



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: May 19, 2015

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): Primavera Foundation, Inc.

Project Title/Description:

Casa Paloma Drop-In Shelter

Purpose:

Casa Paloma Drop-In Shelter provides nine (9) beds for single homeless women without children or partners in a transitional housing facility. Women in the transitional shelter program receive case management, Rental Assistance, and individual success planning to help them achieve financial security. The reason for the amendment is to reprogram \$21,165.00 in ESG funds from another allocated Subgrantee activity from recaptured funds.

Procurement Method:

Not applicable

Program Goals/Predicted Outcomes:

Provide ESG Funds to cover operating costs for the agency's shelter. These eligible operations and maintenance expenses include, but are not limited to, Maintenance and repair activities, Furnishings, Utilities, Insurance, Security, and Staff who are directly involved with the operations and maintenance of the shelter.

Public Benefit:

Provide ESG - Essential Services to homeless families being provided with shelter to help them overcome obstacles to obtaining and maintaining permanent housing and create a healthy life.

Metrics Available to Measure Performance:

The agency shall serve a minimum of 75 homeless individuals.

Retroactive:

No

To: COB- 5-6-15 (2)
Ver. 3
Vendor 1
Pgs. 4

Procure Dept 05/05/15 PM09:39

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____
Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards
Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards
Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: CD Contract Number (i.e.,15-123): CT 15*062
Amendment No.: 1 AMS Version No.: 03
Effective Date: 05/19/2015 New Termination Date: 9-30-15
☒ Expense ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$21,165.00
Funding Source(s): FY13 Reprogrammed Emergency Solutions Grant Funds (ESG)

Cost to Pima County General Fund: None

Contact: John Matheny

Department: CDNC Telephone: 724-8779

Department Director Signature/Date: Margaret M. Kuh 04/30/2015

Deputy County Administrator Signature/Date: B. M. A. 04/30/2015

County Administrator Signature/Date: C. R. Buehler 5/1/15
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY DEVELOPMENT AND
NEIGHBORHOOD CONSERVATION DEPARTMENT**

Program/Project Name: Casa Paloma Drop-In Shelter

Contractor: Primavera Foundation, Inc.
151 W. 40th Street
Tucson, AZ. 85713

CONTRACT	
NO. <u>CT-CD-1500000 00000 00000062</u>	
AMENDMENT NO. <u>01</u>	
This number must appear on all invoices, correspondence and documents pertaining to this contract.	

DUNS No.: 148847700

Program Description: Casa Paloma Drop-In Shelter provides nine (9) beds for single homeless women without children or partners in a transitional housing facility. Women in the transitional shelter program receive case management, Rental Assistance, and individual success planning to help them achieve financial security.

Contract: 10/1/14 through 9/30/15.

Amount: \$31,165.00

Funding: FY15 Emergency Solutions Grant Funds (ESG)
FY13 Reprogramed Emergency Solutions Grant Funds (ESG)

Federal Contract No. E-14-UC-04-0502

Award Date: 7/1/2014

CFDA	Program Description	National Funding	Pima County Award
14.231	Emergency Solutions Grant	FY 15 est. \$250,000,000	\$204,473
14.231	Emergency Solutions Grant	FY 13 est. \$215,000,000	\$176,660

Is this a Research and Development Contract: ☐ Yes ☒ No

GRANT AGREEMENT AMENDMENT

WHEREAS, this amendment to the Grant Agreement specified above is entered into by and between Pima County, a body politic and corporate of the State of Arizona ("COUNTY") and Primavera Foundation, Inc., a non-profit corporation ("Agency").

