



P. O. Box 3145  
Tucson, AZ 85702-3145

Located in the Old Courthouse at:  
115 North Church Avenue, Tucson, AZ

<http://www.recorder.pima.gov>

**F. Ann Rodriguez**  
**Pima County Recorder**


*Recording history one document at a time.*

**Christopher J. Roads**  
**Chief Deputy Recorder**  
**Registrar of Voters**

Document Recording: (520) 724-4350  
Voter Registration: (520) 724-4330  
Fax: (520) 623-1785

## MEMORANDUM

**TO:** C.H. Huckelberry  
County Administrator

**FROM:** F. Ann Rodriguez   
Pima County Recorder

**RE:** IGA with City of South Tucson for Election Services  
Placement on the agenda for Board of Supervisors meeting on 4/14/15

**DATE:** March 23, 2015

.....

I am seeking your approval to add an IGA with the City of South Tucson for election services for their recall election on May 19, 2015 to the agenda for the Board of Supervisors meeting on April 14, 2015.

On January 30, 2015, the City of South Tucson voted to hold the recall election as a polling location election on May 19, 2015. We immediately began preparation of the IGA. It was sent to the County Attorney's office for review and signature and after some minor changes, was forwarded to the City on February 26. The IGA was approved by the City on March 9 and sent back to us on March 19. The effective date of the IGA is March 31, 2015, so by the time the Board of Supervisors receives it, it will require retroactive approval.

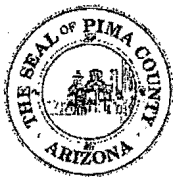
The IGA facilitates the reimbursement to the County of approximately \$5,000.00 in election related expenses.

Approved:

  
C.H. Huckelberry

FAR:pmf

15MEM043



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: 4/14/15

or Procurement Director Award ☐

**Contractor/Vendor Name (DBA):** City of South Tucson

**Project Title/Description:**

IGA with City of South Tucson

**Purpose:**

election services for City of South Tucson recall election on May 19, 2015.

**Procurement Method:**

N/A

**Program Goals/Predicted Outcomes:**

successful completion of City of South Tucson recall election as authorized by ARS 16-205 (C), 16-408(D), 11-251(3) and 11-951, et seq

**Public Benefit:**

election completed

**Metrics Available to Measure Performance:**

The Recorder's office will: provide vote-by-mail ballots as requested by the City; signature verify all voted, returned ballot affidavits; produce signature roster for polling location; other services as requested.

**Retroactive:**

Yes. Executed IGA was not received back from City in time.

**Original Information**

Document Type: CTN Department Code: RE Contract Number (i.e., 15-123): 15\*126

Effective Date: 3/31/15 Termination Date: 12/31/15 Prior Contract Number (Synergen/CMS):

☐ Expense Amount: \$ ☒ Revenue Amount: \$ 5,000.00

Funding Source(s):

Cost to Pima County General Fund: 0

Contract is fully or partially funded with Federal Funds? ☐ Yes ☒ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☒ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☒ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: Department Code: Contract Number (i.e., 15-123):

Amendment No.: AMS Version No.:

Effective Date: New Termination Date:

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$

Funding Source(s):

Cost to Pima County General Fund:

Ver. 1  
Vendor 1  
pgs. 17

To: CoB - 4-1-15 (3)

Contact: Pamela Franklin

Department: Recorder

Telephone: 520-724-4356

Department Director Signature/Date:

*J. A. Roshay*

*3-24-15*

Deputy County Administrator Signature/Date:

County Administrator Signature/Date:

(Required for Board Agenda/Addendum Items)

**PIMA COUNTY RECORDER**

**2015 ELECTION SERVICES WITH  
THE CITY OF SOUTH TUCSON**

**ESTIMATED INCOME: \$5,000.00\***

**FUNDING: The City of South Tucson**

**\* estimated for each election within this IGA**

**CONTRACT**

**NO. CTN-RE-150000000000000000128**

**AMENDMENT NO. \_\_\_\_\_**

This number must appear on all  
invoices, correspondence and  
documents pertaining to this  
contract.

(STAMP HERE)

**INTERGOVERNMENTAL AGREEMENT**

**For Election Services**

**Among The City of South Tucson and Pima County**

This Intergovernmental Agreement (IGA) is by and among THE CITY OF SOUTH TUCSON OF PIMA COUNTY, ARIZONA, a municipal subdivision of the State of Arizona ("the CITY") and PIMA COUNTY, a political subdivision of the State of Arizona ("the County"), on behalf of the PIMA COUNTY RECORDER ("the Recorder").

