



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT**

**Requested Board Meeting Date:** 1/3/17

**Title:** Recorder's report for November 2016 for the Document Storage and Retrieval Fund.

### **Introduction/Background:**

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Report for November 2016

### **Discussion:**

see attached report

### **Conclusion:**

### **Recommendation:**

Ratify the Recorder's report for November 2016 on the Document Storage and Retrieval Fund.

### **Fiscal Impact:**

none

### **Board of Supervisor District:**

☐ 1      ☐ 2      ☐ 3      ☐ 4      ☐ 5      ☒ All

Department: Recorder

Telephone: 520-724-4356

Department Director Signature/Date: *J. Q. Rodriguez*

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: \_\_\_\_\_



Mailing Address  
P. O. Box 3145  
Tucson, AZ 85702-3145

**F. Ann Rodriguez**  
**Pima County Recorder**

County Public Service Center  
240 North Stone Avenue, 1<sup>st</sup> Floor  
Tucson, AZ

*Recording history one document at a time.*

**Christopher J. Roads**  
**Chief Deputy Recorder**  
**Registrar of Voters**

**Document Recording: (520) 724-4350**

**Voter Registration: (520) 724-4330**

**Fax: (520) 623-1785**

**[www.recorder.pima.gov](http://www.recorder.pima.gov)**

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**NOVEMBER 2016**

***BEGINNING BALANCE AS OF 11/01/2016***

**\$771,991.05**

**REVENUE**

Conversion Fee	\$50,316.00
Interest	449.82

**TOTAL REVENUE**

**\$50,765.82**

***SUBTOTAL***

**\$873,522.69**

**EXPENDITURES**

Salaries & Benefits	55,378.58
Telephone	<u>111.60</u>

**TOTAL EXPENDITURES**

**\$55,490.18**

***FUND ENDING BALANCE***

**\$767,266.69**

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**NOVEMBER 2016**

**EXPLANATION OF EXPENDITURES:**

TELEPHONE

VERIZON WIRELESS	55.86	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	<u>55.86</u>	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.

111.60