



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: February 2, 2016

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): Cope Community Services Inc. dba Rise, L.L.C.

Project Title/Description:

Workforce Development Services in the One Stop System - Workshops

Purpose:

Provide basic computer skills training to One Stop job seekers. Number of workshops to be increased from 24 to 36 due to the increase of participants needing basic computer skills training.

Procurement Method:

RFP-CSET-WS-2011-02-03

Program Goals/Predicted Outcomes:

Prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

Public Benefit:

Supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers needs.

Metrics Available to Measure Performance:

Attendance lists.

Completion results.

Results of the pre-completion and post-completion tests for each job seeker.

Skill-attainment results and certificates.

Retroactive:

To: CoB - 1-20-16 (1)
pgs. 2

Procure Dept 01/07/16 PM09:14

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____
Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards
Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards
Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 15-526
Amendment No.: 1 AMS Version No.: 2
Effective Date: Upon execution New Termination Date: 6/30/16 (no change)
☒ Expense ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$20,870.40
Funding Source(s): Pima County General Funds

Cost to Pima County General Fund: \$20,870.40

Contact: Rise Hart
Department: Community Services Telephone: 724-5723
Department Director Signature/Date: *Charles Farny* 1/5/16
Deputy County Administrator Signature/Date: *[Signature]* 1/6/16
County Administrator Signature/Date: *C. R. [Signature]* 1/6/16
(Required for Board Agenda/Addendum Items)

CONTRACT	
NO. <i>CT-CS-15000000000000000000</i>	<i>52</i>
AMENDMENT NO. _____	<i>01</i>
This number must appear on all invoices, correspondence and documents pertaining to this contract.	
The One Stop System — Workshops	

Original Contract Term:	07/01/15 – 06/30/16	Orig. Contract Amount:	\$41,740.80
Term Prior Amendment:	N/A	Prior Amended Amount:	N/A
		Amount This Amendment:	\$20,870.40
		Revised Contract Amount:	\$62,611.20

AMENDMENT NO. ONE

- A. County's Workforce Investment Board ("WIB") solicited Requests for Proposals ("RFP") for workforce development services for youth under Pima County RFP No. CSET-WS-2011-02-03.
- B. Contractor's response to the RFP, proposing basic computer skills workshops was determined to be beneficial to county residents and the Parties entered into this Contract.
- C. County has reviewed Contractor's performance and finds that it satisfactory.
- D. The Pima County Board of Supervisors finds that it is in the best interests of county residents to increase the number of computer skills workshops Contractor provides during the term of the Contract.

TO: "up to \$62,611.20"

2. **EXHIBIT A – SCOPE OF WORK, Section 7 -- BUDGET**, is amended as follows:

2.1. The number of workshops is increased:

FROM: 24

TO: 36

2.2. The maximum amount is increased:

FROM: \$41,740.80

TO: \$62,211.20

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

PIMA COUNTY

CONTRACTOR

Chair, Board of Supervisors

Thomas H. Donovan
Authorized Signature

Date

12/14/15
Date

ATTEST

THOMAS H. DONOVAN, CEO
Print Name and title

Clerk of the Board

12/14/15
Date

APPROVED AS TO CONTENT

Charles Cany 12/24/15
Community Services Director Date

APPROVED AS TO FORM

Karen S. Friar
Karen S. Friar
Deputy County Attorney