



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT**

Requested Board Meeting Date: 3/1/2016

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**Title:** Pima County Health Code Title 8 - Fee Schedule

### **Introduction/Background:**

This Ordinance revision relocates health fees from Chapter 8.04 to a Health Code Fee Schedule as referenced in the proposed Chapter 8.04.120. The Arizona Department of Health Service through a State Delegation Agreement with the Pima County Health Department provides the duties and powers of the Health Director (Arizona Revised Statutes - Title 36-136 section K), authorizing the director to establish fees to recover Department cost of providing services. The Fee Schedule provides a fee structure for all services provided by the Department's Consumer Health & Food Safety (CHFS) program within the Pima County Health Department. A five (5) year implementation period with the first year having no fee impact on the fixed and mobile establishments will incrementally move the fees to total cost recovery in 2020.

New financially favorable fee types are recommended for micro markets, camp grounds, children's campgrounds, food sampling at temporary/seasonal events, annual temporary event concessionaire, event coordinator permit, home day care inspections and pet friendly patios.

The Fee Schedule also introduces an incentive program allowing operators who demonstrate plans to improve the health and safety within their establishment that better the lives of the Citizens and visitors to Pima County. Upon review and approval by the department the operator could receive a 25% reduction on their annual health license starting January 1, 2018. These incentives consist of Active Managerial Control Plan 10%, Display of their Caloric Counts at point of ordering 5%, Trans-Fats elimination from all menu items 5%, and participating in a Food Bank food recovery program 5%.

### **Discussion:**

Through a collaborative effort with the County Finance Department, Health Department management and the CHFS program, an extensive review of the actual time required to conduct various establishment types' inspections was made and a hourly rate was established to provide for total cost recovery for services provided. The CHFS program has 7,933 permits (food establishments, ice and beverage manufacturing plants, public and semi-public aquatic facilities, motels, hotels, resources and tourist courts, mobile home and travel trailer parks, adult amusement establishments, school facilities, camp grounds and children's camps).

Total cost recovery for regulating the 7,933 facilities is estimated as the cost to permit, respond to complaints and to conduct all mandated annual inspections at each facility. Staff analyzed one full fiscal year's data set of time spent, personnel cost (inspector, administrative and oversight), equipment (computers, thermometers, testing devices and vehicles), indirect (travel, paperwork, re-inspections) and department overhead expenses in developing the schedule.

The Fee Schedule combines similar types of establishment by Class which corresponds to a risk based inspection frequency varying from one to three times per year. Further breakdown of Classes is based on the size of the operation with smaller establishments having a fee less than those of medium or large establishments. The operating annual permit fees for fixed and mobile establishments will remain unchanged for the 2016 calendar year (note all permits have a different expiration date based on their opening date by month; a permit that has a December due date would not be subject to a fee change until December of 2017). At the start of each calendar year, the difference between the total cost recovery rate (rate proposed to be charged in 2020) and their current rate will be increased by 25% each year (2017 - 25%, 2018 - 50%, 2019 - 75% and in 2020 - 100%).

An example of this in the most heavily populated permit type, Class 2 Retail/Limited Prepared Food less than 2,500 sq.ft. (this Class includes small markets, fast food operations, bakeries and cafeterias of this size), the fee is

currently \$144 annually and will remain so through the end of 2016 and until their 2017 renewal date, after which fees will increase each year as follows:

2017 - 25% of the difference + current fee = \$195

2018 - 50% of the difference + current fee = \$245

2019 - 75% of the difference + current fee = \$295

2020 - Total Cost recovery 100% + current fee = \$345

Total cost recovery will eliminate the County's General Fund subsidy to the CHFS program over a five (5) year time frame and will provide the level of service that is mandated by the Arizona Department of Health Services delegation agreement. Currently, the Department is failing to meet delegation standards for risk based inspection frequencies attributable to staffing, equipment, automation and vehicle shortages. This schedule will provide sufficient staff and resourcing to meet the frequency and quality standards for at least the next five years.

