



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: January 24, 2023

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Tucson Audubon Society  
RECON Environmental, Inc  
EnviroSystems Management, Inc

**\*Project Title/Description:**

Backcountry Invasive Plant Inventory and Treatment

**\*Purpose:**

Amendment of Award: Master Agreement No. MA-PO-21-188, Amendment No. 04. This Amendment increases the shared annual award amount by \$100,000.00 from \$250,000.00 to \$350,000.00 for a cumulative not-to-exceed contract amount of \$600,000.00. Administering Department: Natural Resources, Parks and Recreation.

**\*Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive sealed bidding, on 06/02/2021, the Procurement Director approved an award of contract for an initial term of one (1) year and a shared annual award amount of \$250,000.00 with four (4) one-year renewal options.

Effective 06/10/2022, the Procurement Officer processed Amendment No. 01, which extended the termination date to 06/09/2023 and added a partial annual award amount of \$205,000.00 for a cumulative not-to-exceed contract amount of \$455,000.00. Three (3) renewal options remained.

Effective 06/10/2022, the Procurement Officer processed Amendment No. 02, which approved a 22% increase for RECON Environmental due to rising costs of materials. No additional funding was required.

Effective 12/21/2022, the Procurement Officer processed Amendment No. 03, which added the remaining annual award amount of \$45,000.00 for a cumulative not-to-exceed contract amount of \$500,000.00.

This increase is needed due to the notable rise of invasive plant species, and the amount of labor and materials required to treat the affected land.

PRCUID: 409983

Attachments: Master Agreements.

**\*Program Goals/Predicted Outcomes:**

Contract will allow for faster deployment and greater coverage of treatments to address the threat of invasive species in hard to reach locations.

**\*Public Benefit:**

A more enhanced capability to treat invasive species will help secure the significant investment that Pima County has put forward to protect and manage our natural environment. Because some invasive species also pose a fire risk, reducing this risk could save lives, properties, and livelihoods.

**\*Metrics Available to Measure Performance:**

Acres mapped and/or treated.

**\*Retroactive:**

No.

To: COB 1-10-23  
Vers: 13  
Pgs: 7

**THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED**

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No  
 If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No  
 If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 21-188  
 Amendment No.: 04 AMS Version No.: 13  
 Commencement Date: 01/24/2023 New Termination Date: \_\_\_\_\_  
 Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☒ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 100,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required: Grants, General Fund**

Funding from General Fund? ☒ Yes ☐ No If Yes \$ \_\_\_\_\_ % 20

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

\*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)? \_\_\_\_\_

Contact: Katarina Monteverde, Procurement Officer Katarina Monteverde Digitally signed by Katarina Monteverde Date: 2023.01.09 15:08:00 -0700

Ana Wilber

Digitally signed by Ana Wilber Date: 2023.01.09 07:57:28 -0700

Department: Procurement Director, Terri Spencer Digitally signed by Terri Spencer Date: 2023.01.09 12:17:31 -0700

Telephone: 520.724.7126

Department Director Signature: \_\_\_\_\_

Date: 1/9/2023

Deputy County Administrator Signature: \_\_\_\_\_

Date: 1/9/2023

County Administrator Signature: \_\_\_\_\_

Date: 1/9/2023



# MASTER AGREEMENT

## PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES  
CONTRACT EXECUTION

Master Agreement No: 2100000000000000188

MA Version: 13

Page: 1 of 7

Description: Backcountry Invasive Plant Inventory and Treatment

I S S U E R	<p>Pima County Procurement Department 150 W. Congress St. 5th Fl Tucson AZ 85701</p> <p>Issued By: KATARINA MONTEVERDE Phone: 5207247126 Email: Katarina.Monteverde@pima.gov</p>	T E R M S	<p>Initiation Date: 01-24-2023 Expiration Date: 06-09-2023</p> <div><p>NTE Amount: Used Amount: \$0.00</p></div>
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V E N D O R	<p>ENVIROSYSTEMS MANAGEMENT INC 23 E FINE AVE FLAGSTAFF AZ 86001</p>	<p>Contact: KAREN EPPERLY Phone: 928-226-0236 Email: purchasing@esmaz.com Terms: 0.00 % Days: 30</p>
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Shipping Method: Vendor Method

Delivery Type:

FOB: FOB Dest, Freight Prepaid

**Modification Reason**

This Amendment No. 04 increases the shared annual award amount by \$100,000.00 from \$250,000.00 to \$350,000.00 for a cumulative not-to-exceed contract amount of \$600,000.00.

