



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: September 6, 2016 Addendum

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): Tucson Youth Development, Inc.

Project Title/Description:

Workforce Development Services

Purpose:

Provide workforce development services. The amendment is to provide additional workforce development services to accommodate job seekers needs.

Procurement Method:

Program Goals/Predicted Outcomes:

Prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

Public Benefit:

Supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers needs.

Metrics Available to Measure Performance:

Monthly summary reports which include the numbers of persons served, completed, exited, placed, placed into Workforce Investment Board target industries, and the average wage at placement.

Retroactive:

Yes, contract starts 7/1/16 and was approved by the Board of Supervisors on 6/7/16. Contract amount is being increased due to the need to provide additional workforce development services.

COB 8/26/16 (1)
JFS - 3
Addendum

Procure Dept 08/26/16 AM 11:52

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant AwardsWere insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant AwardsVendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment InformationDocument Type: CT Department Code: CS Contract Number (i.e., 15-123): 17-057Amendment No.: 1 AMS Version No.: 2Effective Date: 7/1/16 New Termination Date: 6/30/17 (no change)☒ Expense ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$37,968.34Funding Source(s): United States Housing and Urban Development -Continuum of Care ProgramCost to Pima County General Fund: N/AContact: Rise HartDepartment: Community Services Telephone: 724-5723Department Director Signature/Date:  8/24/16Deputy County Administrator Signature/Date:  8/26/16County Administrator Signature/Date:
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY SERVICES,
EMPLOYMENT AND TRAINING DEPARTMENT
PROFESSIONAL SERVICES CONTRACT**

CONTRACT	
NO.	<u>CT-CS-17-057</u>
AMENDMENT NO.	<u>01</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.	

Program Name: Workforce Development Services

Awardee: Tucson Youth Development (TYD), Inc.
1901 N. Stone Ave.
Tucson, Arizona 85705

Contract No: CT-CS-17-057

Amendment No: 01

Funding: U.S. Department of Labor (DOL) - Workforce Innovation and Opportunity Act
(WIOA) and Housing and Urban Development - Continuum of Care Program

CFDA	Program Description	National Funding	Pima County Award
14.267	Continuum of Care Homeless Assistance – CASA	\$1,890,000,000.00	\$443,961.00
17.259	WIOA – Youth	\$831,842,000.00	\$2,325,706.00

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$759,944.41
Term Prior Amendment:	N/A	Prior Amended Amount:	N/A
		Amount This Amendment:	\$ 37,968.34
		Revised Contract Amount:	\$797,912.75

Pima County, a body politic and corporate of the State of Arizona (“County”) and Tucson Youth Development, Inc., a non-profit corporation in the State of Arizona (“Awardee”) entered into the above-referenced Contract to provide workforce development services to ARIZONA@WORK participants.

AMENDMENT NO. ONE

RECITALS

- A. The Pima County Board of Supervisors finds providing workforce development services to county residents is in the best interest of the County.
- B. To better accommodate job seekers needs, County finds it necessary to reorganize the services being provided under the contract.
- C. Funding for this amendment is from the United States Housing and Urban Development.
- D. County has reviewed the performance of Awardee and finds it satisfactory.
- E. County finds that Awardee has the capacity to provide workforce development services as set forth herein during the term of the Contract.

NOW, THEREFORE, COUNTY and AWARDEE agree to amend the Contract as follows:

1.0 Section 3.0 -- COMPENSATION AND PAYMENT.

1.1 Section 3.1, is amended to increase "the Maximum Allocated Amount":

FROM: \$759,944.41

TO: \$797,912.75

Funding Source	Amount
U.S. Dept. of Labor/AZ Dept. of Economic Security	\$759,944.41
U.S. Housing and Urban Development	\$37,968.34

1.2 Section 3.2 is deleted in its entirety and replaced with the following:

Payment will be made from grants received by County from the United States Department of Labor ("DOL") and United States Housing and Urban Development.

2.0 EXHIBIT A – SCOPE OF WORK, is amended as follows:

2.1 SECTION 4 – STAFF ACTIVITIES.

2.1.1 Paragraph 4.1.2 is deleted in its entirety and replaced with the following:

No. of Positions	Title	Service Location
One (1) FTE	Workforce Development Specialist ("WDS")	Pima County ARIZONA@WORK location(s)
One and one-half (1.5) FTEs	WDS	Tucson Youth Development, 1901 N. Stone Avenue, Tucson
Two (2) FTEs	WDS	Rural area facilities operated by Awardee
Three (3) FTEs	Program Support Specialist – Intake ("PSS - Intake")	Pima County ARIZONA@WORK location(s)
One (2) FTE	Program Support Specialist – Receptionist	Pima County ARIZONA@WORK location(s)

2.1.2 Paragraph 4.4.7 is amended to increase the number of job seekers served:

FROM: 400

TO: 800

2.2 **SECTION 5 – TARGET POPULATION** is deleted in its entirety and replaced with the following:

Employers in industries specified as high demand industries by the Workforce Investment Board and In-School or Out-of-School Youth (ages as defined by funding source) and adults and dislocated workers who reside in Pima County and meet eligibility requirements for available funding.

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2.3 SECTION 8 – BUDGET is deleted in its entirety and replaced with the following:

Budget Item	Amount allocated for July 1, 2016 through June 30, 2017
Salary and Fringe (No overtime)	\$458,179.75
Staff Development	\$0.00
Travel	\$9,256.00
Supplies	\$1,350.00
Communications	\$2,700.00
Contractual	\$2,100.00
Other Operating	\$68,727.00
Subtotal	\$542,312.75
Work Experience for Youth	\$255,600.00
Total	\$797,912.75


Any other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

AWARDEE:

Chair, Board of Supervisors


Authorized Signature

Date: _____


JAY SLAUTER Executive Director
Printed Name & Title

ATTEST:

Date: 8/22/2016

Clerk of the Board

APPROVED AS TO CONTENT:


Director, Community Services Employment & Training

APPROVED AS TO FORM:


Karen S. Friar, Deputy County Attorney