



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

**Requested Board Meeting Date:** September 6, 2016

**or Procurement Director Award** ☐

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**Contractor/Vendor Name (DBA):** Cope Community Services Inc. dba Rise, L.L.C.

**Project Title/Description:**

Workforce Development Services in the ARIZONA@WORK - Workshops

**Purpose:**

Provide basic computer skills training to Pima County job seekers. Amendment is to increase the number of workshops from 8 to 32 due to the increase of job seekers requiring basic computer skills training.

**Procurement Method:**

**Program Goals/Predicted Outcomes:**

Prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

**Public Benefit:**

Supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers needs.

**Metrics Available to Measure Performance:**

Completion and skill-attainment results.

**Retroactive:**

Yes, contract starts 7/1/16 and was approved by the Board of Supervisors on 4/19/16. Contract amount is being increased due to the need to increase the number of workshops.

*To: COB 8-18-16 (11)  
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Procure Dept 08/17/16 PM0140

**Original Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_  
Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards  
Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards  
Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 16-307  
Amendment No.: 1 AMS Version No.: 4  
Effective Date: 7/1/16 New Termination Date: 6/30/17 (no change)

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$32,640.00

Funding Source(s): DOL Workforce Innovation & Opportunity Act, AZ Dept. Economic Security, Pima Community College Health Profession Opportunity Grant recipient, and Pima County General Funds

Cost to Pima County General Fund: \$13,056.00

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date: Charles Cury 8/12/16

Deputy County Administrator Signature/Date: Jer 8/14/16

County Administrator Signature/Date: C. D. Mulberry 8/17/16  
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY SERVICES,  
EMPLOYMENT AND TRAINING DEPARTMENT  
PROFESSIONAL SERVICES CONTRACT**

Program Name: Workforce Development Services in the ARIZONA@WORK – Workshops

Awardee: Cope Community Service Inc. dba Rise, L.L.C.  
1134 S. Park Avenue  
Tucson, AZ 85719

Contract No: CT-CS-16-307

Amendment No: 01

Funding: U.S. Department of Labor Workforce Innovation and Opportunity Act (WIOA),  
Arizona Department of Economic Security (ADES), Intergovernmental Agreement  
(IGA) with Pima Community College (PCC) recipient of the Health Profession  
Opportunity Grant (HPOG), and Pima County General Funds

<b>CONTRACT</b>	
NO. <u>CT-CS-16-307</u>	
AMENDMENT NO. <u>01</u>	
This number must appear on all invoices, correspondence and documents pertaining to this contract.	

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$10,880.00
Term Prior Amendment:	N/A	Prior Amended Amount:	N/A
		Amount This Amendment:	\$32,640.00
		Revised Contract Amount:	\$43,520.00

Pima County, a body politic and corporate of the State of Arizona ("County") and Cope Community Service Inc. dba Rise, L.L.C., an Arizona domestic limited liability corporation ("Awardee") entered into the above-referenced Contract to provide workshop training services to ARIZONA@WORK participants.

**AMENDMENT NO. ONE**

- A. The Pima County Board of Supervisors finds that increasing the number of computer skills workshops to county residents is in the best interests of the County.
- B. There has been an increase in the number of requests for computer skills workshops.
- C. County has reviewed the performance of Awardee and finds it satisfactory.
- D. County finds that Awardee has the capacity to provide additional computer skills workshops during the term of the Contract.

NOW, THEREFORE, County and Awardee agree to amend the Contract as follows:

1. **Section 3.0 -- COMPENSATION AND PAYMENT.** Paragraph 3.1 is deleted in its entirety and replaced with the following paragraph 3.1:

In consideration for the services specified in Exhibit A of this Contract, County agrees to pay Awardee **up to \$43,520.00** ("the Maximum Allocated Amount"). Funding sources are:

Funding Source	Amount
U.S. Dept. of Labor/AZ Dept. of Economic Security	\$21,760.00
HPOG	\$ 4,352.00
Pima County General Funds	\$17,408.00



2. **Section 33 -- ISRAEL BOYCOTT CERTIFICATION** is added to read:

Awardee hereby certifies that it is not currently engaged in, and will not for the duration of this Contract engage in, a boycott of Israel as defined by A.R.S. § 35-393.01. Violation of this certification by Awardee may result in action by County up to and including termination of this Contract.

3. **EXHIBIT A -- SCOPE OF WORK**, Section 4 -- Budget is deleted in its entirety and replaced with the following:

Program	Maximum Number of Workshops	Maximum Number of Workshop Hours	Cost per Delivered Workshop	Maximum Payment
Basic Computer Skills for Job Seekers	32	20	\$1,360.00	\$43,520.00

Any other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

AWARDEE:

\_\_\_\_\_  
Chair, Board of Supervisors

Thomas H. Donovan  
Authorized Signature

Date: \_\_\_\_\_

THOMAS H. DONOVAN, CEO  
Printed Name & Title

Date: 8-11-16

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO CONTENT:

Charles Perry  
Director, Community Services Employment & Training

APPROVED AS TO FORM:

Karen S. Friar  
Karen S. Friar, Deputy County Attorney