**RECITALS**

1. The CITY, pursuant to A.R.S. § 9-231(A) will prepare for and conduct one election: a Recall Election to be held on May 19, 2015 for one member of its common council.
2. A.R.S. §§ 16-205(C), 16-172, 11-251(3), 16-450, and 16-405 *et seq.* authorize the County to perform services for any political subdivision regarding elections.
3. A.R.S. § 16-172 authorizes any political subdivision conducting elections to utilize the County registration rolls upon reimbursement to the Recorder for actual expenses in furnishing voter registration data to the subdivision.
4. A.R.S. § 16-408(D) permits the governing body of any election district authorized to conduct an election to contract with the Board of Supervisors and Recorder for election services, with the contracted cost being a charge against the election district.
5. The parties are authorized to enter into an intergovernmental agreement pursuant to A.R.S. § 11-952 *et seq.*
6. The CITY desires to utilize the County registration rolls and other election-related services provided by the Recorder for the Recall Election to be held on May 19, 2015 for one member of its common council.
7. The CITY, the County and the Recorder have determined that it is in the best interest of the public for the CITY to use the services of the Recorder in conducting the election called for May 19, 2015.

NOW, THEREFORE, the parties hereto agree as follows:

The purpose of this IGA is to set forth the duties and responsibilities of the Recorder and the CITY with respect to the May 19, 2015 election to be held by the City of South Tucson.

#### **ARTICLE I - TERM AND EXTENSION/RENEWAL/CHANGES**

The term of this IGA shall be from March 31, 2015 through completion of all obligations and activities associated with the May 19, 2015 election contemplated by this IGA, provided that the term shall continue through final resolution of any legal challenge to the election. Completion of this Agreement is anticipated to be not later than December 31, 2015. Any modifications or time extension of this IGA shall be by formal written amendment and executed by the parties.

Amendments to the Agreement must be approved by the Board of Supervisors as required by the Pima County Procurement code, before any work or deliveries under the Amendment commences.

#### **ARTICLE II – SCOPE OF SERVICES**

This Agreement establishes the agreement under which the County will provide the CITY with Election services in accordance with the following:

**County Recorder Services:** The Recorder shall:

- (1) Provide the official precinct registers and signature rosters, assembled into voting areas, and provide them to the County's Division of Elections no later than ten days prior to the Election, at a cost of \$18.00 per precinct, and provide the precinct registers for use by the Early Voting Board no later than 9:00 a.m. the day before the Election.
- (2) Provide services related to early balloting. These services include: providing and processing request forms, mailing ballots, all necessary materials and programming for on-site voting at the Pima County Recorder's Office, and verification of all early ballots voted for the elections. Verified early ballots will be delivered to the Early Ballot Board beginning ten (10) days prior to each election and continuing until the close of the polls on Election Day.
- (3) Provide Deputy County Recorders for team early voting when necessary and give the CITY notice of each request for team early voting.
- (4) Process Provisional Ballots and Conditional Provisional Ballots following the election within the statutory deadlines.
- (5) Prepare and deliver a single invoice to the CITY no later than 21 days after the final election date, containing a detailed breakdown of all Recorder costs for these elections.

**CITY Obligations.** CITY shall:

- (1) Notify the Recorder in writing, at least 120 days or at such other time as the parties may agree before any consolidated election date on which the CITY wants services pursuant to this IGA, detailing the election-related services pursuant to this IGA.
- (2) Should federal law require, make all submissions required under Section 5 of the Voting Rights Act to the Department of Justice and provide timely notice to County of any pre-clearances required under Section 5 of the Voting Rights Act.
- (3) Prepare and distribute any requisite translation, printing, and mailing of all publicity pamphlets.

- (4) Should the election be challenged or questioned for any reason whatsoever, then the CITY shall be solely responsible for defending, legally or otherwise, said elections. This duty shall survive the expiration of the IGA, provided that the County shall cooperate with the CITY in making relevant information and witnesses available upon reasonable request.
- (5) Within 30 days of the date of each invoice, the CITY shall reimburse the County, in full, for invoiced costs of election materials, supplies and equipment, and personnel required in direct support of the CITY election, as set forth below.
- (6) Be responsible for the security of all ballots tabulated by officials and vendors other than Pima County's agents or employees and ensure that any functions performed by CITY or its outside vendors comply with applicable law and procedures of the Secretary of State.
- (7) Arrange for and publish any and all notices of this election as required by law.