The Schedule categorizes 34 different fee types into permit classifications for establishments requiring annual permitting. Similarly, temporary, seasonal, home day care and massage parlors fee categories were updated. The Schedule also includes Plan Review, Minor Remodel, Change of Ownership and Late Fee tables.

Furthermore, beginning January 2018, the Schedule provides for an Incentive Program allowing operators a means of controlling annual permit cost by up to 25%.

To involve industry and the public into the fee development process, the department mailed 6,200 post cards inviting industry partners to six (6) public meetings as well as notification on the County website. The meetings were held between December 10 and 22, 2015 in each of the Board of Supervisors districts to include meetings at Kirk-Bear Canyon Library, Nanini Library, Pima County Housing Center (El Blanco), Ellie Towne Flowing Wells Community Center, the Herbert K. Abrams Public Health building, and Ajo Ambulance Services. Presentations were made with question and answer sessions following. Attendees were encouraged to provide comments both at the meeting and through direct communications with the Program Manager. Two Board of Health Meetings included this topic on their agenda with presentations being made after which the Board approved motions to support the proposed fee changes. The program manager also made a presentation to the Tucson Commission of Food Security, Heritage and Economy which included representation from the Tucson Originals Restaurant Association, numerous food banks, farmers markets and academia. Finally, an one-on-one meeting with the Arizona Restaurant Association, Public Affairs & Communication Manager was also conducted. The Department has made every effort to be transparent in its quest to provide a cost recovery only fee that best serves the public and the regulated industry. Throughout this public hearing process, concerns were addressed and modifications made to the current, generally accepted proposal.

Pursuant to Arizona Revised Statute 11.251.13, the proposed fee changes were originally posted to the County's Proposed Taxes and Fees page on or before December 16, 2015.

Additionally, the ordinance is projected to be advertised in the Daily Territorial on February 11 and 12, 2016.

### **Conclusion:**

The Fee Schedule represents a cost recovery system that is industry friendly and one that industry has been receptive to; granting them time to prepare with 2016 having no cost increase followed by a 25% per year increase for four years resulting in a total cost recovery program when fully implemented.

### **Recommendation:**

The Board of Supervisors approve and adopt Pima County Ordinance 2016- \_\_\_\_\_ creating a Fee Schedule incorporated by reference into Title 8 - Health and Safety together with Pima County Ordinance 2016-\_\_\_ revising Pima County Health Code, Chapter 8.04 - Health Provisions Generally and Chapter 8.08 - Food Establishment.

**Fiscal Impact:**

Current Revenue for the Fixed and Mobile Establishments - \$1.08M this will stay static through the end of 2016. Starting in 2017 all new and renewed permits in this same program area will generate \$1.44M, 2018 - \$1.79M, 2019 - \$2.16M and 2020 with full cost recovery \$2.51M. Temporary/Seasonal permits will stay fairly static at \$156K.

**Board of Supervisor District:**

- 1                       2                       3                       4                       5                       All

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Department: Health

Telephone: 724-7776

Department Director Signature/Date: \_\_\_\_\_

*[Signature]* 2.8.16

Deputy County Administrator Signature/Date: \_\_\_\_\_

*[Signature]* 2-9-2016

County Administrator Signature/Date: \_\_\_\_\_

*[Signature]* 2/9/16

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ORDINANCE 2016- \_\_\_\_\_

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA, RELATING TO GENERAL HEALTH PROVISIONS AND FOOD ESTABLISHMENTS; TO ESTABLISH A NEW FEE SCHEDULE FOR PERMITS, INSPECTIONS, AND RELATED SERVICES PROVIDED BY THE HEALTH DEPARTMENT UNDER TITLE 8 OF THE PIMA COUNTY CODE**

**THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA, FINDS THAT:**

1. The Board of Supervisors of Pima County, Arizona, has authority under A.R.S. §§ 11-251.05 and 36-187 to adopt an ordinance approving a schedule of fees to be collected by the health department for issuing or renewing permits and providing other services as authorized by law.
2. The Board of Supervisors has determined that it is necessary to adopt a new fee schedule to defray the department's reasonable costs, including administrative costs.

