



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: 02/16/2016

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): Southern Arizona Buffelgrass Coordination Center

Project Title/Description:

Pima County Wildfire Mitigation Project

Purpose:

Treatment of Buffelgrass and other related services. Purpose of the amendment is to extend the agreement termination date and increase ceiling.

Procurement Method:

n/a

Program Goals/Predicted Outcomes:

The goal of this project is to eradicate buffelgrass, a non-native perennial grass, in areas of critical infrastructure. One of the areas identified in the project is the Mission Road Complex.

Public Benefit:

The contractor provides public outreach and education to the communities residing or operating within 2 miles of the edge of in Area 2 (Mission Road Complex). The intent of the project is to decrease the threat and severity of wildfire posed by buffelgrass.

Metrics Available to Measure Performance:

quarterly reporting

Retroactive:

n/a

To: CoB - 2.3.16 - (2)
Pjs. - 3

Procure Dept 01/26/16 PM11:48

Original Information

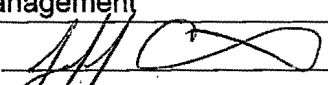
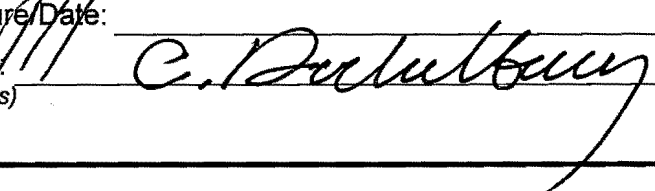
Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____
Funding Source(s): FEMA-Wildfire Risk Mitigation Grant

Cost to Pima County General Fund: _____
Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards
Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards
Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards
If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT _____ Department Code: OEM _____ Contract Number (i.e., 15-123): 13-188
Amendment No.: 2 _____ AMS Version No.: 14 _____
Effective Date: 02/22/2016 _____ New Termination Date: 02/22/2017 _____
☒ Expense ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 109,500
Funding Source(s): FEMA-Wildfire Risk Mitigation Grant

Cost to Pima County General Fund: 25% match

Contact: Griselda Moya-Flores
Department: Office of Emergency Management Telephone: 724-9314
Department Director Signature/Date:  1-22-16
Deputy County Administrator Signature/Date: _____
County Administrator Signature/Date:  1/26/16
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY DEPARTMENT OF EMERGENCY
MANAGEMENT & HOMELAND SECURITY**

PROJECT: Pima County Wildfire Mitigation Project

**CONTRACTOR: Southern Arizona Buffelgrass
Coordination Center**

CONTRACT NO.: CT-OEM-13000000000000000188

CONTRACT AMENDMENT NO.: Two (02)

CONTRACT

NO. CT-OEM-13*188

AMENDMENT NO. 02

This number must appear on all
invoices, correspondence and
documents pertaining to this
contract.

ORIG. CONTRACT TERM: 02/22/2015

TERMINATION DATE PRIOR AMENDMENT: 02/22/16

TERMINATION THIS AMENDMENT: 02/22/2017

ORIG. CONTRACT AMOUNT: \$177,500

PRIOR AMENDMENTS: \$59,000

AMOUNT THIS AMENDMENT: \$109,500

REVISED CONTRACT AMOUNT: \$346,000

CONTRACT AMENDMENT

WHEREAS, COUNTY and CONTRACTOR entered into a Contract for services as referenced above; and

WHEREAS, COUNTY wishes to retain the services of CONTRACTOR to perform assessments and surveys of COUNTY'S Mission Road Complex as set forth in the Grant Award made to COUNTY (PDMC-09-AZ-2011) for the 2011 Pre-Disaster Mitigation Grant; and

WHEREAS, CONTRACTOR and COUNTY have agreed to increase the contract amount to allow payment for the provision of these services.

NOW, THEREFORE, it is agreed as follows:

A. ARTICLE I – Term and Extension/RENEWAL/CHANGES is changed as follows:

From: "... shall terminate on the February 22, 2016..."

To: "... shall terminate on February 22, 2017..."

B. ARTICLE III – COMPENSATION AND PAYMENT Total payments for the entire term of the Agreement is increased by \$109,500 from \$236,500 for a total not to exceed \$346,000.

C. ARTICLE XVII – Notice to COUNTY is deleted in its entirety and replaced with the following:

Jeff Guthrie, Director
Pima County Office of Emergency Management
3434 E. 22nd Street, Suite A
Tucson, AZ 85713

D. Exhibit B – Compensation Is deleted in its entirety and replaced with a new Exhibit B-Compensation which is attached hereto and incorporated herein.

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

PIMA COUNTY

Chair, Board of Supervisors

Date

CONTRACTOR



Authorized Officer Signature

Linda A Brigham Executive Director
Printed Name and Title

1-13-2016
Date

ATTEST

Clerk of Board

Date

APPROVED AS TO FORM:



Deputy County Attorney

Paula S. Perrera
Print DCA Name

1-11-16
Date

APPROVED AS TO CONTENT



Jeff Guthrie, Director

1-22-16
Date

EXHIBIT B

COMPENSATION – FEMA PRE-DISASTER MITIGATION PROJECT

This CONTRACT is a reimbursement-based arrangement, whereby COUNTY recovers its costs, including payments made to CONTRACTOR, under a separate agreement with the State of Arizona Division of Emergency Management (ADEM). In the event that ADEM denies reimbursement to COUNTY for a payment made to CONTRACTOR, COUNTY reserves the right to recover from CONTRACTOR for such denials by withholding future payments. COUNTY also reserves the right to withhold payment to CONTRACTOR in the event of CONTRACTOR's failure to submit reports as required in EXHIBIT A to this Contract.

COUNTY will reimburse CONTRACTOR for its actual expenses; in amounts not to exceed the total amount set forth below (any transfers of funds among item categories require authorization from COUNTY).

Item	Totals
Staffing (including ERE)	\$212,000
Travel	\$10,000
Printing	\$33,167
Supplies	\$23,500
Surveys & Assessments	\$67,333
Total Amount	\$346,000

Within 30 days following the end of each month, CONTRACTOR must submit an original invoice to COUNTY reflecting CONTRACTOR's actual expenses in support of its activities under this Contract. Invoices must clearly describe the items being charged, the vendor, and the period for which reimbursement is requested. CONTRACTOR must submit accompanying documentation to support its reimbursement requests. CONTRACTOR must also submit proof of payments to its employees, subcontractors and vendors.

COUNTY will reimburse CONTRACTOR for its allowable expenses within 60 days of receipt of CONTRACTOR's properly submitted invoice.

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