

## **BOARD OF SUPERVISORS AGENDA ITEM SUMMARY**

Requested Board Meeting Date: April 7, 2015

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### **ITEM SUMMARY, JUSTIFICATION and/or SPECIAL CONSIDERATIONS**

Amendment of Award #2: Requisition No. 1001341, Automotive & Heavy Equipment Parts/Supplies, extend contract term to October 26, 2015, and increase the total award amount by \$225,000.00. Funding Source: Internal Service Fund. Administering Department: Fleet Services

<b><u>Contractor</u></b>	<b><u>Contract #</u></b>	<b><u>Amendment</u></b>	<b><u>Amount</u></b>
Genuine Parts Company dba NAPA Auto Parts	B507344/MA 14*034	#2	\$200,000.00
Merle's Automotive Supply	B507349/MA 14*033	#2	\$25,000.00

### **BACKGROUND**

The contracts above were initially awarded by the Procurement Director on April 2, 2010, in the total annual amount of \$240,000.00 for an initial 1 year period and four one-year renewals of which all 4 renewals have been executed. The contracts current termination date is April 26, 2015. The first annual renewal provided for an increase that was approved by the Procurement Director to increase the award to a total of \$250,000.00 annually. On November 5, 2013, the Board of Supervisors approved a \$50,000.00 annual increase to allow funds for additional departments utilizing this contract. Annual award was increased to \$300,000.00 a year.

Extending the current Automotive & Heavy Equipment Parts/Supplies bid will allow sufficient time to conduct a new solicitation. Fleet Services experienced delays in this bid preparation due to moving into their new facility, as well as moving their equipment, staff, and stock. Fleet also researched alternative methods for purchasing and stocking parts as a comparison to current Fleet Services procedures.

Procurement will present the new award information to the Board of Supervisors to review and approve prior to October 26, 2015.

If the requested action is approved the contracts will be extended for an additional six (6) months with a \$225,000.00 increase added for the extended term.

This contract amendment is required to continue the provision of Automotive & Heavy Equipment Parts/Supplies for Pima County Fleet and various other departments.

The Award includes the authority for the Procurement Department to reallocate the award amounts among the contracts considering actual usage and anticipated requirements without further action by the Board of Supervisors provided that the sum of the revised contract amounts does not exceed the sum of the contract award amounts.

Effective Date: April 7, 2015

New Termination Date: October 26, 2015

Original Contract Amount: \$240,000.00

Prior Amendment Amounts: \$940,343.55

This Amendment Amount: \$225,000.00

Revised Contract Amount: \$1,405,343.55

Contract Officer: Nancy Page (724-3563) Procurement Department

Payment System: Pimacore

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