**IT IS ORDAINED BY THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA:**

**SECTION 1:** Fees for permits, inspections, and related services provided by the Health Department under Title 8 of the Pima County Code are hereby established as shown on the Health Code Fee Schedule attached to this Ordinance as Exhibit A and incorporated by this reference.

**SECTION 2.** This Ordinance is effective for applications received on or after April 1, 2016.

**PASSED AND ADOPTED** by the Board of Supervisors, Pima County, Arizona, this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Deputy County Attorney

Exhibit A  
to  
Pima County Ordinance  
2016-\_\_\_\_\_

### Health Code Fee Schedule

Establishment Type	Operating Annual Permit Fee - 2016 - No Change	Operating Annual Permit Fee Starting 1/1/2017	Operating Annual Permit Fee Starting 1/1/2018	Operating Annual Permit Fee Starting 1/1/2019	Operating Annual Permit Fee Starting 1/1/2020	Plan Review & Remodel Fee	Minor Remodel Fee	Change of Ownership Inspection	Late Fee
<b>Class 1 - Limited Food - Greater Than 7,500 sq.ft.</b> CONFECTIONARY/CANDY STORE/THRIFT MARKET-1608A, RETAIL SALES OF PACKAGED FOODS ONLY-1609A, BAR-1620A, WHOLESALER/ DISTRIBUTOR-1657A	\$ 246.00	\$ 246.00	\$ 246.00	\$ 246.00	\$ 246.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 1 - Limited Food 2,500 to 7,499 sq.ft.</b> CONFECTIONARY/CANDY STORE/THRIFT MARKET-1608B, RETAIL SALES OF PACKAGED FOODS ONLY-1609B, BAR, WHOLESALER/ DISTRIBUTOR-1657B, HEALTH FOOD STORE-1605B	\$ 162.00	\$ 162.00	\$ 162.00	\$ 162.00	\$ 162.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 1 - Limited Food Less Than 2,500 sq.ft.</b> CONFECTIONARY/CANDY STORE/THRIFT MARKET-1608C, RETAIL SALES OF PACKAGED FOODS ONLY-1609C, HEALTH FOOD STORE-1605C, FOOD RECOVERY PROGRAM/FOOD BANKS-1699C, WATER/ICE MANUFACTURING-1699C	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 144.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 1 - BEVERAGE PLANT</b> Bottling Plant-1691	\$ 160.00	\$ 230.00	\$ 295.00	\$ 365.00	\$ 430.00	\$ 135.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 2 - Retail/ Limited Prepared Food Greater Than 7,500 sq.ft.</b> MEAT-1615A, CONVENIENCE-1612A, SMALL MARKETS-1613A, SUPER MARKET-1614A, FAST FOOD LIMIT-1624A FAST FOOD NO TABLE SERVICE-1623A, FRATERNITIES & SOCIETIES-1625A, CAFETERIAS-1630A, BAKERY-1651A, COMMISARY SERVING MOBILE FOOD UNITS-1680A	\$ 246.00	\$ 305.00	\$ 365.00	\$ 420.00	\$ 480.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 2 - Retail/ Limited Prepared Food 2,500 to 7,500 sq.ft.</b> MEAT-1615B, CONVENIENCE-1612B, SMALL MARKETS-1613B, SUPER MARKET-1614B, FAST FOOD LIMIT-1624B FAST FOOD NO TABLE SERVICE-1623B, FRATERNITIES & SOCIETIES-1625B, CAFETERIAS-1630B, BAKERY-1651B, COMMISARY SERVING MOBILE FOOD UNITS-1680B, TORTILLA FACTORY-1652B	\$ 162.00	\$ 215.00	\$ 265.00	\$ 320.00	\$ 370.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 2 - Retail/ Limited Prepared Food Less Than 2,500 sq.ft.</b> MEAT-1615C, CONVENIENCE-1612C, SMALL MARKETS-1613C, SUPER MARKET-1614C, FAST FOOD LIMIT-1624C FAST FOOD NO TABLE SERVICE-1623C, FRATERNITIES & SOCIETIES-1625C, CAFETERIAS-1630C, BAKERY-1651C, COMMISARY SERVING MOBILE FOOD UNITS-1680C, TORTILLA FACTORY-1652C, DEMONSTRATION KITCHEN & KITCHEN CATERED FEEDING SITES-1699C, VENDING MACHINE COMMISSARY-1699C	\$ 144.00	\$ 195.00	\$ 245.00	\$ 295.00	\$ 345.