



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT** **CONTRACTS / AWARDS / GRANTS**

**Requested Board Meeting Date:** 05/17/2016

**or Procurement Director Award** ☐

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**Contractor/Vendor Name (DBA):** State of Arizona Department of Homeland Security

**Project Title/Description:**

FFY 2015 South Regional Training & Exercise Enhancement

**Purpose:**

Funding provided to support trainings and exercises.

**Procurement Method:**

n/a

**Program Goals/Predicted Outcomes:**

OEM's goal is to implement a comprehensive emergency management program and provide consistent and comprehensive training for the Whole Community to enhance the skills of personnel involved in response and recovery and to ensure the highest possible level of knowledge and skills in the discipline of emergency management.

This will be accomplished through emergency planning, the conduct of training and exercises, and coordination with all jurisdictions within Pima County.

**Public Benefit:**

The grant will provide funding to support emergency management trainings and exercises.

**Metrics Available to Measure Performance:**

Quarterly reports to grantor.

**Retroactive:**

Although the grant award notice was received in September of 2015, the actual funding is not available until the previous year's grant has been expended. This process occurs in late March. As soon as OEM is informed the current funding is available our office sends the MOU to the State and completes the award process through the Board of Supervisors.

**Original Information**

Document Type: GTAW Department Code: OEM Contract Number (i.e., 15-123): N/A  
Effective Date: 09/01/2015 Termination Date: 09/30/2016 Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☒ Expense Amount: \$ 175,000 ☒ Revenue Amount: \$ 175,000  
Funding Source(s): Arizona Department of Emergency & Military Affairs through US Dept. of Homeland Security

Cost to Pima County General Fund: 0

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards  
Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards  
Vendor is using a Social Security Number? ☐ Yes ☐ No ☒ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_  
Effective Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_  
☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_  
Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contact: Griselda Moya-Flores

Department: Office of Emergency Management Telephone: 724-9314

Department Director Signature/Date: \_\_\_\_\_

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: \_\_\_\_\_  
(Required for Board Agenda/Addendum Items)

*04-26-16*  
*Jaur 4-29-16*  
*C. Deulbany 4/29/16*



Governor Douglas A. Ducey

## State of Arizona Department of Homeland Security



Director Gilbert M. Orrantia

September 11, 2015

Director Jeff Guthrie  
Pima County Emergency Management & Homeland Security  
3434 E. 22<sup>nd</sup> Street, Suite A  
Tucson, AZ 85713-2353

Subject: FFY 2015 Homeland Security Grant Program Award  
Subrecipient Agreement Number: **150403-01**  
Project Title: **South Regional Training & Exercise Enhancement**

Dear Director Jeff Guthrie:

The application that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded. The project titled **South Regional Training & Exercise Enhancement** has been funded under the STATE HOMELAND SECURITY GRANT PROGRAM for **\$175,000**. This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance).

Per your application Pima County Emergency Management & Homeland Security intends to furnish a memorandum of understanding (MOU) to the AZDOHS which will authorize the Arizona Department of Emergency and Military Affairs, Division of Emergency Management (DEMA) in coordination with AZDOHS to manage and implement the scope of subrecipient agreement number **150403-01**.

Please place the attached MOU on agency letterhead, sign and return to AZDOHS:

Arizona Department of Homeland Security  
1700 W. Washington St, Suite 210  
Phoenix, AZ 85007

Congratulations on your Homeland Security Grant Program award.

Sincerely,

Gilbert M. Orrantia  
Director

Encl: MOU for **150403-01**





**Pima County Office of Emergency Management**  
3434 E. 22<sup>nd</sup> Street, Ste. A, Tucson, AZ 85713  
Office: (520) 724-9300  
Fax: (520) 724-9310

## Memorandum of Understanding

Director Gilbert M. Orrantia  
Arizona Department of Homeland Security  
1700 W. Washington St., Suite 210  
Phoenix, AZ 85007

Dear Director Orrantia:

On behalf of Pima County Emergency Management & Homeland Security, I would like to formally notify you that it is the Intent of Pima County Emergency Management & Homeland Security that **\$175,000** from FFY 2015 SHSGP subrecipient agreement **#150403-01** be retained and managed by the Arizona Department of Emergency and Military Affairs, Division of Emergency Management in coordination with the Arizona Department of Homeland Security for training and exercise opportunities in the South Region.

This letter from Pima County Emergency Management & Homeland Security shall serve as a formal memorandum of understanding for the purposes of managing local funds for training and exercise in the South Region.

Sincerely,

Jeff Guthrie, Director  
Enter Title & Name Above

[Signature]  
Authorized Signature Above

03-23-15  
Enter Date Above