### **ARTICLE III – COMPENSATION AND PAYMENT**

Within thirty (30) days of the date of invoice, CITY will pay the Pima County Recorder:

- (1) \$5.75 for each Early Ballot mailed;
- (2) \$3.00 for each ballot mailed to a voter on the Permanent Early Voting List.
- (3) \$0.75 for signature checking on each returned ballot;
- (4) \$3.00 for each replacement ballot issued by mail, \$1.50 for each replacement ballot issued at a satellite voting location;
- (5) \$18.00 each for printing of signature rosters;
- (6) \$16.00 for each Provisional Ballot, \$5.00 for each Conditional Provisional Ballot;
- (7) Special Ballot Inserts: 2 cents per ballot for single page or 5 cents per ballot for multiple pages. Inserts may be no larger than 8½ inches by 4½ inches in size. Larger materials may be used, but must be folded prior to delivery to the Recorder's Office so that the final size does not exceed 8½ by 4½ inches. The CITY shall be responsible for any additional postage costs resulting from including a special insert.
- (8) \$60.00 per request for Team Voting;
- (9) Computer programming as required for additional voter data at \$50.00 per hour, one hour minimum;
- (10) If required, \$400.00 for remote site computer linked to Recorder's system.
- (11) Actual cost of all necessary materials and programming for on-site early voting, if required; and,
- (12) Any other costs associated with services provided for the conduct of the Election(s), as set forth in Pima County Fee Ordinance 2011-44, which is attached hereto as Exhibit A.
- (13) Invoices not paid within 30 days of billing date will accrue interest at the rate of 10% per annum.

#### **ARTICLE IV – INSURANCE**

All parties to this agreement are government entities. Neither entity is required to procure special insurance coverage for their obligations under this IGA.

#### **ARTICLE V - INDEMNIFICATION**

The CITY shall indemnify, defend, and hold harmless, the County, the Recorder, their officers, employees and agents from and against any and all suits, actions, legal administrative proceedings, claims or demands or damages of any kind or nature arising out of this IGA which are attributed to any action or omission of the CITY, its agents, employees, or anyone acting under its direction, control or on its behalf, unless such actions are due solely to the negligence of the County or County Recorder. The CITY's obligations pursuant to this section shall survive the termination, cancellation or expiration of this IGA.

#### **ARTICLE VI - COMPLIANCE WITH LAWS**

The parties shall comply with all federal, state and local laws, rules, regulations, standards and Executive Orders, without limitation to those designated within this Agreement. The laws and regulations of the State of Arizona shall govern the rights of the parties, the performance of this Agreement and any disputes hereunder. Any action relating to this Agreement shall be brought in an Arizona court in Pima County. Any changes in the governing laws, rules and regulations during the terms of this Agreement shall apply but do not require an amendment.

#### **ARTICLE VII - INDEPENDENT CONTRACTOR**

Each party shall comply with the notice of A.R.S. § 23-1022(E). For purposes of A.R.S. § 23-1022, each party shall be considered the primary employer of all personnel currently or hereafter employed by that party, irrespective of the operations of protocol in place, and such party shall have the sole responsibility of the payment of Worker's Compensation benefits or other fringe benefits of said employees.

#### **ARTICLE VIII - ASSIGNMENT**

The CITY shall not assign its rights to this Agreement, in whole or in part, without prior written approval of the COUNTY. Approval may be withheld at the sole discretion of COUNTY, provided that such approval shall not be unreasonably withheld.

#### **ARTICLE IX - NON-DISCRIMINATION**

The CITY shall not discriminate against any County employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin in the course of carrying out duties pursuant to this IGA. The CITY shall comply with the provisions of Executive Order 2009-09, including flow down of all provisions and requirements to any subcontractors. Executive Order 2009-09 supersedes Executive order 99-4 and amends Executive Order 75-5 and may be viewed and downloaded at the Governor or the State of Arizona's website [http://www.azgovernor.gov/dms/upload/EO\\_2990\\_90.pdf](http://www.azgovernor.gov/dms/upload/EO_2990_90.pdf) which is hereby incorporated into this Agreement by reference, as if set forth in full herein.

#### **ARTICLE X - AMERICANS WITH DISABILITIES ACT**

The parties shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.

#### **ARTICLE XI - AUTHORITY TO CONTRACT**

No party warrants to any other party its legal authority to enter into this IGA. If a court, at the request of a third person, should declare that any party lacks authority to enter into this IGA, or any part of it, then the IGA, or parts of it affected by such order, shall be null and void, and no recovery may be had by any party against the other for lack of performance or otherwise.