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 2 - MICRO MARKET Less than 300 sq.ft.</b> RESTAURANT WITH SIT DOWN BAR-1621A, FULL SERVICE RESTAURANT-1622A&1623A, CULINARY ART PROGRAM-1631A, CENTRAL KITCHEN SERVING SATELLITE LOCATIONS-1685A	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 60.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 2 - LIMITED FOOD MANUFACTURER LESS THAN 2,500 sq. ft.</b> 1655C	\$ 144.00	\$ 200.00	\$ 250.00	\$ 305.00	\$ 360.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 2 - LIMITED FOOD MANUFACTURER Greater Than 2,500 sq.ft.</b> 1655B	\$ 162.00	\$ 235.00	\$ 305.00	\$ 375.00	\$ 445.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 3 - Food Service Operations Greater Than 7,500 sq.ft.</b> RESTAURANT WITH SIT DOWN BAR-1621A, FULL SERVICE RESTAURANT-1622A&1623A, CULINARY ART PROGRAM-1631A, CENTRAL KITCHEN SERVING SATELLITE LOCATIONS-1685A	\$ 246.00	\$ 415.00	\$ 590.00	\$ 760.00	\$ 950.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 3 - Food Service Operations 2,500 to 7,500 sq.ft.</b> RESTAURANT WITH SIT DOWN BAR-1621B, FULL SERVICE RESTAURANT-1622B&1625B, CULINARY ART PROGRAM-1631B, CENTRAL KITCHEN SERVING SATELLITE LOCATIONS-1685B, CATERER-1626B	\$ 162.00	\$ 335.00	\$ 510.00	\$ 680.00	\$ 855.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 3 - Food Service Operations Less Than 2,500 sq.ft.</b> RESTAURANT WITH SIT DOWN BAR-1621C, FULL SERVICE RESTAURANT-1622C&1625C, CULINARY ART PROGRAM-1631C, CENTRAL KITCHEN SERVING SATELLITE LOCATIONS-1685C, CATERER-1626C	\$ 144.00	\$ 285.00	\$ 425.00	\$ 565.00	\$ 705.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 4 - Institutional Food Operations Greater than 7,500 sq.ft.</b> ASSISTED LIVING-1617A, CHILD CARE CENTERS-1629A, HOSPITAL KITCHENS/CAFETERIA-1690A	\$ 246.00	\$ 390.00	\$ 535.00	\$ 680.00	\$ 875.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 4 - Institutional Food Operations 2,500 to 7,500 sq.ft.</b> NURSING CARE-1616B, ASSISTED LIVING-1617B, CHILD CARE CENTERS-1629B, HOSPITAL KITCHENS/CAFETERIA-1690B, SPECIAL HOSPITAL-1618B, SENIOR & SUMMER FEEDING PROGRAMS-1627B	\$ 162.00	\$ 270.00	\$ 375.00	\$ 480.00	\$ 585.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 4 - Institutional Food Operations Less Than 2,500 sq.ft.</b> NURSING CARE-1616C, ASSISTED LIVING-1617C, CHILD CARE CENTERS-1629C, HOSPITAL KITCHENS/CAFETERIA-1690C, SPECIAL HOSPITAL-1618C, SENIOR & SUMMER FEEDING PROGRAMS-1627C, RESIDENTIAL GROUP HOME-1619C	\$ 144.00	\$ 210.00	\$ 275.00	\$ 345.00	\$ 410.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 4 - LIMITED FOOD MANUFACTURER</b> 1655A	\$ 246.00	\$ 330.00	\$ 420.00	\$ 505.00	\$ 590.00	\$ 480.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>MOBILE FOOD - Class 1 - SPECIALTY FOOD, RESTRICTED MENU</b> 1653E	\$ 136.00	\$ 136.00	\$ 136.00	\$ 136.00	\$ 136.00	\$ 230.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>MOBILE FOOD -Class 1 - VEHICLE, PRE-PACKAGED FOOD</b> 1640F	\$ 109.00	\$ 109.00	\$ 109.00	\$ 109.00	\$ 109.00	\$ 56.00	\$ 56.00	\$ 56.00	\$ 38.00

