



## BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 5/2/2023

*\*= Mandatory, information must be provided*

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

**\*Title:**

Pima County Resolution to Approve Submission of the 2023-2024 Annual Action Plan to the U.S. Department of Housing and Urban Development

**\*Introduction/Background:**

Each year Pima County is required by the U.S. Department of Housing and Urban Development (HUD) to update its Five Year 2020-2024 Consolidated Plan and develop an Annual Action Plan (AAP) for each program year. The AAP outlines the needs, priorities and strategies for housing, social services, and community development programs for Pima County. The Plan also establishes policies and goals for the County, in addition to serving as Pima County's application for HUD annual entitlement funding. The projected funding levels contained in this FY 2023-2024 Annual Action Plan are contingent on final federal approval.

**\*Discussion:**

For FY 2023-2024, Pima County anticipates \$2,665,598 in Community Development Block Grant (CDBG) funds. All CDBG projects must meet the HUD National Objective to assist low- and moderate-income persons. Other HUD annual entitlement/formula grant programs detailed in the FY 2023-2024 Annual Action Plan include the Emergency Solutions Grant (ESG) at \$241,423 to address homelessness, and the City of Tucson-Pima County Consortium HOME Investment Partnership Program (HOME) funds at \$3,823,036 (City of Tucson at \$2,789,646 and Pima County at \$1,033,390) to promote affordable housing initiatives. Actual funding levels are subject to change pending congressional actions.

**\*Conclusion:**

In order to secure HUD formula funding for the 2023-2024 program year, the Department of Community & Workforce Development (CWD) conducts a year long planning process in preparation of the Annual Action Plan, which describes proposed projects and programs utilizing CDBG and ESG funds. HOME funds are allocated via a separate open and continuous application process.

**\*Recommendation:**

Staff recommends Board approval of the FY 2023-2024 Pima County Annual Action Plan, including funding allocations for CDBG and ESG program activities. CWD shall be directed to submit the Board-approved Annual Action Plan to HUD. The Chair of the Board of Supervisors or Designee is authorized to execute all necessary HUD agreements and other certifying documents pertaining to CDBG, ESG and HOME projects and activities identified in the plan. Finally, the Board Chair or Designee is authorized to execute all subrecipient agreements between agencies and the County for respective CDBG, ESG, and HOME funded projects and activities identified in the FY 2023-2024 Pima County Annual Action Plan.

**\*Fiscal Impact:**

Once approved, it is estimated \$3,940,411 in federal investment will be made available for eligible projects and activities that provide direct community and public benefit for Pima County residents. Typically the HUD CDBG, ESG and HOME funds are directly leveraged 2 to 1 by other local, state and federal resources.

7/14/2021

6mst  
approves  
(RM) 4/13/23

Board of Supervisors Agenda Item Report

**Pima County Resolution to Approve Submission of the Pima County 2023–2024 Annual Action Plan to the  
U.S. Department of Housing and Urban Development.**

May 2, 2023

Page 2


**\*Board of Supervisors District:**

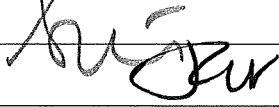
☐ 1    ☐ 2    ☐ 3    ☐ 4    ☐ 5    ☒ All

Department: CWD

Contact: Joel Gastelum/Joel Viers

Telephone: 724-6750/724-6767

Department Director Signature:  Date: 4/10/23

Deputy County Administrator Signature:  Date: 14 Apr 2023

County Administrator Signature: \_\_\_\_\_ Date: 4/16/2023

**May 2, 2023**

**Submission of U.S. Department of Housing and Urban Development (HUD)  
Planning Documents and Community Development Block Grant (CDBG) and  
Fiscal Year (FY) 2023-2024 Funding Recommendations**

Introduction

Attached are the following documents, which are scheduled for Board of Supervisors consideration on May 2, 2023:

1. Resolution No. 2023-\_\_\_\_ approving and authorizing submission to HUD the Pima County FY 2023-2024 Pima County Annual Action Plan Recommendations and Certifications;
2. Summary of FY 2023-2024 Community Development Block Grant (CDBG) project recommendations; and
3. Summary of FY 2023-2024 Emergency Solutions Grant (ESG) recommendations.

