



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 5/17/2016

Title: Recorder's report for March 2016 for the Document Storage and Retrieval Fund

Introduction/Background:

Pursuant to Resolution 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval report for March 2016

Discussion:

see attached report

Conclusion:

Recommendation:

Ratify Recorder's report for March 2016 on the Document Storage and Retrieval Fund.

Fiscal Impact:

none

Board of Supervisor District:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: Recorder

Telephone: 520-724-4356

Department Director Signature/Date: F. J. Rodriguez 4-20-16

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____



Mailing Address
P. O. Box 3145
Tucson, AZ 85702-3145

E. Ann Rodriguez
Pima County Recorder

County Public Service Center
240 North Stone Avenue, 1st Floor
Tucson, AZ

Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters

Document Recording: (520) 724-4350

Voter Registration: (520) 724-4330

Fax: (520) 623-1785

www.recorder.pima.gov

DOCUMENT STORAGE & RETRIEVAL FUND
MARCH 2016

BEGINNING BALANCE AS OF 3/01/2016

\$818,855.56

REVENUE

Conversion Fee	\$59,704.00
Interest	954.49

TOTAL REVENUE

\$60,658.49

SUBTOTAL

\$879,514.05

EXPENDITURES

Salaries & Benefits	45,220.25
Professional Services	8,515.00
Telephone	151.95
Software Maintenance & Support	48,914.22

TOTAL EXPENDITURES

102,801.42

FUND ENDING BALANCE

\$776,712.63

DOCUMENT STORAGE & RETRIEVAL FUND
MARCH 2016

EXPLANATION OF EXPENDITURES:

PROFESSIONAL SERVICES

QUEUE CORP	8,515.00	Contracted services for development/testing of database system
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TELEPHONE

VERIZON WIRELESS	55.97	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	55.97	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	<u>40.01</u>	237-5389 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting
	151.95	

SOFTWARE MAINTENANCE & SUPPORT

SHI INTERNATIONAL CORP	48,914.22	Maintenance for Oracle contract
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