



# MEMO

AGENDA MATERIAL  
DATE 5/16/23 ITEM NO. RA6E13

Date: May 15<sup>th</sup>, 2023

To: The Honorable Chair and Members  
Pima County Board of Supervisors

From: Ray Carroll  
Justice of the Peace, JP7

Re: **Permanent Budget Supplemental Request FY23/24**

With the generous budget supplemental the Board of Supervisors provided last fiscal cycle, the Green Valley Justice Court cured courthouse deferred maintenance and security upgrades. A new parking lot and fire door, new cameras and storage system, a replacement of the HVAC system from the original construction, and other deferred maintenance were addressed.

As JP7 is a mixed 55+/suburban/rural precinct, access to justice can be challenging for certain communities. While it is an ongoing undertaking, I have worked towards bridging gaps that could otherwise preclude people from engaging with their case management. We have worked to start a traveling community court to Vail and Arivaca for scheduled hearings, warrant quashing, reestablishment of payment plans, and other court business. In partnership with the County Attorney's Office, we have launched the state's first pre-adjudicated DUI Treatment Court and have welcomed our first participants. We run an in-house community service program to offer an alternative to some fines and fees, we schedule night court for litigants with challenging schedules, and we have started to work closer with the JP3 court (Ajo Justice Court) to share resources and staffing.

With the elimination of JP5 and the expansion of JP7, we have seen our workloads increase by almost 45% since January. Approximately half of the former JP5 constituents are now within the boundaries of the Green Valley Justice Court. The increase in workload translates into increases in expenses for office supplies, staffing, postage, and other needs. We are asking for a permanent budget supplemental of \$60,500.

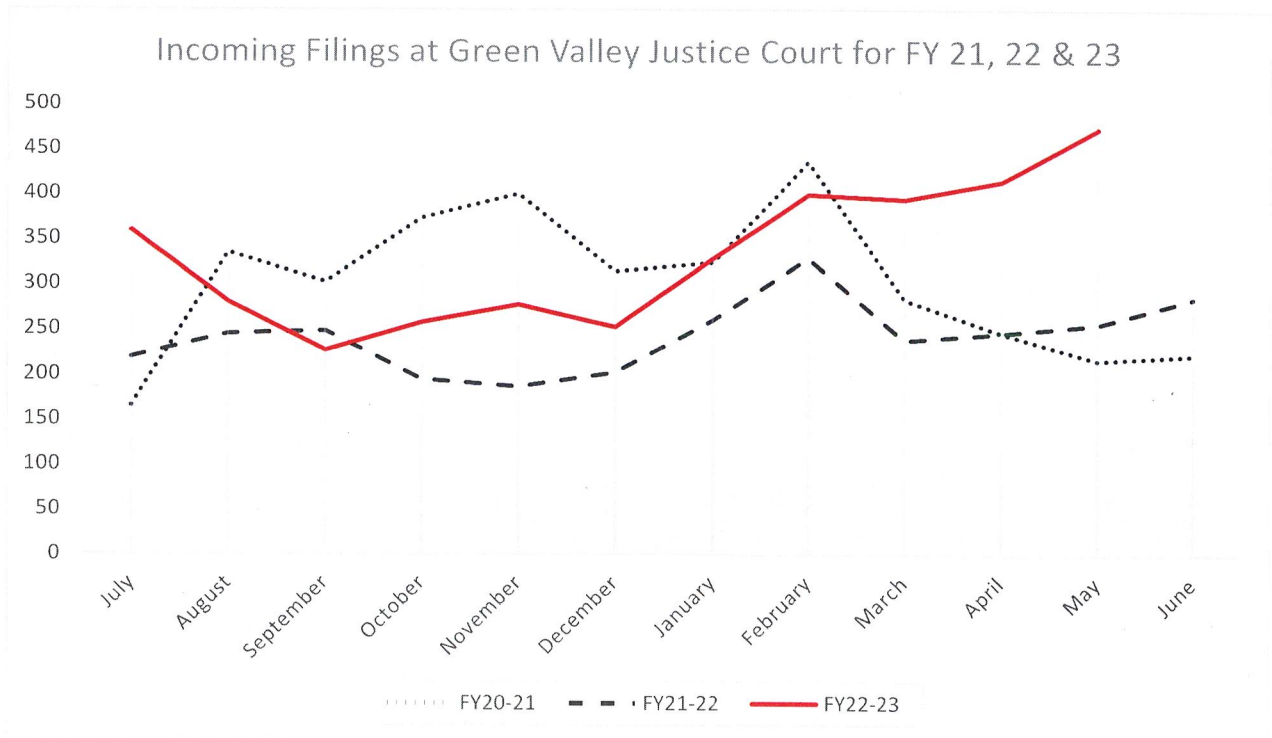
We will continue to evaluate the needs of the court as citing agencies adjust to the new precinct boundaries.

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Budget Obj	Amount		
5000	\$15,000.00	Office Supplies	Increase in costs/expansion
5010	\$5,500.00	R&M	Preventive maintenance
5101	\$4,000.00	Judicial Svc	Pro-Tempore costs
5138	\$6,000.00	In-State Training	Training for DUI Treatment Court
5143	\$2,000.00	Printing	Envelopes, bond cards, plea copies
5145	\$2,000.00	Security	Equipment for security personnel
5149	\$25,000.00	R&M Machinery	AOC Costs increases for equipment
5162	\$1,000.00	Advertising	Advertise travel and night court
	\$60,500.00		

*Fig. 1 Requested budget breakdown for FY23/24*



*Fig. 2 After January 1<sup>st</sup>, the workload has increased as approximately half of the JP5 cases have been cited to the Green Valley Justice Court. (The month of May is a projection based on the first 15 days of the month)*