The 2023-2024 Annual Action Plan lists the eligible programs and projects recommended for funding under the CDBG and ESG programs. Pima County received 69 applications totaling \$7,922,923 in requests for FY 2023-2024 CDBG and ESG programs. A comprehensive memorandum report of the application process, as well as a five-year history of Pima County CDBG allocations, is also attached for your review.

Recommendation

I recommend the Board of Supervisors pass, adopt and approve the attached Resolution No. 2023 \_\_\_\_ approving submission of the Community Development Block Grant and Emergency Solutions Grant program recommendations; related HUD certifications and authorizing staff to submit the Fiscal Year 2023-2024 Annual Action Plan to the U.S. Department of Housing and Urban Development.

Sincerely,

Jan Leshner,  
County Administrator

Attachment

The Honorable Chair and Members, Pima County Board of Supervisors

Re: **Submission of U.S. Department of Housing and Urban Development (HUD) Planning Documents and Community Development Block Grant (CDBG) and Fiscal Year (FY) 2023-2024 Funding Recommendations**

May 2, 2023

Page 2

cc: Francisco García, MD, MPH, Deputy County Administrator & Chief Medical Officer  
Health & Community Services  
Daniel Sullivan, Director, Community & Workforce Development  
Jen Darland, Deputy Director, Community & Workforce Development

RESOLUTION 2023 - \_\_\_\_

**RESOLUTION OF THE BOARD OF SUPERVISORS OF PIMA COUNTY TO APPROVE  
SUBMISSION OF THE PIMA COUNTY 2023-2024 ANNUAL ACTION PLAN TO THE  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**The Board of Supervisors of Pima County, Arizona finds:**

1. Pima County ("County"), through its Department of Community & Workforce Development ("CWD"), administers several federal and local grant programs to benefit low-income, homeless, and certain special needs individuals in Pima County.
2. County is the recipient of U.S. Department of Housing and Urban Development ("HUD") grant funds under: Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; Title II of the Cranston-Gonzalez National Affordable Housing Act ("NAHA"); and, Title IV of the McKinney-Vento Homeless Assistance Act (collectively referred to as "the HUD Grants").
3. HUD will be granting the following estimated amounts in Pima County federal funds for fiscal year (FY) 2023-2024 from the following grant programs:

	<i>Estimated Amounts</i>
Community Development Block Grant ("CDBG")	\$ 2,665,598.00
HOME Investment Partnerships ("HOME")	\$ 1,033,390.00*
Emergency Solutions Grant ("ESG")	\$ 241,423.00

*\*Estimated Amount County will receive from the federal allocation  
to the City of Tucson*

4. In order to use these funds, the County must prepare and submit to HUD an annual community development and housing funding allocation plan ("Annual Action Plan").
5. The Annual Action Plan describes allocations and activities that address community needs in Pima County and explains the proposed projects under CDBG, HOME, and ESG for FY 2023-2024.

**NOW, THEREFORE, BE IT RESOLVED**, that:

- A. The Annual Action Plan is approved for FY 2023-2024 funding for:
  - 1. The 2023-2024 CDBG Program,
  - 2. The 2023-2024 HOME Program, and
  - 3. The 2023-2024 ESG Program.
- B. CWD staff is authorized to submit the Annual Action Plan for FY 2023-2024 to HUD.
- C. The Chair of the Board of Supervisors ("Chair") or Designee is authorized to execute all necessary HUD agreements and other documents to obtain HUD funding for the CDBG, HOME and ESG projects designated in the Annual Action Plan for FY 2023-2024. When required by HUD, the Chair or Designee may direct CWD staff to enter the acceptance of the HUD funding electronically.
- D. CWD staff is directed to prepare CDBG, HOME and ESG agreements for distribution of the grant funds with agencies authorized by HUD through its approval and funding of the FY 2023-2024 Annual Action Plan.
- E. The Chair or Designee is authorized to execute all agreements between Pima County and the agencies to carry out the CDBG, HOME and ESG projects set forth in the FY 2023-2024 Annual Action Plan approved by HUD.

