



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: May 19, 2015

or Procurement Director Award ☐

Contractor/Vendor Name (DBA): Primavera Foundation, Inc.

Project Title/Description:

Greyhound Emergency Family Shelter

Purpose:

Greyhound Emergency Family Shelter provides seventeen (17) units of emergency housing with essential services for up to ninety (90) days to serve families, of any configuration, who are struggling with homelessness. ESG Funds will be provided by County to cover Operating costs for the Agency's shelter. The reason for the amendment is to reprogram \$5,000.00 in ESG funds from another allocated Subgrantee activity from recaptured funds.

Procurement Method:

Not applicable

Program Goals/Predicted Outcomes:

Provide ESG Funds to cover operating costs for the agency's shelter. These eligible operations and maintenance expenses include, but are not limited to, Maintenance and repair activities, Furnishings, Utilities, Insurance, Security, and Staff who are directly involved with the operations and maintenance of the shelter.

Public Benefit:

Provide ESG - Essential Services to homeless families being provided with shelter to help them overcome obstacles to obtaining and maintaining permanent housing and create a healthy life.

Metrics Available to Measure Performance:

The agency shall serve a minimum of 75 homeless individuals.

Retroactive:

No

TO: COB- 5-6-15 (2)
Ver. - 3
Vendor - 1
Pgs. - 4

Procure Dept 05/01/15 PM02:28

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant AwardsWere insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant AwardsVendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment InformationDocument Type: CT Department Code: CD Contract Number (i.e., 15-123): CT 15*061Amendment No.: 1 AMS Version No.: 03Effective Date: 05/19/2015 New Termination Date: _____☒ Expense ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$5,000.00Funding Source(s): FY13 Reprogrammed Emergency Solutions Grant Funds (ESG)Cost to Pima County General Fund: NoneContact: John MathenyDepartment: CDNC Telephone: 724-8779Department Director Signature/Date: Margaret M. Kuhl 04/28/2015Deputy County Administrator Signature/Date: [Signature] 4-28-15County Administrator Signature/Date: C. D. [Signature] 4/29/15
(Required for Board Agenda/Addendum Items)

CONTRACT

NO. CT-CD-1500000 00000 00000 00000 61

AMENDMENT NO. 01

This number must appear on all
invoices, correspondence and
documents pertaining to this
contract.

WHEREAS, County applied for and received Emergency Solutions Grant ("ESG") funds in the amount of \$204,473.00; grant number E-14-UC-04-0502, from the U.S. Department of Housing and Urban Development Department ("HUD") under Title IV subtitle B of the McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11301 (1088) §§ 411 to 418, as amended; and,

WHEREAS, County, sought proposals from local agencies for Federal Year 2014-2015 for programs that would qualify for ESG funds under solicitation CDNC-12-31-12-CDBG-ESG; and,

WHEREAS, County finds that it is appropriate to reprogram \$5,000 in ESG funds from another allocated SUBGRANTEE activity from recaptured funds available from the Federal Year 2013-2014 for ESG Street Outreach Services activity funds.

WHEREAS, County finds it appropriate to add available reprogramed and recaptured ESG funds in the amount of \$5,000.00 to the original Contract No. 15000000000000000061 and this Amendment No. 1 effectively increasing the contract to \$15,000.00 to complete additional eligible Operating costs; and

WHEREAS, as directed by HUD, COUNTY will modify or amend the Action Plans for each fiscal year affected by this Amendment, after the execution of this Grant Amendment.

NOW, THEREFORE, the Parties agree as follows:

I. **ARTICLE III- PAYMENT**, is amended as follows:

A. Paragraph A(1) is amended to increase the not-to-exceed amount:

FROM: \$10,000.00

TO: \$15,000.00

B. Paragraph C is amended to add subparagraph 6 to read:

6. Comply with the applicable provisions of 2 C.F.R. §§ 200 and 2400.

C. Paragraph H is added to read:

For the required matching funds, Contractor must also provide the documentation described in Paragraph C(3) to support the matching funds.

II. **EXHIBIT A – Scope of Work**, is amended as follows:

A. The "Program Award" amount in the header is changed:

FROM: \$10,000.00

TO: \$15,000.00

B. Paragraph C(1) is deleted in its entirety and replaced with the following:

1. ESG funds up to a maximum of **\$15,000.00** will be provided as follows:

a. \$5,000.00 FY13 funds (GCD00362) must be expended prior to June 30, 2015.

b. Any funds remaining from the FY15 funds (GCD00358) on September 30, 2015 will be subject to reprogramming.

c. All funds must be used to cover eligible operating costs of the Greyhound Emergency Family Shelter.

C. Paragraph D. leading sentence is amended to change the amount of required matching funds:

FROM: \$10,000.00

TO: \$15,000.00

III. **EXHIBIT F – Request for Payment form**, is deleted in its entirety and replaced with the attached **EXHIBIT F.**

IV.

All other provisions of this contract, not specifically changed by this amendment, shall remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Contract on the date written below.

PIMA COUNTY

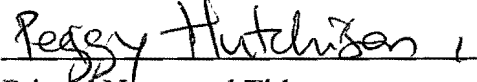
AGENCY

Chair, Board of Supervisors



Authorized Officer Signature

Date



Printed Name and Title

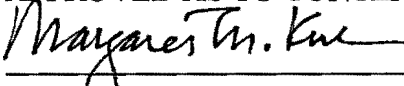
ATTEST:

4/27/15

Date

Clerk of the Board Date

APPROVED AS TO CONTENT

 04/10/2015

Margaret Kish, Director, Date
Community Development & Neighborhood Conservation Department

APPROVED AS TO FORM



Karen S. Friar, Deputy County Attorney

MONTHLY FINANCIAL STATUS REPORT AND REQUEST FOR FUNDS

Primavera Foundation, Inc.
Greyhound Emergency Family Shelter
 151 W. 40th Street
 Tucson, AZ 85713

Month _____

Invoice # _____

ESG Request Activity	Budgeted	Exp./MO.	Accumulative Expenditure	Balance Available
Emergency Shelter (GCD00358)	\$10,000.00			
Emergency Shelter (GCD00362)	\$5,000.00			
Contract total	\$15,000.00			

Match Requirement Table

ESG Match Activity	Required Match	Match Amount/MO.	Accumulative Match to Date	Source
100% Match Requirement	\$15,000.00			

**Administration not to be included in Match Calculation*

Total Requested _____

I hereby certify that to the best of my knowledge, the data reported represents actual receipts and actual expenditures which have been incurred in accordance with the agreement for management and implementation of the Emergency Solutions Grant and are based on official accounting records and supporting documents which will be maintained for the purposes of audit.

Reviewed by: _____

Prepared by: _____

Date _____

Date _____

Pima County Reviewer _____

Date _____