



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: May 17, 2016

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): Vitalyst Health Foundation

Project Title/Description:

Mothers in Arizona Moving Ahead: A Behavioral and Health care Systems Change Pilot Project (MAMA)

Purpose:

This pilot project aims to improve the health outcomes for 50-75 low-income mothers and their families through training and a support network from the faith-based community and other volunteers. In addition, the project will improve the resource delivery and coordination system for health care and social service professionals and community volunteers through trainings and providing feedback from the program participants.

Procurement Method:

N/A - grant

Program Goals/Predicted Outcomes:

1. To improve the health outcomes for 50 - 75 low-income mothers and their families by increasing participants self-efficacy and advocacy skills;
2. To improve the resource delivery and coordination system for health care and social service professionals as well as community volunteers, through both trainings and by providing critical feedback from participants;
3. To increase the capacity of the informal faith-based network and other volunteers to connect low income mothers and their families to vital community resources and on-going support; and
4. To create a dynamic feedback loop that provides critical input from the target population to guide systems changes and improve service delivery.

Public Benefit:

In addition to helping 50-75 mothers of young children increase their income and access to health care, the pilot program aims to provide training and feedback on how to improve service delivery to professionals and volunteers.

Metrics Available to Measure Performance:

The project will measure changes in:

- Individual behaviors
- Professional capacity
- Resource delivery systems
- Engagement with extended community networks

Retroactive:

No.

Original Information

Document Type: GTAW Department Code: HD Contract Number (i.e., 15-123): 16-67
Effective Date: 7/1/2016 Termination Date: 12/31/2017 Prior Contract Number (Synergen/CMS): N/A
☐ Expense Amount: \$ _____ ☒ Revenue Amount: \$ 120,000
Funding Source(s): Vitalyst Health Foundation

Cost to Pima County General Fund: \$0.00

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards
Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards
Vendor is using a Social Security Number? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Effective Date: _____ New Termination Date: _____
☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____
Funding Source(s): _____

Cost to Pima County General Fund: _____

Contact: Sharon Grant

Department: Health

Telephone: 724-7842

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)

[Handwritten signatures and dates]
18 Apr 16
4-25-16
C. D. Bullock 4/26/16

VITALYST HEALTH FOUNDATION
AGREEMENT OF GRANTEE

As a condition to a total grant from Vitalyst Health Foundation in the amount of \$120,000 to **Pima County Health Department**, the undersigned agrees to comply with the following conditions:

1. **Purpose.** The Grant shall be used exclusively for the designated purposes as outlined in the grant award letter of **April 6, 2016**, and will not be used for purposes prohibited by law, including those purposes designated in Section 4945 of the Internal Revenue Code. Other restrictions and additions in the grant award letter shall also apply. In the event that the funds are not used for the designated purposes within the time specified in the grantee's proposal or within any approved extension, the funds shall be returned to Vitalyst Health Foundation.
2. **Accounting and Auditing.** A systematic record shall be kept by the grantee of the receipt and disbursement of funds and expenditures incurred under the terms of the grant. Substantiating documents (bills, invoices, canceled checks, receipts) shall be retained in the grantee's files for a period of not less than three (3) years after expiration of the grant period. The grantee agrees to promptly furnish Vitalyst Health Foundation with copies of such documents upon Vitalyst Health Foundation's request. Vitalyst Health Foundation, upon request, shall have complete access to the grantee's files and records for the purposes of making such financial audits, verifications and investigations as it deems necessary concerning the grant.
3. **Budget.** Expenditures of the grant funds must adhere to the specific line items in the approved grant budget. Transfers among line items (increase and decreases) are restricted to one thousand dollars (\$1,000) or ten percent (10%) of the approved line item amount, whichever is greater. If a transfer in excess of this restricted level becomes necessary, the grantee shall request authorization from the Vitalyst Health Foundation by letter. Such transfers may not be made without prior written approval by Vitalyst Health Foundation.
4. **Reports.** Narrative and financial reports shall be furnished by the grantee to Vitalyst Health Foundation as stipulated in the award letter. The narrative report shall include a report on the use of the funds in compliance with the terms of the grant, the progress made by the grantee towards achieving the grant purposes, and any problems or obstacles encountered in the effort to achieve grant purposes. The financial report should be in the same format as the approved grant budget and show the amount budgeted for each line item, the amount expended against each line item as of the date of the report, and the resulting balance remaining in each line.
5. **Public Reporting.** The grantee shall send to Vitalyst Health Foundation copies of papers, manuscripts, and other information materials, including print media publications, that are related to the project supported by Vitalyst Health Foundation. In all public statements concerning Vitalyst Health Foundation - press releases, annual reports, or other announcements - grantees are requested to refer to Vitalyst Health Foundation by its full name: Vitalyst Health Foundation.
6. **Grant Reversion or Termination.** The total amount of this grant or any payment thereof may be discontinued, modified or withheld at any time when, in the judgment of Vitalyst Health Foundation, such action is necessary to comply with the requirements of the law.

The foregoing conditions are hereby accepted and agreed to as of the date indicated.

Grantee Organization: **Pima County Health Department**

Date:_____

Please See Attached Signature Page

By:_____

(Authorized Official)

Title:_____

PIMA COUNTY

APPROVED:

Chair, Board of Supervisors

Date

ATTEST:

Clerk of Board

Date

APPROVED AS TO FORM:

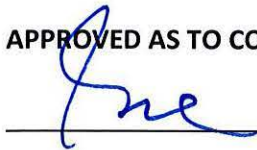


Deputy County Attorney
(Subject to Grantee's Addendum)

4.22.16

Date

APPROVED AS TO CONTENT:



Department Representative

4.22.16

Date

**GRANTEE'S ADDENDUM
VITALYST HEALTH FOUNDATION
AGREEMENT OF GRANTEE
PERIOD: 07/01/2016 - 12/31/2017**

7. **Term.** The grant award period commences July 1, 2016 and terminates December 31, 2017, unless sooner terminated or further extended by mutual agreement. Any modification, or extension of the Contract termination date, shall be by formal written amendment executed by the parties hereto. Amendments to the Contract must be approved by the Board of Supervisors before any work or deliveries under the Amendment commences.
8. **Cancellation for Conflict of Interest.** This Contract is subject to cancellation for conflict of interest pursuant to ARS § 38-511, the pertinent provisions of which are incorporated into this Contract by reference.
9. **Compliance with Employment Regulations.** The parties will comply with all applicable state and federal immigration and employment laws and will require subcontractors, if any, to do the same, including, but limited to, A.R.S. § 23-214 (A), Arizona Executive Order 2009-09, Public Law 101-336, 42 §§ U.S.C. 12101-12213 and all applicable federal regulations under the Americans with Disabilities Act, including 28 CFR Parts 35 and 36.
10. **Indemnification.** To the extent permitted by law, the parties will indemnify, defend, and hold harmless each other's officers, agents and employees against any and all suits, actions, legal administrative proceedings, claims or demands and costs attendant thereto, arising out of any act, omission, fault or negligence by the other party, its agents, employees or anyone under its direction or control or on its behalf in connection with implementation of this grant.
11. **Protected Health Information.** Pima County is the sole owner of any health records collected during the course of project implementation. Any exchange of information will be governed by Arizona and Federal privacy laws, including the Health Insurance Portability and Accountability Act (HIPAA).