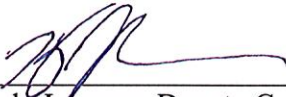
Passed and adopted, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Chair, Pima County Board of Supervisors

ATTEST:

APPROVED AS TO FORM

\_\_\_\_\_  
Clerk of the Board

  
\_\_\_\_\_  
Kyle Johnson, Deputy County Attorney

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Board of Supervisors  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2023-2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.



**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Board of Supervisors  
Title

## **OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## **Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Board of Supervisors  
Title

## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Board of Supervisors  
Title

## Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Application for Federal Assistance SF-424

\* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

B-23-UC-04-0502

5b. Federal Award Identifier:

#### State Use Only:

6. Date Received by State:

7. State Application Identifier:

#### 8. APPLICANT INFORMATION:

\* a. Legal Name: Pima County, Arizona

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

86-6000543

\* c. UEI:

EB6GYYJCZD48

#### d. Address:

\* Street1: 2797 East Ajo Way

Street2:

\* City: Tucson

County/Parish:

\* State: AZ: Arizona

Province:

\* Country: USA: UNITED STATES

\* Zip / Postal Code: 85713-6223

#### e. Organizational Unit:

Department Name:

CWD

Division Name:

Community Development

#### f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

\* First Name:

Joel

Middle Name:

\* Last Name: Gastelum

Suffix:

Title: Division Manager

Organizational Affiliation:

\* Telephone Number: 520-724-6750

Fax Number: 520-724-7700

\* Email: joel.gastelum@pima.gov



## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

US Department of Housing and Urban Development (HUD)

### 11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grants/Entitlement Grants

### \* 12. Funding Opportunity Number:

N/A

\* Title:

N/A

### 13. Competition Identification Number:

N/A

Title:

N/A

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

Pima County Community & Rural Development Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**

\* a. Applicant

6 &amp; 7

\* b. Program/Project

6 &amp; 7

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

07/01/2023

\* b. End Date:

06/30/2024

**18. Estimated Funding (\$):**

\* a. Federal

2,665,598.00

\* b. Applicant

0.00

\* c. State

0.00

\* d. Local

0.00

\* e. Other

0.00

\* f. Program Income

0.00

\* g. TOTAL

2,665,598.00

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Ms.

\* First Name:

Adelita

Middle Name:

\* Last Name:

Grijalva

Suffix:

\* Title:

Chair

\* Telephone Number:

520-724-8126

Fax Number:

\* Email:

adelita.grijalva@pima.gov

\* Signature of Authorized Representative:

\* Date Signed:

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

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☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

E-23-UC-04-0502

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**Province:**

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**\* Zip / Postal Code:** 85713-6223

**e. Organizational Unit:**

**Department Name:**

CWD

**Division Name:**

Community Development

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:** Mrs.

**\* First Name:** Jenifer

**Middle Name:**

**\* Last Name:** Darland

**Suffix:**

**Title:** Deputy Director

**Organizational Affiliation:**

**\* Telephone Number:** 520-724-7312

**Fax Number:** 520-724-7700

**\* Email:** jenifer.darland@pima.gov



## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

US Department of Housing and Urban Development (HUD)

### 11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grant Program

### \* 12. Funding Opportunity Number:

N/A

\* Title:

N/A

### 13. Competition Identification Number:

N/A

Title:

N/A

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

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Add Attachments

Delete Attachments

View Attachments

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\* a. Applicant

6 &amp; 7

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6 &amp; 7

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\* a. Start Date:

07/01/2023

\* b. End Date:

06/30/2024

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\* a. Federal

241,423.00

\* b. Applicant

0.00

\* c. State

0.00

\* d. Local

0.00

\* e. Other

0.00

\* f. Program Income

0.00

\* g. TOTAL

241,423.00

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☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:

Ms.