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



# MASTER AGREEMENT DETAILS

Master Agreement No: 2100000000000000188

MA Version: 13

Page: 2 of 7

Line	Description					
1	<b>Superintendent Discount</b> 0.0000 %	<b>UOM</b> HOUR	<b>Unit Price</b> \$105.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
2	<b>Crew Leader Discount</b> 0.0000 %	<b>UOM</b> HOUR	<b>Unit Price</b> \$95.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
3	<b>Spray Technicians Discount</b> 0.0000 %	<b>UOM</b> HOUR	<b>Unit Price</b> \$55.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
4	<b>Cleanup Pro Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$21.25	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
5	<b>MSO Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$18.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
6	<b>Li700 Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$28.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
7	<b>Rodeo Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$22.75	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
8	<b>Diquat and/or 2-4-D Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$98.75	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
9	<b>Habitat Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$105.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
10	<b>Turf Trax Blue Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$48.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
11	<b>Mileage Discount</b> 0.0000 %	<b>UOM</b> MI	<b>Unit Price</b> \$0.65	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
12	<b>Free Form Line</b> <b>Service Contract Amt (Not-To-Exceed)</b> 0.00			<b>Service From</b> 2021-06-10	<b>Service To</b> 2022-06-09	



# MASTER AGREEMENT

PIMA COUNTY, ARIZONA

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Description: Backcountry Invasive Plant Inventory and Treatment

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date:	01-24-2023
	150 W. Congress St. 5th Fl		Expiration Date:	06-09-2023
	Tucson AZ 85701		<div>NTE Amount: Used Amount: \$333,989.49</div>	
	Issued By: KATARINA MONTEVERDE			
	Phone: 5207247126			
	Email: Katarina.Monteverde@pima.gov			

V E N D O R	TUCSON AUDUBON SOCIETY	Contact:	Jonathan Horst
	300 E UNIVERSITY BLVD #120	Phone:	520-971-6238
	TUCSON AZ 85705	Email:	jhorst@tucsonaudubon.org
		Terms:	0.00 %
		Days:	30

Shipping Method: Vendor Method

Delivery Type:

FOB: FOB Dest, Freight Prepaid

#### Modification Reason

This Amendment No. 04 increases the shared annual award amount by \$100,000.00 from \$250,000.00 to \$350,000.00 for a cumulative not-to-exceed contract amount of \$600,000.00.

