

AGENDA MATERIAL

DATE 1/24/23

ITEM NO. RA18



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 01/24/2023

or Procurement Director Award: ☐

* = Mandatory, information must be provided

***Contractor/Vendor Name/Grantor (DBA):**

Tucson Winsupply (Headquarters: Tucson, AZ)

***Project Title/Description:**

Hand Tools Non-Powered, Accessories and Supplies

***Purpose:**

Award: Master Agreement No. MA-PO-23-111. This Master Agreement is for an initial term of one (1) year in the annual award amount of \$308,000.00 (including sales tax) and includes four (4) one-year renewal options.
Administering Department: Regional Wastewater Reclamation.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive sealed bidding, Solicitation No. IFB-PO-2300049 was conducted. Three (3) responses were received. Award is to the lowest, responsive and responsible bidder.

PRCUID: 468793

Attachments: Notice of Recommendation for Award and Master Agreement.

***Program Goals/Predicted Outcomes:**

To purchase hand tools non-powered, accessories and supplies which will allow Pima County staff to complete regular and emergency repairs throughout Pima County facilities.

***Public Benefit:**

To help maintain Pima County facilities and ensure safety of Pima County employees and public.

***Metrics Available to Measure Performance:**

After receipt of order, compare receipt date to order date to make sure items are received within bid specifications.

***Retroactive:**

No.

TO: CAB 12/21/2022
32 PAGES
VERSION: 1

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(12)

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 23-111
 Commencement Date: 04/17/2023 Termination Date: 04/16/2024 Prior Contract Number (Synergen/CMS): _____
☒ Expense Amount \$ 308,000.00 * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** General Fund -63%, Wastewater Ops- 37%

Funding from General Fund? ☒ Yes ☐ No If Yes \$ _____ % 63

Contract is fully or partially funded with Federal Funds? ☐ Yes ☒ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☒ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☒ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Commencement Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Procurement Officer: Stephen M. Romero Digitally signed by Stephen M. Romero Date: 2022.12.19.13:55:55 -07'00' Division Manager: Ana Wilber Digitally signed by Ana Wilber Date: 2022.12.19.11:18:29 -07'00'

Department: Procurement Director Terri Spencer Digitally signed by Terri Spencer Date: 2022.12.19.14:09:57 -07'00' Telephone: 520-724-3021

Department Director Signature: Jackson Jenkins Date: 12/20/2022

Deputy County Administrator Signature: [Signature] Date: 12/20/2022

County Administrator Signature: [Signature] Date: 12/20/2022