\* First Name:

Adelita

Middle Name:

\* Last Name:

Grijalva

Suffix:

\* Title:

Chair

\* Telephone Number:

520-724-8126

Fax Number:

\* Email:

adelita.grijalva@pima.gov

\* Signature of Authorized Representative:

\* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	TITLE <div style="border: 1px solid black; padding: 2px;">Chair</div>
APPLICANT ORGANIZATION <div style="border: 1px solid black; padding: 2px;">Pima County</div>	DATE SUBMITTED <div style="background-color: yellow; border: 1px solid black; height: 20px; width: 100%;"></div>

**FY 2023/2024 Pima County Community Development Block Grant (CDBG) Program**

Location/Applicant	Program	Activity	District	23-24 Request	Recommendation
Ajo Center for Sustainable Agriculture	Ajo Food Pantry	ps	3	\$ 140,000	\$0
Ajo Center for Sustainable Agriculture	Seeds of Future	ps	3	\$ 50,000	\$30,000
Ajo/Gibson Volunteer Fire Dept.	Nozzle and Redline Replacement	pf	3	\$ 22,659	\$23,000
Ajo - International Sonoran Desert Alliance	Ajo Builds	ps	3	\$ 50,000	\$50,000
Ajo - International Sonoran Desert Alliance	Ajo Works	ps	3	\$ 20,000	\$20,000
Ajo - International Sonoran Desert Alliance	Saving a Sense of Place: Sonoran Desert				
Ajo - International Sonoran Desert Alliance	Biosphere Region Archives	pf	3	\$ 80,000	\$0
Portable Practical Educational Preparation, Inc.	Amado Teen Project	ps	3	\$ 30,000	\$30,000
Portable Practical Educational Preparation, Inc.	Amado Youth Center	pf	3	\$ 75,000	\$25,000
Arivaca Coordinating Council/Arivaca Human Resources	Arivaca Coordinating Council/Arivaca Human Resources Facility Improvements	pf	3	\$ 32,000	\$25,000
Arivaca Fire District	Type III Fire Engine	pf	3	\$ 50,000	\$0
Arizona Veteran's Retreat, Inc.	Structures for Housing	pf	3	\$ 70,000	\$0
Avra Water Co-op, Inc.	Aging Meter Replacement Program/MXU				
Avra Water Co-op, Inc.	Install Program	pf	3	\$ 25,000	\$25,000
Avra Water Co-op, Inc.	Line and Road Erosion Repair	pf	3	\$ 25,000	\$0
Drexel Heights Fire District	Family Safety Program	ps	3 & 5	\$ 15,000	\$15,000
Drexel Heights Fire District	Fireground Training Area	pf	3 & 5	\$ 387,027	\$0
Flowing Wells School District	Flowing Wells Family Resource Center	ps	1 & 3	\$ 46,000	\$40,000
Flowing Wells Neighborhood Association and Community Coalition	Operating and Technical Assistance	ps	1 & 3	\$ 20,000	\$0
Northwest Fire District	NWFD Turnout Gear Storage Shed	pf	1 & 3	\$ 25,000	\$25,000
Green Valley Assistance Services dba Valley Assistance Services	SHIM Safety and Health in Motion Fall Prevention	ps	2,3,4	\$ 30,000	\$15,000
Green Valley Assistance Services dba Valley Assistance Services	Facility Improvements- HVAC Replacement	pf	2,3,4	\$ 60,000	\$0
Sahuarita Food Bank	Food Security and Warehouse Safety	pf	2,3,4	\$ 300,000	\$0
City of South Tucson	Administration	admin	2	\$ 35,000	\$30,000
City of South Tucson	Code Enforcement Program	ps	2	\$ 30,000	\$10,000
City of South Tucson	Community Cleanup & Green Program	ps	2	\$ 20,000	\$5,000
City of South Tucson	Crime Prevention and Education Program	ps	2	\$ 30,000	\$20,000
City of South Tucson	Fire and Rescue Safety Equipment	pf	2	\$ 20,000	\$10,000
City of South Tucson	Youth Programs	ps	2	\$ 130,000	\$100,000
Living Streets Alliance	South Tucson Bicycle Pedestrian Program	ps	2	\$ 30,000	\$20,000
Pima County CWD	Administration	admin	All	\$ 500,000	\$430,109
Pima County CWD	Indirect Cost Recovery Policy		All	\$ 250,000	\$183,236
Pima County CWD	Commercial Façade	pf	All	\$ 50,000	\$0
Pima County CWD	Project Delivery	pf	All	\$ 50,000	\$0
Pima County CWD	Emergency Demolition	demo	All	\$ 65,000	\$45,000
Pima County CWD	Emergency Septic	hsg	All	\$ 100,000	\$50,000
Pima County CWD	Home Repair Program Lead	hsg	All	\$ 30,000	\$0
Pima County CWD	Home Repair Program	hsg	All	\$ 1,000,000	\$499,253
Pima County CWD	Neighborhood Greenup	ngu	All	\$ 100,000	\$0
Pima County CWD	Rural Food Pantry Improvement Program	pf	All	\$ 40,000	\$0
Administration of Resources and Choices	Transitional Housing for Vulnerable Adults	ps	All	\$ 45,000	\$0
Catholic Community Services dba Pio Decimo Center	COPD Facility Improvements	pf	2/All	\$ 100,000	\$0
Chicanos Por La Causa, Inc.	Nahui Olin Wellness Program (NOWP)	ps	All	\$ 94,923	\$20,000
Community Home Repair Projects of Arizona	Emergency Home Repair Program	hsg	All	\$ 225,000	\$225,000
Crossroads Youth and Community Group	Crossroads to Moving Beyond Hunger Project	ps	All	\$ 45,000	\$0
DIRECT Center for Independence	Home Access Program	hsg	All	\$ 75,000	\$50,000
Ellis House	Ellis House/Day Service	ps	All	\$ 20,000	\$0
Habitat for Humanity Tucson	Habitat Home Repair Owner-Occupied				
Habitat for Humanity Tucson	Housing Rehabilitation	hsg	All	\$ 170,000	\$50,000
Habitat for Humanity Tucson	CHUCK Center	pf	All	\$ 150,000	\$100,000
I Am You 360	Small Home Experience	pf	All	\$ 360,000	\$0
Interfaith Community Services	Improvements to ICS Welcome Center	pf	All	\$ 50,000	\$20,000
Jewish Family & Childrens Services of Southern Arizona	Financial Wellness Program and Emergency Financial Assistance	ps	All	\$ 91,315	\$20,000



