ 24,544.48
CH2MHill	\$ 465.54
NPL	\$ 437.52
	\$ 36,083.75

Lorena Coxlora  
 Department Director/Designee

11/9/16  
 Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Revenue & Collections

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 612,849.20
Amount Billed for this Period	\$ 8,754.06 *
Amount Collected during this Period	\$ (6,800.85)
Amount Transferred to Revenue & Collections	\$ 12,261.62 **
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	\$ 627,064.03
 Delinquent Balance	 \$ 627,064.03
 Collection Rate	 1%
 Number of Accounts at the End of the Period	 2,421
Number of Delinquent Accounts	2,421

\* Previously, new restitution and new Civil Enforcement Unit accounts were reported on the Sheriff's Department's Quarterly Reports and then transferred to Revenue & Collections. These accounts are now included in this report under Amount Billed for this Period and are no longer reported on the Sheriff's Departments' report.

\*\* The Amount Transferred to Revenue & Collections consists of accounts from the following depts:

Transportation	\$ 4,082.77
Risk Management	\$ 8,178.85
Total Transfers	\$ 12,261.62

*Carolyn Pataconi*  
Department Director/Designee

10-27-16  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Sheriff's Dept.

Period Ending: 9/30/2016

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 3,311,079.15
Amount Billed for this Period	\$ 1,955,060.95
Amount Collected during this Period	<u>\$(1,879,507.41)</u>
Accounts Receivable Ending Balance	<u>\$ 3,386,632.69</u>

Delinquent Balance

Collection Rate 36%

Number of open accounts at the end of the quarter 13

Number of delinquent accounts 1

  
\_\_\_\_\_  
Department Director/Designee

10/25/16  
\_\_\_\_\_  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Transportation  
(Combined)

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ 9,742,336.20
Amount Billed for this Period	\$ 17,964,695.55
Amount Collected during this Period	\$ (16,400,085.72)
Amount Transferred to Revenue and Collections	\$ (4,082.77)
Corrections/Restatements	\$ (137.63) *
Settlement Agreements under \$1,000	\$ -
Write-offs of \$100 - \$1,000 approved by Revenue Mgmt Division Mgr.	\$ -
Accounts Receivable Ending Balance	<u>\$ 11,302,725.63 **</u>
Delinquent Balance	\$ 22,387.00 ***
Collection Rate	59%
Number of open accounts at the end of the quarter	111
Number of delinquent accounts	29

\* The Corrections/Restatements amount consists of an adjustment made on an invoice reported in the prior quarter.

\*\* The Accounts Receivable Ending Balance consists of the following:

RTA	\$ 2,751,643.89	PAG/MISC IGA's	\$ 2,375,025.79
Rental Properties	\$ 3,076.67	Star Valley- Camino Verde	\$ 1,403,190.33
HURF/VLT	\$ 4,620,789.12	Star Valley- Wade/Valencia	\$ 90,666.35
License Agreements	\$ 325.00	NSF	\$ 93.55
Damage Billings	\$ 57,914.93		<u>\$ 11,302,725.63</u>

\*\*\* The Delinquent Balance consists of Damage Billings accounts.

Lorena Cordova  
Department Director/Designee

11/4/16  
Date

# QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Wireless Integrated Network  
(Combined)

Period Ending: 9/30/2016

	Amount
Accounts Receivable Beginning Balance	\$ -
Amount Billed for this Period	\$ 852,821.58 *
Amount Collected during this Period	\$ (711,111.98) **
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (82,741.03) ***
Accounts Receivable Ending Balance	<u>\$ 58,968.57</u>
Delinquent Balance	\$ 304.32
Collection Costs Incurred	\$ -
Collection Rate	92%
Number of Accounts at the End of the Period	33
Number of Delinquent Accounts	1

\*The Amount Billed during this Period consists of:

1st Quarter Billing	\$ 433,792.01
2nd Quarter Billing	\$ 419,029.57
	<u>\$ 852,821.58</u>

\*\*The Amount Collected during this Period consists of:

Collected for 1st Quarter Billing	\$ (329,664.98)
Collected for 2nd Quarter Billing	\$ (381,447.00)
	<u>\$ (711,111.98)</u>

\*\*\*Corrections/Restatments include balances transferred from:

Office of Emergency Management	\$ (114,436.68)
Information Technology	\$ 31,695.65
	<u>\$ (82,741.03)</u>

  
Department Director/Designee

11/2/16  
Date