Establishment Type	Operating Annual Permit Fee - 2016 - No Charge	Operating Annual Permit Fee Starting 1/1/2017	Operating Annual Permit Fee Starting 1/1/2018	Operating Annual Permit Fee Starting 1/1/2019	Operating Annual Permit Fee Starting 1/1/2020	Plan Review & Remodel Fee	Minor Remodel Fee	Changes of Ownership Inspection	Late Fee
<b>MOBILE FOOD - Class 1 - Pre-Packaged Mobile Push Carts</b> PUSH CARTS - OUT OF TOWN/PRE-PACKAGED AND PACKAGED FOODS-1658G, PUSH CARTS - PRE-PACKAGED AND PACKAGED FOODS-1659G	\$ 58.00	\$ 58.00	\$ 58.00	\$ 58.00	\$ 58.00	\$ 56.00	\$ 56.00	\$ 56.00	\$ 38.00
<b>CLASS 2 - MOBILE FOOD UNIT - HOT DOG</b> 1641E	\$ 136.00	\$ 200.00	\$ 265.00	\$ 325.00	\$ 390.00	\$ 230.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Class 2 - MOBILE FOOD - LIMITED MENU</b> 1657E	\$ 144.00	\$ 185.00	\$ 230.00	\$ 270.00	\$ 315.00	\$ 230.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>MOBILE FOOD -Class 3 - FULL SERVICE REPORT TO A COMMISSARY</b> 1654D	\$ 144.00	\$ 270.00	\$ 395.00	\$ 525.00	\$ 650.00	\$ 230.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>HOTEL 76+ ROOMS</b> 2412A	\$ 160.00	\$ 175.00	\$ 185.00	\$ 200.00	\$ 210.00	\$ 225.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Hotel/Motels 20-75 Rooms</b> HOTEL-2412B, MOTEL-2413B	\$ 125.00	\$ 135.00	\$ 140.00	\$ 150.00	\$ 155.00	\$ 225.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Hotel/Motel/ B&amp;B Less Than 20 Rooms</b> HOTEL-2412C, MOTEL-2413C, BED & BREAKFAST-2414C	\$ 97.00	\$ 105.00	\$ 110.00	\$ 115.00	\$ 120.00	\$ 225.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Mobile Home/Trailer/R.V Parts 100 Lots or Larger</b> MOBILE HOME PARK & RV PARK-2433D, MOBILE HOME PARK-2434D, RV/TRAILER PARK-2434D	\$ 105.00	\$ 110.00	\$ 120.00	\$ 125.00	\$ 130.00	\$ 225.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Mobile Home/Trailer/R.V Parts Less Than 100 Lots</b> MOBILE HOME PARK & RV PARK-2433E, MOBILE HOME PARK-2434E, RV/TRAILER PARK-2434E	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	\$ 225.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Camp Grounds and Children's Camps Grounds</b> PUBLIC or CHARTER SCHOOL 2481G	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 66.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Semi Public Aquatic Facilities</b> SEMI PUBLIC SPECIAL POOL-MEDICAL TREATMENT-3634C, SEMI PUBLIC SWIMMING POOL-3644C, SEMI PUBLIC WADING POOL-3644B, SEMI PUBLIC SPA-3648D	\$ 120.00	\$ 130.00	\$ 135.00	\$ 145.00	\$ 150.00	\$ 66.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Athletic/Health Club Aquatic Facilities</b> ATHLETIC/HEALTH CLUB POOL-3653C, ATHLETIC/HEALTH CLUB SPA-3653D	\$ 114.00	\$ 145.00	\$ 175.00	\$ 205.00	\$ 235.00	\$ 66.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Public Aquatic Facilities</b> PUBLIC SWIMMING POOL-3611A, PUBLIC WATER PARK-3614A, PUBLIC WADING POOL-3615B, PUBLIC SPECIAL USE POOL/COMPETITIVE/AQUATIC/DIVING/EXERCISE-3617A, UPA# POOL-3633C	\$ 120.00	\$ 170.00	\$ 220.00	\$ 270.00	\$ 320.00	\$ 66.00	\$ 66.00	\$ 56.00	\$ 38.00
<b>Adult Amusement Establishments</b> 2480F	\$ 320.00	\$ 320.00	\$ 320.00	\$ 320.00	\$ 320.00	\$ 66.00	\$ 66.00	\$ 56.00	\$ 38.00