#### **ARTICLE XII - FULL AND COMPLETE PERFORMANCE**

The failure of either party to insist on one or more instances upon the full and complete performance with any of the terms or conditions of this Agreement to be performed on the part of the other, or to take any action permitted as a result thereof, shall not be construed as a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in the past or in the future. The acceptance by either party of sums less than may be due and owing it at any time shall not be construed as an accord and satisfaction.

#### **ARTICLE XIII - CANCELLATION FOR CONFLICT OF INTEREST**

This Agreement is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated into this Agreement by reference.

#### **ARTICLE XIV - TERMINATION FOR CONVENIENCE**

Notwithstanding any other provision in this IGA, this IGA may be terminated if for any reason the County Board of Supervisors does not appropriate sufficient monies for the purpose of maintaining this IGA. In the event of such cancellation, neither the County, nor the County Recorder shall have any further obligation to CITY.

#### **ARTICLE XV - NOTICE**

Any notice required or permitted to be given under this Agreement shall be in writing and shall be served by personal delivery or by certified mail upon the other party as follows:

##### **COUNTY:**

F. Ann Rodriguez  
Pima County Recorder  
\*115 N Church Avenue  
Tucson, AZ 85701  
(520) 724-4356  
Fax: (520) 623-1785

##### **CITY OF SOUTH TUCSON:**

Veronica Moreno  
City Clerk  
1601 South 6<sup>th</sup> Avenue  
South Tucson, AZ 85713  
(520) 792-2424 Ext 339  
Fax: (520) 628-9619

\*The Recorder's physical office will be moving sometime in May 2015 to: 240 N. Stone Avenue. COUNTY will advise CITY when the move actually takes place.

#### **ARTICLE XVI - NON-EXCLUSIVE AGREEMENT**

Nothing in the provisions of this IGA is intended to create duties or obligations to or rights in third parties not parties to this IGA, or affect the legal liability of any party to the IGA by imposing any standard of care different from the standard of care imposed by law.



This IGA is not intended to, and this IGA shall not be construed to, create any partnership, joint venture or employment relationship between the parties or create any employer-employee relationship between County or Recorder and any CITY employees, or between the CITY and any County employees. No party shall be liable for any debts, accounts, obligations nor other liabilities whatsoever of any other party, including (without limitation) any other party's obligation to withhold Social Security and income taxes for itself or any of its employees.

#### **ARTICLE XVII - REMEDIES**

Either party may pursue any remedies provided by law for the breach of this Agreement. No right or remedy is intended to be exclusive of any other right or remedy and each shall be cumulative and in addition to any other right or remedy existing at law or at equity or by virtue of this Agreement.

#### **ARTICLE XVIII - SEVERABILITY**

Either party may terminate this IGA at any time by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In the event of termination, any real or personal property belonging to either party and furnished pursuant to this IGA, shall be returned to the furnishing party. Any funds of CITY paid to County in accordance with this IGA and not encumbered at the time of termination shall be refunded to CITY.

#### **ARTICLE XIX – LEGAL ARIZONA WORKERS ACT COMPLIANCE**

The COUNTY and CITY hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws").

**(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)**

**ARTICLE XX - ENTIRE AGREEMENT**

This document constitutes the entire agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This IGA shall not be modified, amended, altered or extended except through a written amendment signed by the parties.

IN WITNESS WHEREOF, the parties hereby have executed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF SOUTH TUCSON

By:   
Mayor

ATTEST:

By:   
City Clerk

PIMA COUNTY BOARD OF  
SUPERVISORS

By: \_\_\_\_\_  
Chair

ATTEST:

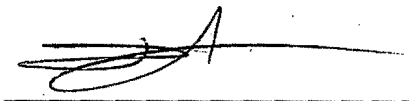
By: \_\_\_\_\_  
Clerk of the Board of Supervisors

APPROVED AS TO CONTENT:

By:   
F. Ann Rodriguez, Pima County Recorder

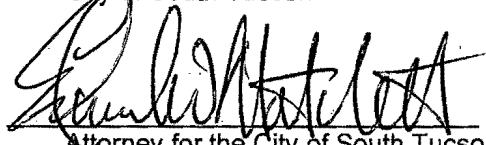
The foregoing Intergovernmental Agreement between The City of South Tucson, Pima County and the Pima County Recorder has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in the proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

Pima County and Pima County Recorder

  
Deputy County Attorney

**DANIEL JURKOWITZ**

City of South Tucson

  
Attorney for the City of South Tucson

F. ANN RODRIGUEZ, RECORDER  
Recorded By: JCC

DEPUTY RECORDER  
305

P0230  
PIMA CO CLERK OF THE BOARD  
PICKUP



SEQUENCE: 20112060705  
NO. PAGES: 19  
ORDIN 07/25/2011  
18:00  
PICK UP  
AMOUNT PAID: \$0.00

ORDINANCE NO. 2011- 44

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF  
PIMA COUNTY, ARIZONA ESTABLISHING FEES FOR  
ELECTION-RELATED SERVICES, VOTER REGISTRATION  
DATA AND RECORDED DOCUMENT SERVICES  
PROVIDED BY THE PIMA COUNTY RECORDER.

