



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 12/20/2022
or Procurement Director Award: ☐

**=mandatory, information must be provided*

***Contractor/Vendor Name/Grantor (DBA):**

Downtown Tucson Partnership, Inc.

***Project Title/Description:**

Lease to Downtown Tucson Partnership for Suite 170 in the building located at 220 N. Stone Avenue -Amendment 1.

***Purpose:**

Amend the Lease to extend the Lease Term for Downtown Tucson Partnership for Suite 170 leased space in the building located at 220 N. Stone Avenue.

***Procurement Method:**

Exempt Per Section 11.04.020.

***Program Goals/Predicted Outcomes:**

To continue to provide suitable space so Downtown Tucson Partnership may continue its mission in the downtown area. In exchange for rent, DTP agrees to continue and expand its services which improve the safety, health and well-being of the public.

***Public Benefit:**

As downtown Tucson changes and grows with new attractions and increasing foot traffic, DTP is in a position to help with patrolling, reporting, cleanup and other services. As ambassadors of Tucson they establish and ongoing presence in the downtown area, making it safer and more welcoming to visiting tourists and the general public.

***Metrics Available to Measure Performance:**

Safer, cleaner more welcoming downtown environment.

***Retroactive:**

No.

To: COB 11/18/22 (1)
ver: 02
Pgs: 02

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THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Document Number: _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number.(Synergen/CMS): _____
☐ Expense Amount \$: _____ ☐ Revenue Amount \$: _____
Funding Source(s) required: _____
Funding from General Fund? ☐ Yes ☐ No If Yes _____ % _____
Contract is fully or partly funded with Federal Funds? ☐ Yes ☐ No
If Yes, Is the Contract to vendor or subrecipient? _____
Were Insurance or Indemnity Clauses modified? ☐ Yes ☐ No
If Yes attach Risk's approval _____
Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CTN Department Code: FM Document Number (i.e., 15-123): 21-051
Amendment No.: 1 AMS Version No.: 2
Commencement Date: 01/18/2023 Termination Date: 01/17/2024
Prior Contract No.(Synergen/CMS): N/A
☐ Expense ☒ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 0.00
Is there revenue included? ☐ Yes ☒ No If Yes \$: _____
Funding Source(s) required: N/A
Funding from General Fund? ☐ Yes ☒ No If Yes \$: _____ % _____

Grant / Amendment Information (For grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: _____
*All Funding Source(s) required:
*Matching Funding from General Fund? ☐ Yes ☐ No If Yes, \$ _____ % _____
*Matching Funding from Other Sources? ☐ Yes ☐ No If Yes, \$ _____ % _____
*Funding Source: _____
*If Federal Funds are received, is funding coming directly from the Federal Government or passed through other organization(s)?

Contact: Kevin Button

Telephone: 520-724-8230

Department: Facilities Management

Department Director Signature: _____ Date: 11/9/22
Deputy County Administrator Signature: _____ Date: 11/10/2022
County Administrator Signature: _____ Date: 11/14/2022

Pima County Department of Facilities Management

**Project: Lease to Downtown Tucson Partnership for Suite 170 in the building located
at 220 N. Stone Avenue -Amendment 1**

Contractor: Downtown Tucson Partnership, Inc.

Contract No.: CTN-FM-21-051

Contract Amendment No.:01

Orig. Contract Term: 01/19/2021 - 01/18/2023	Orig. Amount:	\$ 0.00
Termination Date Prior Amendment: n/a	Prior Amendments Amount:	\$ 0.00
Termination Date This Amendment: 01/17/2024	This Amendment Amount:	\$ 0.00
	Revised Total Amount:	\$ 0.00

AMENDMENT ONE

This first amendment ("**Amendment**") is made by and between Pima County, a political subdivision of the State of Arizona ("**County**") and the Downtown Tucson Partnership, Inc., an Arizona non-profit 501(c)(6) corporation ("**DTP**"). County and DTP are each individually a "Party" and collectively the "Parties."

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On January 19, 2021, County and DTP entered into a Lease ("**Agreement**") for approximately 1,163 square feet of space, known as 220 N. Stone Avenue, Tucson AZ 85701, Suite 170 ("**Premises**"), and described more specifically in the Agreement. The Term of the Agreement expires on January 18, 2023. The Agreement included an Option to Extend the Initial Term for up to three additional 1-year periods ("**Extension Term**").

1.2. Purpose. DTP wishes to exercise its option to extend and County approves.

2. Term. The Parties agree to extend the Lease Term for one additional year commencing on 01/18/2023 ("**Commencement Date**") and terminating on 01/17/2024. If the Commencement Date is before the date this Amendment is fully-executed (the "**Effective Date**"), the parties will, for all purposes, deem the Amendment to have been in effect as of the Commencement Date.

All other provisions of the Agreement not specifically changed by this first Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

Date

Downtown Tucson Partnership, Inc.


Authorized Officer Signature

KATHLEEN ERIKSEN, CEO
Printed Name and Title

11/9/22
Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO CONTENT


Lisa Josker, Director, Facilities Management

11/9/22
Date

APPROVED AS TO FORM



Deputy County Attorney

Bobby Yu
Print DCA Name

10/31/2022
Date

Contract No.: **CTN-FM-21-051**