RECITALS

WHEREAS, County is authorized by A.R.S. § § 11-254.04, 11-251 (5) and 11-251 (17), to spend public monies to improve and enhance the economic welfare and health of the inhabitants of the County; and,

WHEREAS, County applied for and received Emergency Solutions Grant ("ESG") funds in the amount of \$204,473.00; grant number E-14-UC-04-0502, from the U.S. Department of Housing and Urban Development

Department ("HUD") under Title IV subtitle B of the McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11301 (1088) §§ 411 to 418, as amended; and,

WHEREAS, County, sought proposals from local agencies for Federal Year 2014-2015 for programs that would qualify for ESG funds under solicitation CDNC-12-31-12-CDBG-ESG; and,

WHEREAS, County finds that it is appropriate to reprogram \$21,165 of recaptured ESG funds from another allocated SUBGRANTEE activity available from the Federal Year 2013-2014 for ESG Street Outreach Services activity funds; and

WHEREAS, County finds it appropriate to add available reprogramed and recaptured ESG funds to cover additional eligible Operating costs; and

WHEREAS, as directed by HUD, COUNTY will modify or amend the Action Plans for each fiscal year affected by this Amendment, after the execution of this Grant Amendment.

NOW, THEREFORE, the Parties agree as follows:

I. **ARTICLE III- PAYMENT**, is amended as follows:

A. Paragraph A(1) is amended to increase the not-to-exceed amount:

FROM: \$10,000.00

TO: \$31,165.00

B. Paragraph C is amended to add subparagraph 6 to read:

6. Comply with the applicable provisions of 2 C.F.R. §§ 200 and 2400.

C. Paragraph H is added to read:

For the required matching funds, Contractor must also provide the documentation described in Paragraph C(3) to support the matching funds.

II. **EXHIBIT A – Scope of Work**, is amended as follows:

A. The "Program Award" amount in the header is changed:

FROM: \$10,000.00

TO: \$31,165.00

B. Paragraph C(1) is deleted in its entirety and replaced with the following:

1. ESG funds up to a maximum of **\$31,165.00** will be provided as follows:

a. \$21,165.00 FY13 funds (GCD00362) must be expended prior to June 30, 2015.

b. Any funds remaining from the FY15 funds (GCD00377) on September 30, 2015 will be subject to reprogramming.

c.

Activity	Budgeted Amount of ESG Fun
Rent/Utilities/Space	\$5,000.00
Operating Costs	\$26,165.00

C. Paragraph D. leading sentence is amended to change the amount of required matching funds:

FROM: \$10,000.00

TO: \$31,165.00

III. EXHIBIT F – Request for Payment form, is deleted in its entirety and replaced with the attached EXHIBIT F.

All other provisions of this contract, not specifically changed by this amendment, shall remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Contract on the date written below.

PIMA COUNTY

AGENCY

Chair, Board of Supervisors

Peggy Hutchison
Authorized Officer Signature

Date

Peggy Hutchison, CEO
Printed Name and Title

ATTEST:

4/29/15
Date

Clerk of the Board Date

APPROVED AS TO CONTENT

Margaret M. Kish
04/27/2015

Margaret Kish, Director, Date
Community Development & Neighborhood Conservation Department

APPROVED AS TO FORM

Karen S. Friar
Karen S. Friar, Deputy County Attorney

EXHIBIT F

MONTHLY FINANCIAL STATUS REPORT AND REQUEST FOR FUNDS

Primavera Foundation, Inc.
Casa Paloma Drop-In Shelter
 151 W. 40th Street
 Tucson, AZ 85713

Month _____

Invoice # _____

ESG Request Activity	Budgeted	Exp./MO.	Accumulative Expenditure	Balance Available
Emergency Shelter (GCD00377)	\$10,000.00			
Emergency Shelter (GCD00362)	\$21,165.00			
Contract total	\$31,165.00			

Match Requirement Table

ESG Match Activity	Required Match	Match Amount/MO.	Accumulative Match to Date	Source
100% Match Requirement	\$31,165.00			

**Administration not to be included in Match Calculation*

Total Requested	
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I hereby certify that to the best of my knowledge, the data reported represents actual receipts and actual expenditures which have been incurred in accordance with the agreement for management and implementation of the Emergency Solutions Grant and are based on official accounting records and supporting documents which will be maintained for the purposes of audit.

Reviewed by: _____

Prepared by: _____

Date _____

Date _____

Pima County Reviewer _____

Date _____