



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: 10/06/2015

or Procurement Director Award ☐

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**Contractor/Vendor Name (DBA):** Arizona Family Health Partnership

**Project Title/Description:**

Health Insurance Enrollment Grant for Family Planning Clinics

**Purpose:**

To provide health insurance enrollment assistance at the family planning clinics.

**Procurement Method:**

N/A

**Program Goals/Predicted Outcomes:**

Under a separate contract, AFHP provides Federal funds to the PCHD to provide family planning services. This contract aims to provide staff to enroll clients and any County resident in AHCCCS or private insurance at the three PCHD clinics that offer family planning services. Having family planning clients enrolled in insurance is essential to the long-term fiscal sustainability of our family planning program.

**Public Benefit:**

Having Certified Application Counselors (CACs) in the County's three Health Department clinics will allow our clients to receive assistance not only to enroll in a health insurance plan but also to have the concepts of health insurance explained to them.

**Metrics Available to Measure Performance:**

Number of people determined eligible for health insurance;  
Number of clients that increase their knowledge of health insurance; and  
Number of clients enrolled in a public or private insurance plan.

**Retroactive:**

Yes. The extension period begins September 1, 2015. The language in the amendment was not agreed upon until September 10, 2015.

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**Original Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_  
Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

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**Amendment Information**

Document Type: GTAM Department Code: HD Contract Number (i.e., 15-123): 16\*23

Amendment No.: Two AMS Version No.: 1

Effective Date: 9/1/2015 New Termination Date: 3/31/2016

☐ Expense ☒ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 56,800

Funding Source(s): Federal funds via Arizona Family Health Partnership

Cost to Pima County General Fund: \$0.00

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Contact: Sharon Grant

Department: Health Telephone: 724-7842

Department Director Signature/Date: \_\_\_\_\_ 121 Sep 2015

Deputy County Administrator Signature/Date: \_\_\_\_\_ 9-14-15

County Administrator Signature/Date: \_\_\_\_\_ 9/15/15  
(Required for Board Agenda/Addendum Items)

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**ARIZONA FAMILY HEALTH PARTNERSHIP  
ENROLLMENT ASSISTANCE PROGRAM CONTRACT  
Contract Period: September 1, 2014 - March 31, 2016  
AMENDMENT #2 Effective September 1, 2015**

This serves as an amendment to the Enrollment Assistance Program Contract between the **Arizona Family Health Partnership** (hereinafter referred to as the "Partnership") and **Pima County**, for and on behalf of **Pima County Health Department** (hereinafter referred to as the "Contractor") for the contract period September 1, 2014 - March 31, 2016.

**I. PURPOSE**

The purpose of this amendment is to extend the 2014 contract period from September 1, 2014 through August 31, 2015 to **September 1, 2014 through March 31, 2016**. The Partnership will provide an additional \$56,800 in Enrollment Assistance Program funds.

2014 Enrollment Assistance Program Contract Amount	\$165,000
<u>2014 Decreased Amount</u>	<u>-\$66,000</u>
Sub-Total for 2014	\$99,000
<u>2015 Enrollment Assistance Program Amount</u>	<u>\$56,800</u>
Total Amount	\$155,800

Total funds to be disbursed by the Partnership to the Contractor for the contract period: **\$155,800**

The Partnership and the Contractor therefore agree as follows:

**II. TERM**

Section I, Period, shall be replaced with the following:

PERIOD. The Contract shall begin as of **September 1, 2014** and shall terminate **March 31, 2016** ("Term").

**III. MINIMUM STANDARDS**

Section III, Minimum Standards, shall be replaced with the following:

MINIMUM STANDARDS. Contractor shall provide for the following:

During **September 1, 2014 through August 31, 2015**: Funding is provided for 3.5 FTEs (three enrollment assistors and one part-time project coordinator). Enrollment assistance shall be provided to 750 consumers of reproductive age through Title X funded health centers.

During **September 1, 2015 through March 31, 2016**: Funding is provided for 2.5 FTEs (two enrollment assistors and one part-time project coordinator). Enrollment assistance shall be provided to an additional 750 consumers of reproductive age through Title X funded health centers.

**IV. CONSIDERATION**

Subsection 2 of Section X, Consideration, shall be replaced with the following:

- 2) Partnership agrees to disburse monies in the total amount of **\$155,800** during the Term ("Compensation"). Compensation shall be disbursed in quarterly installments (i.e., with documentation of expenses, Partnership will reimburse in no more than ¼ increments for the Term month to date excluding purchase of equipment).



#### IV. EXECUTION

This contract amendment is effective upon approval by the governing bodies of the parties and signed by persons having executory powers for the parties.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Brenda L. "Bré" Thomas, MPA

\_\_\_\_\_  
Name

Chief Executive Officer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

ATTEST

\_\_\_\_\_  
Clerk of the Board                      Date  
Pima County Board of Supervisors

APPROVED AS TO FORM

*Paula P. Duran* 9.10.15  
Deputy County Attorney                      Date  
Pima County

APPROVED AS TO CONTENT

*Nancy M. Projak* 9.11.2015  
Pima County Health Dept.                      Date