

BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: 8/2/2016

or Procurement Director Award

Contractor/Vendor Name: Community Home Repair Projects of Arizona, Inc. (CHRPA) (DBA):

Project Title/Description:

CHRPA's Emergency Home Repair & Home Safety Program (the "Program") is operated from Subrecipient's offices at 6046 E. 30th Street, Tucson, AZ 85711. The Program provides CDBG eligible emergency home repairs, adaptive construction and safety hardware installations to income-qualified households in South Tucson, Marana, Sahuarita, Oro Valley, and in unincorporated Pima County.

Purpose:

The \$25,000 increase in funding to existing contract, CT CD16*136, will allow CHRPA to continue providing CDBG eligible emergency home repairs, adaptive construction and safety hardware installations to low- and moderate-income owner-occupied households in Pima County to address the need for safe, affordable housing and the owner's ability to live independently.

Procurement Method:

N/A

Program Goals/Predicted Outcomes:

Goal: Create decent, accessible, and affordable housing that meets the needs of low -income households.

Predicted outcome: Households participating in the Program will have new or improved safety, accessibility and affordability in their homes.

Public Benefit:

Upon completion, the Emergency Home Repair and Home Safety Program will meet the HUD CDBG National Objective to assist low- and moderate-income households.

Metrics Available to Measure Performance:

At minimum, an additional fifty (50) low- to moderate-income owner-occupied households will receive emergency home repairs, adaptive construction and safety hardware installations completed in their home.

Retroactive:

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Original Information			
Document Type:	Department Code:	Contract Number (i.e., 15-123):	
Effective Date:	Termination Date:	Prior Contract Number (Synergen/CMS):	
Expense Amount:		Revenue Amount: \$	
Funding Source(s):			
Cost to Pima County Ge	eneral Fund:		
Contract is fully or partia	ally funded with Federal Fund	ds? Yes No Not Applicable to Grant Awards	
Were insurance or indemnity clauses modified?		Yes No Not Applicable to Grant Awards	
Vendor is using a Social Security Number?		Yes No Not Applicable to Grant Awards	
If Yes, attach the require	ed form per Administrative P	rocedure 22-73.	

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To: CoB. 7.13.16 (1) 495-2

Procure Dept 07/13/16 PM12:19

Amendment Information

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Document Type:	СТ	Department Code:	CD	Contract Number (i.e.,	15-123):	1600000	0000000	000136
Amendment No.:	1				A	MS Versi	on No.:	3
Effective Date:	8/2/2016	5		N	ew Termir	nation Da	ate:	
Expense Re	venue 🛛	Increase Decre	ase	Amount This Ame	ndment:	\$25,000)	
Funding Source(s)): U.S	Department of Ho	using a	and Urban Developme	nt			
Cost to Pima Cour	nty Gene	ral Fund: 0						
						_		
Contact: Josue	Licea, Co	mmunity Developm	ent &	Housing Planner/Denis	se Sauer 7	24-2772		
Department: _Co	ommunity		-	hood Conservation	Teleph	-	724-676	5
Department Direct	tor Signat	ture/Date:	yan	The Kul		16		

C. Derlieltany 7/13/16

Deputy County Administrator Signature/Date:

County Administrator Signature/Date: (Required for Board Agenda/Addendum Items)

PIMA COUNTY COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION DEPARTMENT

1 (4)

Program Name:	Emergency Home Repair & Home Safety Program HUD CDBG Owner-Occupied Housing Rehabilitation (LMH)	invoices, documents contract.	correspondence pertaining to
Subrecipient:	Community Home Repair Projects of Arizona, Inc. PO Box 26215 Tucson, AZ 85726		
Contract No.:	CT-CD-16*136		
Funding:	Community Development Block Grant (CDBG)		
District:	All		

Original Contract Term:	10/1/15 - 9/30/16	Contract Amount:	\$140,000.00
Termination date prior amends:	N/A	Amount Prior Amends:	N/A
Termination date this amend:	9/30/16	Amount this Amendment:	\$25,000.00
		TOTAL contract amount:	\$165,000.00

AMENDMENT NUMBER ONE

RECITALS

- A. Pima County ("County"), through the Community Development and Neighborhood Conservation Department received Community Development Block Grant ("CDBG") funds from the U.S. Department of Housing and Urban Development ("HUD"), under Title I of the Housing and Community Development Act of 1974, as amended (Public Law 93-383) to improve the economic welfare of County inhabitants.
- B. County and Community Home Repair Projects of Arizona, Inc. entered into the above referenced Agreement to provide owner-occupied home repair and safety activities to qualifying households in Pima County.
- C. County has recaptured CDBG funds from completed or cancelled projects.
- D. County finds it appropriate to reprogram some of the recaptured CDBG funds to increase the number of owner-occupied households receiving emergency home repair and safety assistance under this Contract.

NOW, THEREFORE, the Agreement is amended as follows:

- 1. <u>4.0 COMPENSATION AND PAYMENT</u>, Paragraph 4.1 is amended to increase the Maximum Allocated Amount:
 - FROM: **\$ 140,000.00**
 - TO: \$ 165,000.00
- 2. EXHIBIT A SCOPE OF WORK, is amended as follows:
 - 2.1. Paragraph 6 Metrics available to measure performance is amended to increase the number of lowto moderate-income households receiving services:

FROM:	two-hundred (200)		
TO:	two hundred fifty (250)		

CONTRACT

and this

NO. CT. CD- 14-136

This number must appear on all

AMENDMENT NO.

Funded Activities	Budget
Personnel	\$54,700.00
Fringe Benefits	\$20,000.00
Rent, Utilities, Space	\$900.00
Operating Costs	\$17,100.00
Travel & Training	\$4,100.00
Materials & Supplies	\$61,700.00
Professional & Outside Services	\$6,500.00
Total	\$165,000.00

2.2. <u>Paragraph 8- Budget</u> is deleted in its entirety and replaced with the following:

All other provisions of this Agreement, not specifically changed by this amendment, shall remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein.

PIMA COUNTY

Chair, Board of Supervisors

Date: _____

ATTEST

SUBREC/PIENI

Signature

xec. Director

Printed name and title

Date:

Clerk of the Board

Date: _____

APPROVED AS TO CONTENT:

Mayares h. K. 07/07/2016

Director, Community Development and Neighborhood Conservation

APPROVED AS TO FORM:

Karen S. Friar, Deputy County Attorney