WHEREAS, the Pima County Recorder is authorized pursuant to A.R.S. §§ 16-172, 16-168(E), 11-475, and 11-251.08 to charge for election-related services, voter registration data, and recorded document services; and,

WHEREAS, the Pima County Board of Supervisors has determined that the charges are appropriate and necessary to cover the costs incurred by the Pima County Recorder in providing these services; and,

WHEREAS, the Pima County Board of Supervisors has the authority under A.R.S. §11-251.05 to adopt all ordinances necessary or proper to carry out the functions of the County.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF  
PIMA COUNTY, ARIZONA:

SECTION 1: It is the intent of this Ordinance to establish fees for election-related services, voter registration data, and recorded document services provided by the Pima County Recorder in an amount sufficient to defray costs.

SECTION 2: Fees charged by the Pima County Recorder shall be as follows:

SEE ATTACHMENT.

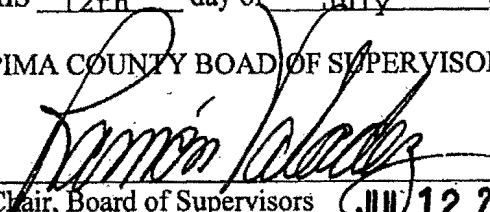
SECTION 3: This Ordinance shall take effect thirty (30) days from the date of adoption.

SECTION 4: If any provision of this Ordinance, or the application thereof to any person or circumstance is invalid, the invalidity shall not affect other provisions or applications of this Ordinance, which can be given meaning without the invalid provision.

PASSED AND ADOPTED THIS 12th day of July, 2011.

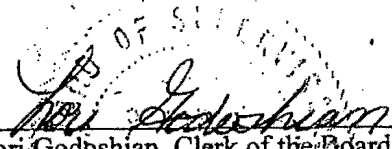
PASSED AND ADOPTED THIS 12th day of July, 2011.


PIMA COUNTY BOARD OF SUPERVISORS

  
Chair, Board of Supervisors **JUL 12 2011**

ATTEST:

APPROVED AS TO FORM:

  
Lori Gedoshian, Clerk of the Board

  
Daniel Jurkowitz, Deputy County Attorney

REVIEWED BY:

  
F. Ann Rodriguez, Pima County Recorder



P. O. Box 3145  
Tucson, AZ 85702-3145

Located in the Old Courthouse at:  
115 North Church Avenue, Tucson, AZ

<http://www.recorder.pima.gov>

**F. Ann Rodriguez**  
**Pima County Recorder**

*Recording history one document at a time.*

**Christopher J. Roads**  
**Chief Deputy Recorder**  
**Registrar of Voters**

Document Recording: (520) 740-4350  
Voter Registration: (520) 740-4330  
Fax: (520) 623-1785

## **PIMA COUNTY RECORDER'S CHARGES**

For Conducting Jurisdictional Elections  
(i.e., Cities, Towns, School Districts, Fire Districts, etc.)

### **ELECTION COSTS**

#### **POLLING PLACE ELECTIONS**

Early Ballot Processing	\$5.75 Each ★
Permanent Early Voting List (PEVL) Ballots	\$3.00 Each ★
Early Ballot Signature Verification	\$0.75 Each
Replacement Ballots – Satellite Location	\$1.50 Each
Replacement Ballots – By Mail	\$3.00 Each
Signature Roster Printing (per precinct)	\$18.00 Each
Provisional Ballots	\$16.00 Each
Conditional Provisional Ballots	\$5.00 Each
Regular Hours	\$18.13 Per Hour
Overtime Hours	\$27.20 Per Hour
Remote Site Computer Linked	\$400.00 Flat Fee
Remote Voting Site Not Computer Linked	\$200.00 Flat Fee

#### **ALL BALLOT-BY-MAIL ELECTIONS**

Mailing of Ballots to Every Active Voter	
Under 50,000 Early Ballots	\$1.95 Each ★
50,000 or more Early Ballots ♦	\$2.30 Each ★
Replacement Ballots – Satellite Location	\$1.25 Each
Replacement Ballots – By Mail	\$3.00 Each
Signature Verification Cost	\$0.75 Per Signature

