



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: 5/17/2016

or Procurement Director Award ☐

Contractor/Vendor Name: Youth on Their Own
(DBA):

Project Title/Description:
Monthly Stipend Program

Purpose:

This contract allows Youth on Their Own to serve homeless and abandoned high school students lacking a safe nighttime residence with a one-time stipend, food, clothing and other basic needs. This amendment increases funding by \$15,300 as recommended by the Outside Agency Advisory Committee through the re-allocation of existing funds.

Procurement Method:
N/A

Program Goals/Predicted Outcomes:

The goal is to utilize the Outside Agency funding for the provision of improved wellbeing by increased social competence and promoting independent living.

Public Benefit:

This program will improve the health and welfare of the residents of Pima County by providing basic needs for homeless students.

Metrics Available to Measure Performance:

Four hundred forty-two homeless high school students will receive a one-time monthly stipend and will remain enrolled in school until the end of academic year and ninety six will receive their high school diplomas improving their self-sufficiency to live independently.

Retroactive:
No

Original Information

Document Type: Department Code: Contract Number (i.e.,15-123):
Effective Date: Termination Date: Prior Contract Number (Synergen/CMS):
☐ Expense Amount: ☐ Revenue Amount: \$

Funding Source(s):

Cost to Pima County General Fund:

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards
Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards
Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: CD Contract Number (i.e.,15-123): 15000000000000000275
Amendment No.: 2 AMS Version No.: 3
Effective Date: 5/17/16 New Termination Date:

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Effective Date:

New Termination Date:

☒Expense ☐Revenue ☒Increase ☐Decrease

Amount This Amendment: \$15,300

Funding Source(s): General Fund

Cost to Pima County General Fund:

This is an Outside Agency reallocation of funds; there is no impact to the FY15/16 general funds

Contact: Ana Durazo, Program Coordinator

Department: Community Development & Neighborhood Conservation

Telephone: 724-6750

Department Director Signature/Date:

Margaret M. Lee 04/25/16

Deputy County Administrator Signature/Date:

Deputy 4/25/2016

County Administrator Signature/Date:

(Required for Board Agenda/Addendum Items)

C. R. Bullock 4/26/16

**PIMA COUNTY COMMUNITY
DEVELOPMENT AND NEIGHBORHOOD
CONSERVATION DEPARTMENT**

AGENCY: Youth On Their Own
1660 N. Alvernon Way
Tucson, Arizona 85712

PROJECT: Monthly Stipend Program

CONTRACT NO.: 15*275

AMENDMENT NO. TWO (2)

CONTRACT

NO. CT-CD-15-275

AMENDMENT NO. 02

This number must appear on all
invoices, correspondence and
documents pertaining to this
contract.

Original Contract Term: 07/01/2014-06/30/2015	Original Contract Amount:	\$73,250.00
Termination Date This Amendment: 06/30/2016	Amount Prior Amendment:	\$67,200.00
	Amount This Amendment	\$15,300.00
	Revised Contract Amount:	\$155,750.00

AMENDMENT TWO

Recitals

- A. Pima County ("COUNTY") and Youth On Their Own ("AGENCY") have entered into the above-described contract.
- B. On March 3 2016 the Pima County Outside Agency ("OA") Advisory Committee passed a motion to recommend the reallocation of \$15,300.00 of OA funding from Child and Family Resources to Youth on Their Own.
- C. COUNTY has reviewed AGENCY's performance and finds it has the capacity to provide additional services.
- D. The Pima County Board of Supervisors has determined that it is in the best interests of COUNTY to reallocation the OA funds for AGENCY to provide for additional adolescent services.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **ARTICLE III – COMPENSATION AND PAYMENT**, Paragraph A is amended to change the total payment amount:
FROM: \$140,450.00
TO: \$155,750.00
2. **EXHIBIT A** is amended as follows for **Pima County Outside Agency Program Fiscal Year 2015-2016**:
 - 2.1. **Section III – Program Requirements**, Paragraphs D is replaced with Paragraph D, Deliverables and Public Benefits attached to this Amendment.