**OTHER APPLICABLE FEES**

	FOOD / DRINK	SAMPLING (under two ounces)	LATE SUBMITTAL
Temporary Event less than 15 Consecutive Days (one event)	\$ 60.00	20.00	\$ 45.00
Temp. Event less than 15 Cons. Days (1 event) Charitable Non-Profit	\$ 30.00	10.00	\$ 45.00
Annual Temporary Event Concessions/re (multiple events)	\$ 360.00	120.00	\$ 45.00
Seasonal Event - Four Month (one event)	\$ 120.00	40.00	\$ 45.00
Seasonal - Four Month (1 event) Charitable Non-Profit	\$ 60.00	20.00	\$ 45.00
Event Coordinator Permit - Annual Permit - Multiple Events	\$ 60.00	Charitable Non-Profit	\$30.00
Home Family Day Care Inspections	\$ 60.00		
Message Parlor Inspections	\$ 60.00		
Plan Review Additional Hourly Cost Beyond the Initial Review Time	\$60.00/Hr.		
Expedited Plan Review Fee	1 and 1/2 Times Plan Review Fee		
Plan Review - Catering/Limited Food at a Commissary Location	\$ 66.00		

Plan Review Extension of 180 Days beyond One Year Initial Deadline	Equal Minor Remodel Fee for that Permit Type	
Final On-site Construction Inspection	\$ 56.00	Additional Construction Inspections \$ 56.00
Plan Review On-site Consultation	\$ 250.00	
Variance Review Process Fee (up to 2 hours for review)	\$ 120.00	Additional Time for Complex \$60/Hr
Probational Status Re-Inspection and Formal Corrective Action or Performance Improvement Plan Review		\$ 190.00
Inspection Upon Request	\$ 120.00	
Pet Friendly Patio and all other Miscellaneous Permits	\$ 60.00	

Department Based Certification and Training			
	Initial	Retest	Duplicate
Food Sanitation Certification	\$ 30.00	\$ 20.00	\$ 10.00
Pool Sanitation Certification - technician level	\$ 30.00	\$ 20.00	\$ 10.00
Pool Sanitation Certification - operator level	\$ 30.00	\$ 20.00	\$ 10.00

Potential Reduction of Initial & Annual Fees - Starting January 1, 2018

Establishments with a Department Approved ACTIVE MANAGERIAL CONTROL PLAN - Fee Reduction of 10%

All Applicable Establishments that Display a Caloric Count at Point of Ordering - Fee Reduction of 5%

All Applicable Establishments that Participate in the Food Bank Program approved by CHFS - Fee Reduction of 5%

All Applicable Establishments that Demonstrate Evidence of NO TRANS-FAT on Menu - Fee Reduction of an additional 5%

All Fee Reductions must be submitted and preapproved. The new fee will be rounded to the Nearest Dollar