## **PIMA COUNTY RECORDER'S CHARGES**

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### **OTHER APPLICABLE ELECTION FEES**

Voter Registration Maintenance Fee♦♦	2½¢ Per Voter
Consolidated Election Participation Fee for Early Ballots▶▶▶	7½¢ Per Voter
Team Voting†	\$60.00 Per Request
Special Inserts:	
Single Page - 8½ x 4½" (20 lb. paper minimum)	\$0.02 Per Ballot
Multiple Pages or larger than 8½ x 4½" (May also result in additional postage cost for mailed ballot package due to increased weight)	\$0.05 Per Ballot
PLUS actual cost for insert printing	Cost

Mileage will be charged at actual cost based on Pima County Automotive Services Department Motor Pool charges.

- ★ Includes postage fees for both the mailing of the ballot package and the return mail of the voted ballot. Postage rate hikes imposed by the United States Postal Service which take effect after the effective date of this Ordinance and Fee Schedule may result in a fee increase in the same amount.
- ♦♦ Active and Inactive voters.
- ▶▶▶ Consolidated Election Participation Fee for Early Ballots include: mailing of the 90-day notification of elections, maintenance fee of the Permanent Early Voting List (PEVL), National Change Of Address (NCOA) returned mail notifications. This charge is for Polling Place Elections, ONLY.
- ❖ 50,000 early ballots is based on either a single jurisdiction or all jurisdictions combined that are conducting elections in Pima County at the same time which result in 50,000 or more early ballots being mailed. This will necessitate using an outside vendor due to the increased volume of mailed ballots.
- † Emergency voting in hospitals, rest homes, care facilities, etc., for homebound voters, voters unable to vote in polling location, and those who need assistance voting their ballot due to medical reasons.

### **JURISDICTIONAL BOUNDARY CHANGES MAPPING**

Computer coding	\$50.00 Per Annexation
Map Geocoding (1 Hour Minimum)	\$20.00 Per Hour

## **PIMA COUNTY RECORDER'S CHARGES**

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### **VOTER REGISTRATION DATA**

In addition to the statutory fees for voter data provided in A.R.S. §16-168(E), the following fees will be charged per voter record:

Additional District Assignment Information	\$ .01
Voting History	.02
Voter Change History	.02
Age Of Voter	\$ .02
Mailing Labels (1" X 2.63" – 30 Per Page)	.20 Per Label
Computer Programming For Additional Information Per Hour, 1 Hour Minimum	50.00
Copying Fee – Includes Redaction Of Confidential Data	1.00 Per Page
Certification Of Voter Registration	10.00 Per Certification
Replacement of Voter ID Card	5.00 Each

### **RECORDER'S WEB SITE SUBSCRIPTION FEES**

For accessing images of recorded documents on the Pima County Recorder's secure web site, the following subscription fees will apply:

#### **Affidavits of Value Images**

\$60.00 per month to be paid in advance for a minimum of three month increments for unlimited affidavits of value.

#### **Recorded Document Images and Map Images**

Includes Affidavits of Value

- A. \$0.225 per image viewed and \$3.00 per map page viewed (minimum of \$45.00 to add to an existing customer's pre-paid balance)

#### **Subscriber Services**

Minimum of \$100.00 to start up a new account with \$50.00 applied to a non-refundable set-up fee and \$50.00 applied to the pre-paid balance.

**PIMA COUNTY RECORDER'S CHARGES**

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**ADDITIONAL FEES FOR RECORDED DOCUMENTS**

Direct download of daily indexing	\$ .02 per Index Reference*
Direct download of daily docket of images	
or Affidavits of Value	.03 per image
CD format of daily docket of images or Affidavits of Value	.03 per image
Fee to return documents improperly submitted for recordation	3.00 per document
Blank Recording Forms	3.00 per form

\* Index Reference consists of the document type, grantor and grantee listing as separate index references. Minimum fee of \$.06 per document for one grantor, one grantee and document type references. Additional fee charged for additional grantors and grantees.



