



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT**

**Requested Board Meeting Date:** October 6, 2015

**Title:** Approval of Davis-Monthan Air Force Base Community Partnership Memorandum of Understanding

### **Introduction/Background:**

This Memorandum of Understanding (MOU) establishes the Davis-Monthan Community Partnership program to promote innovative and collaborative partnerships between Davis-Monthan AFB (DMAFB), state of Arizona, Pima county, city of Tucson, local tribal governments, community organizations, businesses, and institutions.

### **Discussion:**

This partnership provides an ongoing framework to identify requirements and needs among the partners of this agreement, and to develop collaboration opportunities to increase DMAFB's ability to contribute to the Department of Defense's future mission capabilities and support the economic vitality and quality of life in our community.

The MOU establishes Leadership Committee responsibilities and Executive Steering Committee guiding principles, as well as outlines the decision-making and support for mutually beneficial initiatives; it does not provide for the exchange of funds or personnel between the parties or commit: funds or resources.

### **Conclusion:**

This MOU supports several initiatives in the Pima County Economic Development Plan, such as fostering a collaborative environment in which the private sector, local governments, educational institutions and nonprofit organizations work together to stabilize and expand the local economy. It also supports the County's priorities to protect the existing employment base within the County.

### **Recommendation:**

Recommend approval of the Davis-Monthan Air force Base Community Partnership Memorandum of Understanding.

### **Fiscal Impact:**

None.

### **Board of Supervisor District:**

☐ 1      ☐ 2      ☐ 3      ☐ 4      ☐ 5      ☒ All

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Department: Pima County Administration

Telephone: 724-8396

Department Director Signature/Date: \_\_\_\_\_

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: \_\_\_\_\_

*Heavenly John Bernal*  
*John* 9-21-15

# **Davis-Monthan Air Force Base Community Partnership Memorandum of Understanding**

1. Purpose: This document establishes the Davis-Monthan Community Partnership (DMCP) program, for the purpose of promoting innovative and collaborative partnerships between Davis-Monthan AFB (DMAFB), state of Arizona, Pima county, city of Tucson, local tribal governments, community organizations, businesses, and institutions.
2. Mission: The DMCP program is part of the Air Force's Public-Public Public-Private initiative started in 2012. This Partnership provides an ongoing framework to identify requirements and needs among the partners, and to develop collaboration opportunities to increase DMAFB's ability to contribute to the Department of Defense's future mission capabilities and support the economic vitality and quality of life of the greater Tucson area. These partnerships offer a means to leverage the capabilities and resources of military installations, local governments or commercial entities to enhancing mission effectiveness or creating efficiencies or economies of scale, including reducing costs while enhancing the quality of life of our respective communities.
3. Structure. The Memorandum of Understanding (MOU) structure outlines both decision-making and staff/action officer support for identifying, developing, implementing, revising and, when necessary, concluding mutually beneficial initiatives.
  - 3.1. The Executive Steering Committee (ESC) provides strategic-level vision, decision-making, and oversight in furtherance of the DMCP program. The ESC will set partnership priorities and the ongoing agenda. The ESC members consist of the partners listed below or their designated representatives. These members, or their designated representatives, should have the authority to commit their organizations to both action and investment within the limitations of their own legal structures.



3.2. An Executive Secretary may be appointed, as necessary, to produce the DMCP agenda, draft working documents, coordinate working group actions, and/or perform other duties as assigned. The ability of each organization to support the duties or requirements of this position shall be determined by the individual organization's structure and governing regulations.

3.3 Work Groups will be tasked out by the Leadership Committee to address the tactical level actions needed to develop partnerships and supporting courses of action. Work Groups are established as required for a limited duration to achieve specific objectives. Work Groups should consist of creative senior individuals who are able to advise on policy, organizational capabilities, and insight into how their organization can support a partnership opportunity. However, it is recognized that from time to time these individuals will be unable to attend all meetings. Therefore, each member may delegate another individual with similar authority from their organization as their representative to the Work Group.

4. Supporting Organizations. The Executive Steering Committee should coordinate its efforts, as required, with other Federal, state, and local government entities. In addition, as appropriate, they should involve economic development organizations, academia, and business organizations for their advice, recommendations, planning support, and project assistance. It should remain cognizant at all times of the potential for such coordination efforts to create appearances of, or actually perpetuate, favoritism or endorsement of non-Federal entities, in violation of the Joint Ethics Regulation, and take affirmative steps to avoid the same.

## 5. Guiding Principles.

5.1. The ESC is a consensus-based collaborative body. Therefore voting is unnecessary, and will not be required.

5.2. The ESC, as an organization, will not engage in lobbying or other political activity.

5.3. No member is authorized to speak for, or make any representations to the public, or others, on behalf of the ESC.

5.4. Participation in the ESC shall not impede otherwise normal direct communication or coordination between individual ESC members.

## 6. Meeting Schedule and Agenda.

6.1. The ESC will schedule quarterly meetings unless one is convened sooner for a special matter by agreement of ESC members. The meeting host will rotate amongst the representatives who will be responsible for securing a location for the meeting and granting access to the site.

6.2. The meetings will provide the ESC the opportunity to:

- Manage the development and implementation of initiatives by supporting the Work Group(s) with resources and guidance
- Identify new initiatives through open discussions of shared challenges
- Review and revise existing initiatives to ensure they are having the desired impact
- When necessary, discuss the conclusion of an initiative

6.3. Meeting agenda will include, but not be limited to, the following:

- o Agenda items submitted through the Work Groups
- o Updates from Work Groups
- o Objective prioritization and tracking of projects
- o New partnering opportunities
- o Partnership agreement signing ceremonies and media events as appropriate

7. Each Party to this agreement is responsible for all costs of its own personnel, including pay and benefits, support, and travel. Each Party is responsible for supervising and managing its own personnel. Further, this MOU neither documents nor provides for the exchange of funds or manpower between the Parties, and does not make any commitment of funds or resources.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

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JAMES P. MEGER, Colonel, USAF  
Commander, 355th Fighter Wing

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RODGER G. SCHULD, Colonel, USAF  
Commander, 355th Mission Support Group

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JONATHAN ROTHCHILD  
Mayor of the City of Tucson

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SHARON BRONSON  
Chair, Pima County Board of Supervisors

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ANN WEAVER HART  
President, University of Arizona

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JONATHAN GARDNER  
Director, Southern Arizona VA Healthcare  
System