



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 12/20/2022

*= Mandatory, information must be provided

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

***Title:**

Appointment of Small Claims Hearing Officer

***Introduction/Background:**

Regular Session Agenda Item – Presiding Judge of the Green Valley Justice Court Ray Carroll requests the appointment of Erika Acle as Small Claims Hearing Officer for the period of January 1, 2023 through December 31, 2023.

***Discussion:**

As an independent justice court removed from the Consolidated Justice Court in Tucson, Green Valley Justice Court has unique needs for coverage in the rare instances the judge is out.

***Conclusion:**

To approve the appointment of Erika Acle as a Small Claims Hearing Officer.

***Recommendation:**

The court recommends the approval of the appointment.

***Fiscal Impact:**

IF APPROVED: Ms. Acle has already attended the Small Claims Hearing Officer Training, and per statute would serve in this role as an unpaid volunteer.

***Board of Supervisor District:**

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: JCG

Telephone: 520-222-0200

Contact: Kristen Randall, Court Administrator

Telephone: 520-222-0202

Department Director Signature: _____

Date: 12-7-22

Deputy County Administrator Signature: _____

Date: _____

County Administrator Signature: _____

Date: _____

GREEN VALLEY JUSTICE COURT

IN THE MATTER OF:)
APPOINTMENT OF SMALL)
CLAIMS HEARING OFFICER)
FOR JUSTICE COURTS OF PIMA)
COUNTY, ARIZONA)
_____)


ADMINISTRATIVE ORDER
No. 2022-06

It appearing that Erika Acle meets the requirement of ARS § 22-506, and pursuant to ARS § 22-506;

IT IS SO ORDERED that Erika Acle be appointed Small Claims Hearing Officer for the Pima County Justice Courts, Arizona, from January 1, 2023 through December 31, 2023. This appointment limits the exercise of the powers granted in the aforementioned statute to those where the Hearing Officer is scheduled on the Pima County Justice Court docket and not for any other purpose or function, whether mandatory or discretionary.

As outlined in ARS § 22-506, the Hearing Officer shall serve without pay, and as such this appointment will come at little cost to the county.

Dated this 7th day of December, 2022



Honorable Raymond J. Carroll
Presiding Judge, Green Valley Justice Court

cc: Kristen Randall, Court Administrator, Green Valley Justice Court
Tina Mattison, Court Administrator, Consolidated Justice Court
Yvette Montijo, Court Administrator, Ajo Justice Court