Mobile Meals of Southern Arizona, Inc.	Mobile Meals of Southern Arizona	pf	All	\$	125,000	\$58,000
Old Pueblo Community Services	Center for Housing Workforce Development	pf	All	\$	480,000	\$0
Our Family Services, Inc.	CDBG 23-24 Reunion House	pf	All	\$	25,000	\$10,000
Primavera Foundation, Inc.	City of South Tucson Park	pf	2/All	\$	100,000	\$0
Primavera Foundation, Inc.	Las Abuelitas Energy Efficiency Project	pf	2/All	\$	100,000	\$35,000
Raising Special Kids	Navigating, Coaching Support-4-AZ Families	ps	All	\$	50,000	\$0
SER Jobs for Progress	SER Facility Improvements	pf	2/All	\$	70,000	\$60,000
Sister Jose Women's Center	Sister Jose Shelter Expansion Project	pf	2/All	\$	250,000	\$0
Southwest Fair Housing Council	Fair Housing Enforcement, Education, and Outreach	admin	S/All	\$	35,000	\$25,000
St. Luke's In The Desert, Inc. dba St. Luke's Home	Quality Energy	pf	All	\$	60,000	\$60,000
Three Points Fire District	Community Be Safe Program	pf	3	\$	28,250	\$0
TMM Family Services, Inc.	TMM- Whole Home Rehabilitation	hsg	All	\$	65,000	\$0
Tucson Center for Women and Children dba Emerge Center Against Domestic Abuse	Domestic Shelter Emergency Shelter Renovation	pf	All	\$	50,000	\$0
Tucson Clean & Beautiful, Inc.	South Tucson Greenway Rainworks	pf	All	\$	85,000	\$40,000
Tucson Clean & Beautiful, Inc.	Rain Works- Rain Activated Improvements in Neighborhoods	ngu	2	\$	95,500	\$60,000
Watershed Management Group	Green Stormwater Infrastructure for Neighborhood Cleanup	ngu	All	\$	90,000	\$40,000
YWCA of Southern Arizona	Pima County Teen Court	ps	All	\$	35,000	\$27,000
YWCA of Southern Arizona	YWCA Critical Repairs to Community Facility in City of South Tucson	pf	2/All	\$	46,000	\$40,000
YWCA of Southern Arizona	YWCA Workforce Development	ps	2/All	\$	75,000	\$0
<b>Total</b>				<b>\$</b>	<b>7,323,674</b>	<b>\$2,665,598</b>