# **PIMA COUNTY RECORDER'S CHARGES**

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## **CANDIDATE EARLY BALLOT LISTS FEE SCHEDULE** **PRIMARY ELECTIONS – State and Federal Elections, Countywide Special Elections**

1. Early Ballot request data for State and Federal Primary Elections.
2. Number of Registered Voters determined on the 60<sup>th</sup> day preceding the Primary Election.
3. Prices shown in Columns 2 and 3 are per Party Affiliation: *Democrat, Republican and/or Others*.
4. Fees will be calculated in the following manner:
  - a. Determine which Party data are desired (*Democrats, Republicans and/or Others*).
  - b. Determine how many Voters of *each* Party are registered in the desired District using the figures from the Recorder's website.
  - c. Find the row containing that number in Column 1. Use the Price Per Party Affiliation figures in Column 2 for the Early Ballot List, and the figures in Column 3 for the Returned Ballot List.
  - d. EXAMPLE: Candidate John Doe subscribes to the list of all Democrats and Independents who request an Early Ballot in his District. There are 173,280 Democrats and 92,621 Independents. Using the schedule below, Mr. Doe will pay \$360.00 for Democrats plus \$200.00 for Others for the Early Ballot List. If he decides he wants to also purchase the Returned Ballot List, he will add an additional \$190.00 for Democrats plus \$110.00 for Others. His total for the subscription will be \$860.00.
5. If the request is for all political parties and Others, and all such ballot returns, then the maximum charge shall be \$1,020.00.

<b>1. NUMBER OF REGISTERED VOTERS IN DISTRICT</b>	<b>2. EARLY BALLOT LIST PRICE PER PARTY AFFILIATION</b>	<b>3. RETURNED BALLOT LIST PRICE PER PARTY AFFILIATION</b>
0 – 10,000	\$ 20.00	\$ 20.00
10,001 – 20,000	40.00	30.00
20,001 – 30,000	60.00	40.00
30,001 – 40,000	80.00	50.00
40,001 – 50,000	100.00	60.00
50,001 – 60,000	120.00	70.00
60,001 – 70,000	140.00	80.00
70,001 – 80,000	160.00	90.00
80,001 – 90,000	180.00	100.00
90,001 – 100,000	200.00	110.00
100,001 – 110,000	220.00	120.00
110,001 – 120,000	240.00	130.00
120,001 – 130,000	260.00	140.00
130,001 – 140,000	280.00	150.00
140,001 – 150,000	300.00	160.00
150,001 – 160,000	320.00	170.00
160,001 – 170,000	340.00	180.00
170,001 – 180,000	360.00	190.00
180,001 – 190,000	380.00	200.00
190,001 – 200,000	400.00	210.00
200,001 – 210,000	420.00	220.00
210,001 – 220,000	440.00	230.00
220,001 – 230,000	460.00	240.00
230,001 – 240,000	480.00	250.00
240,001 – 250,000	500.00	260.00
250,001 – 260,000	520.00	270.00
260,001 – 270,000	540.00	280.00
270,001 – 280,000	560.00	290.00

**PIMA COUNTY RECORDER'S CHARGES**

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**CANDIDATE EARLY BALLOT LISTS FEE SCHEDULE**  
**GENERAL ELECTIONS – State and Federal Elections, Countywide Special Elections**

1. Early Ballot request data for State and Federal General Elections.
2. Number of Registered Voters determined on the 60<sup>th</sup> day preceding the General Election.
3. Prices shown in Columns 2 and 3 are per Party Affiliation: *Democrat, Republican* and/or *Others*.
4. Fees will be calculated in the following manner:
  - a. Determine which Party data are desired (*Democrats, Republicans* and/or *Others*).
  - b. Determine how many Voters of *each* Party are registered in the desired District using the figures from the Recorder's website.
  - c. Find the row containing that number in Column 1. Use the Price Per Party Affiliation figures in Column 2 for the Early Ballot List, and the figures in Column 3 for the Returned Ballot List.
  - d. EXAMPLE: Candidate John Doe subscribes to the list of all Democrats and Independents who request an Early Ballot in his District. There are 173,280 Democrats and 92,621 Independents. Using the schedule below, Mr. Doe will pay \$380.00 for Democrats plus \$220.00 for Others for the Early Ballot List. If he decides he wants to also purchase the Returned Ballot List, he will add an additional \$360.00 for Democrats plus \$200.00 for Others. His total for the subscription will be \$1,160.00.
5. If the request is for all political parties and Others, and all such ballot returns, then the maximum charge shall be \$1,380.00.

