



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

**Requested Board Meeting Date:** January 3, 2017

**or Procurement Director Award** ☐

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**Contractor/Vendor Name (DBA):** State of Arizona Department of Homeland Security

**Project Title/Description:**

FFY 2016 South Regional Training & Exercise Enhancement

**Purpose:**

Funding provided to support trainings and exercises.

**Procurement Method:**

n/a

**Program Goals/Predicted Outcomes:**

OEM's goal is to implement a comprehensive emergency management program and provide consistent and comprehensive training for the Whole Community to enhance the skills of personnel involved in response and recovery and to ensure the highest possible level of knowledge and skills in the discipline of emergency management.

This will be accomplished through emergency planning, the conduct of training and exercises, and coordination with all jurisdictions within Pima County.

**Public Benefit:**

The grant will provide funding to support emergency management trainings and exercises.

**Metrics Available to Measure Performance:**

Quarterly reports to grantor.

**Retroactive:**

Although the grant award notice is dated September of 2016, the actual funding is not available until the previous year's grant has been expended. As soon as OEM is informed the current funding is available our office sends the MOU to the State and completes the award process through the Board of Supervisors.

**@Original Information**

Document Type: GTAW Department Code: OEM Contract Number (i.e., 15-123): N/A  
Effective Date: 10/01/2016 Termination Date: 09/30/2017 Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☒ Expense Amount: \$ 166,622 ☒ Revenue Amount: \$ 166,622  
Funding Source(s): Arizona Department of Emergency & Military Affairs through US Dept. of Homeland Security

Cost to Pima County General Fund: 0

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards  
Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards  
Vendor is using a Social Security Number? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards  
If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_  
Effective Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_  
☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_  
Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contact: Griselda Moya-Flores

Department: Office of Emergency Management

Telephone: 724-9314

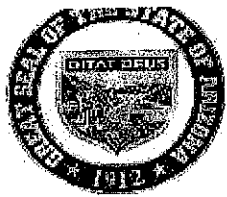
Department Director Signature/Date: \_\_\_\_\_

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: \_\_\_\_\_

(Required for Board Agenda/Addendum Items)

*[Handwritten signatures and dates]*  
12-2-16  
12-2-16  
C. D. [Signature] 12/2/16



Governor Douglas A. Ducey

# State of Arizona Department of Homeland Security



Director Gilbert M. Orrantia

September 23, 2016

Jeff Guthrie  
Pima County Office of Emergency Management  
3434 E. 22nd Street  
Tucson, AZ 85713-2353

Subject: FFY 2016 Homeland Security Grant Program  
Subrecipient Agreement Number: 160403-01  
Project Title: **South Regional Training & Exercise Enhancement**

Dear Jeff Guthrie,

The application that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded. The project titled "**South Regional Training & Exercise Enhancement**" has been funded under the STATE HOMELAND SECURITY GRANT PROGRAM for **\$166,622**. This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance). The FFY 2016 federal award date as indicated in the U.S. DHS award package is 8/12/2016 with a total amount of funding of \$21,798,000. The Federal Award Identification Number is EMW-2016-SS-00119-S01.

Per your application, Pima County Office of Emergency Management intends to furnish a memorandum of understanding (MOU) to the AZDOHS which will authorize the Arizona Department of Emergency and Military Affairs, Division of Emergency Management (DEMA) in coordination with AZDOHS to manage and implement the scope of subrecipient agreement number 160403-01.

Please place the MOU on agency letterhead, sign and return to AZDOHS:

Arizona Department of Homeland Security  
1700 W. Washington St, Suite 210  
Phoenix, AZ 85007

Congratulations on your Homeland Security Grant Program award.

Sincerely,

Gilbert M. Orrantia  
Director

## **Memorandum of Understanding**

Director Gilbert M. Orrantia  
Arizona Department of Homeland Security  
1700 W. Washington St., Suite 210  
Phoenix, AZ 85007

Dear Director Orrantia,

On behalf of Pima County Office of Emergency Management, I would like to formally notify you that it is the intent of Pima County Office of Emergency Management that \$166,622 from FFY 2016 SHSGP subrecipient agreement # 160403-01 be retained and managed by the Arizona Department of Emergency and Military Affairs, Division of Emergency Management in coordination with the Arizona Department of Homeland Security for training and exercise opportunities in the South Region.

This letter from Pima County Office of Emergency Management shall serve as a formal memorandum of understanding for the purposes of managing local funds for training and exercise in the South Region.

Sincerely,

Jeff Guthrie, Director  
Enter Title & Name Above

[Signature]  
Authorized Signature Above

10/31/16  
Enter Date Above