

# BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: 9/6/16

or Procurement	t Director Award	L,
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Contractor/Vendor Name (DBA): Old Ina Corp dba Alphagraphics CPS #31 #12 #155

#### Project Title/Description:

Mailing Services - Countywide IFB 1100388

#### Purpose:

Amendment of Award: Master Agreement MA-PO-12-394. Extend the contract term for a period of six (6) months. Administering Department: Recorder's Office.

#### **Procurement Method:**

Pursuant to Pima County Procurement Code, 11.12.010, Competitive Sealed Bidding, Solicitation No. 1100388 was conducted. Effective 9/10/11, the Procurement Director approved an award of contract in an annual amount of \$250,000.00 for an initial term of one (1) year and included four (4) renewals. Attached Document: Master Agreement.

#### Program Goals/Predicted Outcomes:

Continue to permit Pima County departments usage of mailing services.

#### **Public Benefit:**

Timely delivery of mail to outside sources.

#### Metrics Available to Measure Performance:

Processing publications; accuracy, timeliness and completeness of deliveries.

#### Retroactive:

No.

Original Information						
Document Type:	Department Code:	Contract Number (i.e.,15-123):				
Effective Date:	Termination Date:	Prior Contract Number (Synergen/CMS):				
Expense Amount: \$		Revenue Amount: \$				
Funding Source(s):						
Cost to Pima County Gene	ral Fund:					
Contract is fully or partially	funded with Federal Funds?	☐ Yes ☐ No ☐ Not Applicable to Grant Awards				
Were insurance or indemni	ity clauses modified?	☐ Yes ☐ No ☐ Not Applicable to Grant Awards				
Vendor is using a Social Se	ecurity Number?	☐ Yes ☐ No ☐ Not Applicable to Grant Awards				
If Yes, attach the required	form per Administrative Proced	ure 22-73.				
Amendment Information						
Document Type: MA	Department Code: PO	Contract Number (i.e.,15-123): 12-394				
Amendment No.: AMS Version No.: 9						
Effective Date: 09/10/2016	fective Date: 09/10/2016 New Termination Date: 03/09/2017					
☐ Expense ☐ Revenue	☐ Increase ☐ Decrease	Amount This Amendment: \$0.00				
Funding Source(s): Genera	l Fund					
Cost to Pima County Gene	ral Fund: \$0.00					
Contact: Denise D. Waldo-	Commodity Contracts Officer	Mond Wald 1 1/glenan 8/10				
Department: Procurement	man lord	©/10/16 Telephone: 520-724-8458				
Department Director Signat	ture/Date: I_H_ (L_) k	X June 8-11-16				
Deputy County Administrat	or Signature/Date/	Furke 8-10-14				
County Administrator Signa (Required for Board Agenda/Add		Julitary 0/10/16				



### MASTER AGREEMENT

### PIMA COUNTY, ARIZONA

#### THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES CONTRACT EXECUTION

Master Agreement No: 1200000000000000394

MA Version: 9

Description: Mailing Services - Countywide IFB 1100388

s s Pima County Procurement Department

130 W. Congress St. 3rd FI

Tucson AZ 85701

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Issued By: DENISE WALDO

Phone:

5207248458

Email:

denise.waldo@pima.gov

Т Ε R

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**Initiation Date:** 

09-10-2016

Page: 1

**Expiration Date:** 

03-09-2017

NTE Amount:

\$435,156.32

**Used Amount:** 

\$343,953.72

٧ E N D 0 R

**OLD INA CORP** 

2500 N COYOTE DRIVE STE 110

**TUCSON AZ 85745** 

Contact:

JUSTIN CURTIS

Phone:

520-740-0911

Email:

PJASKOSKI@ALPHAGRAPHICSCPS.COM

Terms:

0.0000 %

Days:

30

Shipping Method:

**Delivery Type:** 

STANDARD GROUND

FOB:

Modification Reason

Extend the contract term for a period of six (6) months.

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All Transactions and conduct are required to conform to these documents.



## **MASTER AGREEMENT DETAILS**

Line	Description	-12499				
43 <b>1</b> (44)	LIST CONVERSION Includes NCOA	50,001 to	100,00 pieces unit			
	Service Contract Amt \$0.00			Service From	Service To	
2	LIST CONVERSION Includes NCOA	50,001 to	100,00 pieces unit			
	Discount	now	Unit Price	Stock Code	VPN	MPN
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5	PREPARATION & DELIVERY TO TU	the contract of the street, a	化自动操作性 化双氯化物 医电流性 化二氯化物	and profit and assumed a consequent field and the consequence		
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6	LIST CONVERSION Includes NCOA					
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	0.0000 %	EA	\$0.0009	29312		
7	LIST CONVERSION Includes NCOA					
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8	0.0000 % LIST CONVERSION Includes NCOA	EA	\$0.0011	29312		entregressi Assantites ea ea trout (1975 a trous e term à le com
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9	@(Substr ("Machine half-fold 8 1/2" x 1					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
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10	@(Substr ("Machine half-fold 8 1/2" x 1			A CONTRACTOR ASSESSMENT OF A CONTRACTOR AND A CONTRACTOR		
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12	@(Substr ("Machine tri-fold 8 1/2" x 11	" sheet Ov	er 25,000 unit cost	=",1, 60))		
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13	@(Substr ("Machine halfi-fold 17" x 11"		1.00	and the first transfer of the contract of the		
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15	@(Substr ("Tabbing Single tab 1" 2,50"					
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17	@(Substr ("Tabbing Single tab 1" 1,00					
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18	@(Substr ("Machine half-fold 8 1/2" x 1					
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21	@(Substr ("Machine halfi-fold 17" x 11"			and the second of the second o		
	Discount 0.0000 %	UOM	Unit Price	Stock Code	VPN	MPN
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## **MASTER AGREEMENT DETAILS**

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23	@(Substr ("Machine half-fold 8 1/2" x 11	" sheet 1	to 2,500",1, 60))			
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	0.0000 %	EA	\$0.0059	29312		
24	@(Substr ("Machine tri-fold 8 1/2" x 11" :	sheet 1 t	o 2,500",1, 60))			
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26	@(Substr ("Tabbing Double tab 1" 1 to 1 Discount	UOM	t vente, de trata de 1981, tenas de 1981 tito est. El 1987 de	Stock Code	VPN	MPN
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27	@(Substr ("Tabbing Double tab 1" 1,001				neny nadia na nadigagagada ya majiya magala dia	
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28	@(Substr ("Tabbing Double tab 1" 2,501					PERSONAL SEASONS SEASONS
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29	@(Substr ("Machine halfi-fold 17" x 11" s	heet 2,5	01 to 5,000",1, 60))			
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32	INDICIA LABELS (set-up cost included in		The state of the s			
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33	INK JET DIRECT IMPRESSION LABELI					
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34	INK JET DIRECT IMPRESSION LABELI					
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	0.0000 %	EA	\$0,0083	29312		
35	@(Substr ("Tabbing Triple tab 1 1/2" un	it cost 0.	01683",1, 60))			
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.0168	29312		
36	SEALING Machine sealing of envelope					
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37	INDICIA LABELS (set-up cost included in	and the second of	医囊胚 化氯化物 化二硫酸二甲烷酸			
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