

**BOARD OF SUPERVISORS AGENDA ITEM SUMMARY**

Requested Board Meeting Date: 04/01/2014

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**ITEM SUMMARY, JUSTIFICATION and/or SPECIAL CONSIDERATIONS:**

Low Bid: Award of Contracts, Requisition No. 14000000000000000169, US Foods, dba US Foods/Stockyards (Phoenix, AZ) (Primary Vendor) and Shamrock Foods (Phoenix, AZ) (Secondary Vendor) for Food for the PCADC in the annual amount of \$2,600,609.00. Contract is for a one-year term and includes four one-year renewal periods. The Award includes the authority for the Procurement Department to reallocate the award amounts among the contracts considering actual usage and anticipated requirements without further action by the Board of Supervisors provided that the sum of the revised contract amounts does not exceed the sum of the contract award amounts. Funding Source: General Fund Department: Sheriff’s Department, Adult Detention Center

**BACKGROUND**

Pursuant with Pima County Procurement Code 11.12.010 and as requested by the Pima County Sheriff’s Department, Invitation for Bids 124529 was published in the legal newspaper of Pima County, posted to the Procurement Department Internet site and completed to establish an “as required” contract for food. Notice of the solicitation was given directly to all vendors registered with Pima County for relevant commodities, researched and identified by the Procurement Contracts Officer, or provided by the Requesting Department of which twelve were classified as SBE. Pursuant to the published solicitation terms the award is recommended to the responsive and responsible bidders that submitted the low bids.

The annual award amount of \$2,600,609.00 will be distributed between the primary and secondary vendor based on an 80/20 usage plan. The primary vendor will be expected to provide 80% of the food products during the term of the contract resulting in an annual award amount of \$2,080,487.00. The secondary vendor will be used for the remaining 20% resulting in an annual award amount of \$520,122.00. Secondary vendor will be utilized when the primary vendor cannot provide items required due to market demands and unavailability of certain food items.

Contract Officer: Hazel D. Houston, 724-8168, Procurement Department

Payment System: AMS

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**CLERK OF BOARD USE ONLY: BOS MTG. \_\_\_\_\_ ITEM NO. \_\_\_\_\_**