

BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: March 11, 2014

ITEM SUMMARY, JUSTIFICATION and/or SPECIAL CONSIDERATIONS

Amendment of Award: Requisition No. 0901500, for Automotive OEM Replacement Parts, extend contract term to September 17, 2014, and increase the total award amount by \$90,000.00. Funding Source: Internal Service Fund.
Administering Department: Fleet Services

<u>Contractor/HQ</u>	<u>Contract</u>
Jim Click Ford/Tucson, AZ	B506379
Holmes Tuttle Ford/Tucson, AZ	B506381
Jim Click Dodge/Tucson, AZ	B506851
Tucson Dodge/Tucson, AZ	B506383
Desert Toyota/Phoenix, AZ	B506384
Precision Toyota/Tucson, AZ	B506385

BACKGROUND

The contracts above were initially awarded by the BOS on March 17, 2009 in the total annual amount of 328,000.00 and included four one-year renewals of which all 4 renewals have been executed. The contract annual award amount totals \$1,222,500.00. Extending the current Automotive OEM parts contract to September 17, 2014 would allow sufficient time to conduct a new solicitation. Fleet Services is reviewing possible alternatives for stocking parts which requires additional time.

Procurement will present the new award information to the Board of Supervisor's to review and approve prior to September 17, 2014.

If the requested action is approved the contracts will be extended for an additional six (6) months.

This contract amendment is required to continue the provision of Automotive OEM parts for Fleet Services.

The Award includes the authority for the Procurement Department to reallocate the award amounts among the contracts considering actual usage and anticipated requirements without further action by the Board of Supervisors provided that the sum of the revised contract amounts does not exceed the sum of the contract award amounts.

Effective Date: March 17, 2014

New Termination Date: September 17, 2014

Original Contract Amount: \$328,000.00

Prior Amendment Amounts: \$1,222,500.00

This Amendment Amount: \$90,000.00

Revised Contract Amount: \$1,640,000.00

Contract Officer: Nancy Page (724-3563) Procurement Department

Payment System: Pimacore

CLERK OF BOARD USE ONLY: BOS MTG. _____ ITEM NO. _____