2.2. **Section IV – Budget** is replaced with the following:

Activity	FY 2014-2015 Award (\$)	FY 2015-2016 Additional Funds (\$)*
Administration	-0-	-0-
Personnel	-0-	-0-
Fringe Benefits	-0-	-0-
Space	-0-	-0-
Operating	-0-	-0-
Travel	-0-	-0-
Support Services (rent, utilities)	73,250.00.00	82,500.00
Staff Development	-0-	-0-
Materials & Supplies	-0-	-0-
Professional & Outside Services	-0-	-0-
TOTAL	\$73,250.00	\$82,500.00

*See attached Pima County Outside Agency Budget Detail for 2015-2016

All other provisions of this Contract, including the provisions set forth in the Exhibits and attachments, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Contract on the dates written below.

PIMA COUNTY

AGENCY

Chair, Board of Supervisors

Authorized Signatory

Date: _____

Title
Date: 4/11/16

ATTEST:

Clerk of the Board

Date

APPROVED AS TO CONTENT:

Margarita Tr. Kue 04/06/2016
Director, Community Development & Neighborhood Conservation

APPROVED AS TO FORM:

Karen S. Friar, Deputy County Attorney

D. 2015-2016 Deliverables and Public Benefits

Deliverable 1: Shelter		Public Benefit 1: Improved Wellbeing: Increased Social Competence	
Units: \$82,500 (#) <input type="checkbox"/> Hours <input type="checkbox"/> Classes <input type="checkbox"/> Days <input type="checkbox"/> Items (Describe: _____) _____) <input type="checkbox"/> Nights (housing or shelter) <input checked="" type="checkbox"/> Dollars <input type="checkbox"/> Repairs/structural modifications <input type="checkbox"/> Screenings or Assessments	Delivered to: 590 (#) <input checked="" type="checkbox"/> unduplicated individuals <input type="checkbox"/> unduplicated households <input type="checkbox"/> unduplicated housing units	Metric: • Monthly Grade Reports provided by Teachers and School Liaisons	Expected Performance: A minimum of 442 homeless high school participants will remain enrolled in school until the end of academic year as result of receiving financial support and guidance. Average amount per participant is \$140.00
		Public Benefit 2: Promote Health and Wellbeing: Independent Living	
		Metric: • Graduation Data	Expected Performance: A minimum of 120 homeless high school senior participants will obtain their high school diploma and improve their self-sufficiency and ability to live independently.

Pima County Outside Agency Budget Detail

Youth-YOTO- 2015-2016
FY2015-2016

Agency: Youth On Their Own

Program Name: Monthly Stipend Program

Section I Salaries & Training Specific to OA Budget								
Position Title	% of FTE	Hourly Wage	Hourly ERE	# hours per year dedicated to OA only	Yearly Staff Development Costs (OA)	List Other Specific Costs to OA	Total FY Program Position Costs	
Section I Total								
Section II General Program Costs Determination								
Program shares space, equipment with other programs?								
Total Program Space is divided by TOTAL AVAILABLE SPACE								
Total PROGRAM FTE's is divided by TOTAL Agency/Site FTE's								
Other Method. Please Describe:								
Costs	Yearly Agency Total	Yearly Program Total	Description					
Rent								
Utilities								
Operating								
Section II Total								
Section III All specific costs for program materials, supplies, support services, outside professional services that can be tracked directly to program utilization								
Type	Amount							
Support Services	\$82,500.00	Direct Support for Clients-High school participants receive one-time stipend.						
Materials & Supplies								
Travel								
Section III Total	\$82,500.00							
Section IV Program Administration Costs								
A portion of salaries for director and admin staff not directly attributable to program: telephone, rent, utilities, and maintenance for overall operations. Maximum of 15% of OA request.								
Section IV Total								
Total OA Program Budget			\$82,500.00					