1. NUMBER OF REGISTERED VOTERS IN DISTRICT	2. EARLY BALLOT LIST PRICE PER PARTY AFFILIATION	3. RETURNED BALLOT LIST PRICE PER PARTY AFFILIATION
0 – 10,000	\$ 40.00	\$ 20.00
10,001 – 20,000	60.00	40.00
20,001 – 30,000	80.00	60.00
30,001 – 40,000	100.00	80.00
40,001 – 50,000	120.00	100.00
50,001 – 60,000	140.00	120.00
60,001 – 70,000	160.00	140.00
70,001 – 80,000	180.00	160.00
80,001 – 90,000	200.00	180.00
90,001 – 100,000	220.00	200.00
100,001 – 110,000	240.00	220.00
110,001 – 120,000	260.00	240.00
120,001 – 130,000	280.00	260.00
130,001 – 140,000	300.00	280.00
140,001 – 150,000	320.00	300.00
150,001 – 160,000	340.00	320.00
160,001 – 170,000	360.00	340.00
170,001 – 180,000	380.00	360.00
180,001 – 190,000	400.00	380.00
190,001 – 200,000	420.00	400.00
200,001 – 210,000	440.00	420.00
210,001 – 220,000	460.00	440.00
220,001 – 230,000	480.00	460.00
230,001 – 240,000	500.00	480.00
240,001 – 250,000	520.00	500.00
250,001 – 260,000	540.00	520.00
260,001 – 270,000	560.00	540.00
270,001 – 280,000	580.00	560.00

**PIMA COUNTY RECORDER'S CHARGES**

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**CANDIDATE EARLY BALLOT LISTS**  
**FEE SCHEDULE FOR PRIMARY (March) & GENERAL (May) ELECTIONS**  
*Non-State and Non-Federal Elections*

**POLLING PLACE ELECTIONS**

<b>NUMBER OF REGISTERED VOTERS VOTERS IN DISTRICT</b>	<b>LIST OF EARLY BALLOT REQUESTS</b>	<b>LIST OF RETURNED BALLOTS</b>
0 – 10,000	\$ 10.00	\$ 10.00
10,001 – 20,000	20.00	10.00
20,001 – 30,000	30.00	20.00
30,001 – 40,000	40.00	30.00
40,001 – 50,000	50.00	40.00
50,001 – 60,000	60.00	50.00
60,001 – 70,000	70.00	60.00
70,001 – 80,000	80.00	70.00
80,001 – 90,000	90.00	80.00
90,001 – 100,000	100.00	90.00
100,001 – 110,000	110.00	100.00
110,001 – 120,000	120.00	110.00
120,001 – 130,000	130.00	120.00
130,001 – 140,000	140.00	130.00
140,001 – 150,000	150.00	140.00
150,001 – 160,000	160.00	150.00
160,001 – 170,000	170.00	160.00
170,001 – 180,000	180.00	170.00
180,001 – 190,000	190.00	180.00
190,001 – 200,000	200.00	190.00
200,001 – 210,000	210.00	200.00
210,001 – 220,000	220.00	210.00
220,001 – 230,000	230.00	220.00
230,001 – 240,000	240.00	230.00
240,001 – 250,000	250.00	240.00
250,001 – 260,000	260.00	250.00
260,001 – 270,000	270.00	260.00
270,001 – 280,000	280.00	270.00

**CANDIDATE EARLY BALLOT LISTS**  
**FEE SCHEDULE FOR PRIMARY (March) & GENERAL (May) ELECTIONS**  
*Non-State and Non-Federal Elections*

**ALL BALLOT-BY-MAIL ELECTIONS**

<b>NUMBER OF REGISTERED VOTERS VOTERS IN DISTRICT</b>	<b>LIST OF EARLY BALLOT REQUESTS</b>	<b>LIST OF RETURNED BALLOTS</b>
0 – 10,000	\$ 40.00	\$ 20.00
10,001 – 20,000	60.00	40.00
20,001 – 30,000	80.00	60.00
30,001 – 40,000	100.00	80.00
40,001 – 50,000	120.00	100.00
50,001 – 60,000	140.00	120.00
60,001 – 70,000	160.00	140.00
70,001 – 80,000	180.00	160.00
80,001 – 90,000	200.00	180.00
90,001 – 100,000	220.00	200.00
100,001 – 110,000	240.00	220.00
110,001 – 120,000	260.00	240.00
120,001 – 130,000	280.00	260.00
130,001 – 140,000	300.00	280.00
140,001 – 150,000	320.00	300.00
150,001 – 160,000	340.00	320.00
160,001 – 170,000	360.00	340.00
170,001 – 180,000	380.00	360.00
180,001 – 190,000	400.00	380.00
190,001 – 200,000	420.00	400.00
200,001 – 210,000	440.00	420.00
210,001 – 220,000	460.00	440.00
220,001 – 230,000	480.00	460.00
230,001 – 240,000	500.00	480.00
240,001 – 250,000	520.00	500.00
250,001 – 260,000	540.00	520.00
260,001 – 270,000	560.00	540.00
270,001 – 280,000	580.00	560.00