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Page: 4 of 7

Line	Description					
1	<b>Superintendent Discount</b> 0.0000 %	<b>UOM</b> HOUR	<b>Unit Price</b> \$80.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
2	<b>Crew Leader Discount</b> 0.0000 %	<b>UOM</b> HOUR	<b>Unit Price</b> \$52.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
3	<b>Spray Technicians Discount</b> 0.0000 %	<b>UOM</b> HOUR	<b>Unit Price</b> \$35.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
4	<b>Cleanup Pro Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$51.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
5	<b>MSO Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$25.50	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
6	<b>Li700 Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$39.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
7	<b>Rodeo Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$42.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
8	<b>Diquat and/or 2-4-D Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$24.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
9	<b>Habitat Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$129.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
10	<b>Turf Trax Blue Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$40.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
11	<b>Mileage Discount</b> 0.0000 %	<b>UOM</b> MI	<b>Unit Price</b> \$0.585	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
12	<b>Saw Expenses Discount</b> 0.0000 %	<b>UOM</b> MI	<b>Unit Price</b> \$0.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
13	<b>47" LED High Intensity Low Profile Roof Top Strobe Light Bar Discount</b> 0.0000 %	<b>UOM</b> EA	<b>Unit Price</b> \$334.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
14	<b>Safe Way Traction 2" x 150' Roll 3M 983 Series Diamond Grade Discount</b> 0.0000 %	<b>UOM</b> EA	<b>Unit Price</b> \$165.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
15	<b>Safe Way Traction 2" x 12' Roll 3M Fluorescent Yellow Green Discount</b> 0.0000 %	<b>UOM</b> EA	<b>Unit Price</b> \$40.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
16	<b>Reflective Tape Conspicuity Waterproof Yellow/Red Safety Discount</b> 0.0000 %	<b>UOM</b> EA	<b>Unit Price</b> \$20.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
17	<b>Roll Up Traffic Sign: 48 in x 48 in Nominal Sign Size, Vinyl Discount</b> 0.0000 %	<b>UOM</b> EA	<b>Unit Price</b> \$600.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
18	<b>Sign Stand: Roll-Up, 36 in x 36 in, 48 in x 48 in Compatible Discount</b> 0.0000 %	<b>UOM</b> EA	<b>Unit Price</b> \$400.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
19	<b>Wheel Chocks Discount</b> 0.0000 %	<b>UOM</b> EA	<b>Unit Price</b> \$60.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>



# MASTER AGREEMENT DETAILS

Line	Description					
20	Southwest Vegetation Management CEU					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$60.00			
21	Road Work Sign Stands					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$288.53			
22	Road Work Roof Top Hazard Lights					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$248.39			
23	Road Work High Visibility Tape Red/White					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$142.80			
24	Road Work Ahead Signs					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$186.64			
25	Road Work High Visibility Tape Green					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$27.12			
26	Road Work High Visibility Tape Yellow/Red					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$14.12			



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	150 W. Congress St. 5th Fl		Expiration Date:	06-09-2023
	Tucson AZ 85701		<div>NTE Amount: Used Amount: \$165,953.82</div>	
	Issued By: KATARINA MONTEVERDE			
	Phone: 5207247126			
	Email: Katarina.Monteverde@pima.gov			

V E N D O R	RECON ENVIRONMENTAL INC	Contact:	Gina Sisson
	3111 Camino del Rio N.	Phone:	619-308-9333
	Ste 600	Email:	gsisson@reconenvironmental.com
	San Diego CA 92108	Terms:	0.00 %
		Days:	30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
This Amendment No. 04 increases the shared annual award amount by \$100,000.00 from \$250,000.00 to \$350,000.00 for a cumulative not-to-exceed contract amount of \$600,000.00.	

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Page: 7 of 7

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1	<b>Superintendent Discount</b> 0.0000 %	<b>UOM</b> HOUR	<b>Unit Price</b> \$101.93	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
2	<b>Crew Leader Discount</b> 0.0000 %	<b>UOM</b> HOUR	<b>Unit Price</b> \$74.25	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
3	<b>Spray Technicians Discount</b> 0.0000 %	<b>UOM</b> HOUR	<b>Unit Price</b> \$60.75	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
4	<b>Cleanup Pro Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$55.04	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
5	<b>MSO Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$28.16	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
6	<b>Li700 Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$57.10	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
7	<b>Rodeo Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$81.92	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
8	<b>Diquat and/or 2-4-D Discount</b> 0.0000 %	<b>UOM</b> JUG	<b>Unit Price</b> \$181.95	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
9	<b>Habitat Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$279.04	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
10	<b>Turf Trax Blue Discount</b> 0.0000 %	<b>UOM</b> GAL	<b>Unit Price</b> \$47.36	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
11	<b>Mileage Discount</b> 0.0000 %	<b>UOM</b> MI	<b>Unit Price</b> \$0.585	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
12	<b>Free Form Line Discount</b> 0.0000 %	<b>UOM</b>	<b>Unit Price</b> \$0.00	<b>Stock Code</b>	<b>VPN</b>	<b>MPN</b>
13	<b>Free Form Line Service Contract Amt (Not-To-Exceed)</b> 0.00			<b>Service From</b> 2022-06-15	<b>Service To</b> 2023-06-09	