



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 9/1/15

Title: Recorder's report for June 2015 on the Document Storage and Retrieval Fund

Introduction/Background:

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval fund report for June 2015

Discussion:

see attached report

Conclusion:

Recommendation:

Ratify Recorder's report for June 2015 on the Document Storage and Retrieval Fund.

Fiscal Impact:

Board of Supervisor District:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: Recorder

Telephone: 520-724-4356

Department Director Signature/Date: F. A. Rodriguez

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____



Mailing Address
P. O. Box 3145
Tucson, AZ 85702-3145

F. Ann Rodriguez
Pima County Recorder

County Public Service Center
240 North Stone Avenue, 1st Floor
Tucson, AZ

Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters

Document Recording: (520) 724-4350

Voter Registration: (520) 724-4330

Fax: (520) 623-1785

www.recorder.pima.gov

DOCUMENT STORAGE & RETRIEVAL FUND
JUNE 2015

BEGINNING BALANCE AS OF 5/01/2015

\$721,769.40

REVENUE

Conversion Fee	\$72,520.00
Interest	399.72

TOTAL REVENUE

\$72,919.72

SUBTOTAL

\$794,689.12

EXPENDITURES

Salaries & Benefits	(10,190.14)**
Professional Services	6,880.00
Telephone	<u>339.72</u>

TOTAL EXPENDITURES

2,965.42

FUND ENDING BALANCE

\$797,654.54

** The fund has now been reimbursed for payroll expenses paid erroneously. The total that was transferred back from the general fund into the Document Storage and Retrieval fund was \$60,291.66.

DOCUMENT STORAGE & RETRIEVAL FUND
JUNE 2015

EXPLANATION OF EXPENDITURES:

PROFESSIONAL SERVICES

QUEUE CORP	6,885.00	Contracted services for development/testing of database system
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TELEPHONE

VERIZON WIRELESS	55.36	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	55.36	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	404-7087 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting.
VERIZON WIRELESS	40.01	269-0598 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting
PIMA COUNTY FINANCE	<u>148.00</u>	Monthly port charges
	339.72	