HUD Eligible Activity Abbreviations: admin = Administration; ps = Public Service; pf = Public Facility Improvement; ngu = Neighborhood Green-Up; infra = Infrastructure Improvement; hsg = Housing Rehabilitation; ed = Economic Development; land = Land Acquisition; demo = Demolition; bf = Brownfields and Clearance.

**FY 2023/2024 Pima County Emergency Solutions Grant (ESG) Program**

ESG Component	Agency	Program	Activity Focus	District	23/24 Request	Comm.Rec
Street Outreach	Our Family Services	Street Outreach	Families, Individuals	ALL	\$ 51,035	\$ -
Emergency Shelter	Emerge!	Emergency Shelter for Victims of Domestic Violence	DV Families	ALL	\$ 50,000	\$ 30,000
Emergency Shelter	Green Valley Assistance Services	MAP-ES Emergency Shelter	Families, Individuals	2,4	\$ 30,000	\$ 30,000
Emergency Shelter	Our Family Services	Emergency Shelter	Families, Individuals	ALL	\$ 32,168	\$ -
Emergency Shelter	Primavera Foundation	Casa Paloma	Single Women	ALL	\$ 45,000	\$ 30,000
Emergency Shelter	Primavera Foundation	Family Pathways	Families, Individuals	ALL	\$ 45,000	\$ 30,000
Emergency Shelter	Pima County	Shelter	Families	ALL	\$ 4,000	\$ 3,450
Homeless Prevention	Administration of Resources and Choices	Transitional Housing for Vulnerable Adults	Families, Individuals	ALL	\$ 40,000	\$ -
Homeless Prevention	Catholic Community Services dba Pio Decimo	Housing Stabilization Services	Families, Individuals	ALL	\$ 84,000	\$ -
Homeless Prevention	Green Valley Assistance Services	Valley Assistance Family MAP (Map a Plan)	Families, Individuals	2,4	\$ 60,000	\$ 45,000
Homeless Prevention	Our Family Services	Homeless Prevention	Families, Individuals	ALL	\$ 30,635	\$ -
Homeless Prevention	Pima County	Homeless Prevention	Families, Individuals	ALL	\$ 40,000	\$ 36,597
Rapid Rehousing	Our Family Services	Rapid Rehousing	Families, Individuals	ALL	\$ 51,035	\$ -
Administration	Pima County		Administration	ALL	\$ 18,106	\$ 18,106
Administration	Pima County	Indirect	Administration	ALL	\$ 18,270	\$ 18,270
<b>TOTAL</b>					<b>\$ 599,249</b>	<b>\$ 241,423</b>