



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 9/6/2022
or Procurement Director Award: ☐

* = Mandatory, information must be provided

***Contractor/Vendor Name/Grantor (DBA):**

Catholic Community Services of Southern Arizona, Inc.

***Project Title/Description:**

Fiscal Agent Pima County/Emergency Food and Shelter to Families and Individuals encountered by the Department of Homeland Security (DHS)

***Purpose:**

Catholic Community Services of Southern Arizona, Inc. provides services as a Pima County subrecipient of federal awards funds (FEMA Emergency Food and Shelter Humanitarian Funds). Services are only for those U.S. southern border asylum seekers released by the U.S. Department of Homeland Security agencies. Services include food and shelter at the Casa Alitas Welcome Center (CAWC) or at overflow hotels which includes individuals who cannot be housed in congregate settings due to COVID-19 spacing restrictions. Other services include the facilitation of transportation and travel supplies.

***Procurement Method:**

This Subrecipient Agreement is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Reimbursement of eligible expenditures including staffing at CAWC and hotels; and food and shelter at CAWC.

***Public Benefit:**

These services keep U.S. southern border asylum seekers released in Pima County by U.S. Department of Homeland Security agencies off the streets, thereby ensuring their safety and the safety of the community. These services also provide a humane and efficient process to help asylum seekers reach their sponsor families in other parts of the U.S. as quickly as possible.

***Metrics Available to Measure Performance:**

Daily logs of migrants served, daily logs of meals served, and spreadsheet reflecting actual expenses incurred.

***Retroactive:**

Yes, the funding covers eligible expenses incurred July 1, 2022 – December 31, 2022. Agreement negotiations have been on-going since May 2022.

6ME Approver's
(RU)
8/19/22
TO: COB 8-23-22 (1)
Vers.: 5
pgs.: 4

AUG23 22AM0827 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: GMI Contract Number (i.e., 15-123): 21-452
Amendment No.: 02 AMS Version No.: 05
Commencement Date: 7/1/2022 New Termination Date: 12/31/2022
Prior Contract No. (Synergen/CMS): _____

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease

Amount This Amendment: \$ 2,253,177.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

*Funding Source(s) required: **Emergency Food and Shelter National Board Program (EFSP), pursuant to the American Rescue Plan Act of 2021, Section 4008 and pursuant to the DHS Appropriations Act, 2022, Title V, Section 543.**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Regina Kelly/Alicia Montoya (520) 724-4004

Department: Grants Management & Innovation (GMI)

Telephone: (520) 724-6679

Department Director Signature: _____

Date: 8/18/22

Deputy County Administrator Signature: _____

Date: 8/21/22

County Administrator Signature: _____

Date: 8/22/2022

Pima County Department of Grants Management & Innovation				
Project: Fiscal Agent Pima County / Emergency Food and Shelter to Families and Individuals encountered by the Department of Homeland Security (DHS)				
Subrecipient: Catholic Community Services of Southern Arizona, Inc.				
Contract No.: CT-GMI-21-452				
Contract Amendment No.: 02				
Orig. Contract Term: 04/01/2021 – 12/31/2021 Termination Date Prior Amendment: 06/30/2022 Termination Date This Amendment: 12/31/2022			Orig. Amount: Prior Amendment Amount: This Amendment Amount: Revised Total Amount:	\$669,846.85 \$1,187,361.56 \$2,253,177.00 \$4,110,385.41
UEI (SAM): D1GHHBBJFKT6			SAM Registration Date: 01/24/2022	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Federal Contract No.: N/A				
Required Match:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Match Amount: N/A
Indirect Cost Rate:		<input type="checkbox"/> Federal	<input type="checkbox"/> NICRA	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Agency:		<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor
CFDA	Program Description	National Funding	Pima County Award	
97.024	Emergency Food and Shelter National Board Program (EFSP), pursuant to the American Rescue Plan Act of 2021, Section 4008	\$110,000,000.00	\$11,659,704.06	
97.024	Emergency Food and Shelter National Board Program (EFSP), pursuant to the DHS Appropriations Act, 2022, Title V, Section 543	\$150,000,000.00	\$3,250,000.00	

**FEDERAL FINANCIAL ASSISTANCE SUBAWARD
AMENDMENT TWO**

1. Background and Purpose.

- 1.1. **Background.** On June 22, 2021, Pima County ("County") and Catholic Community Services of Southern Arizona, Inc. ("Subrecipient"), entered into the above-referenced Agreement ("Agreement") to provide emergency food and shelter for both COVID-19

positive and COVID-19 negative families and individuals encountered by DHS. County, as Grantee, received federal grant funding from the EFSP Supplemental Funding Program to provide services to asylum seekers. In addition, the Pima County Emergency Food and Shelter Program Local Board identified Pima County Grants Management & Innovation (GMI) as the Fiscal Agent for the jurisdiction. The EFSP Supplemental Funds program has been extended through December 31, 2022.

- 1.2. The Consolidated Appropriations Act of 2022, Pub. L. No. 117-103 was signed into law on March 15, 2022. The Act provides \$150 million for the Federal Emergency Management Agency's (FEMA) Emergency Food and Shelter Program (EFSP) to provide humanitarian relief to families and individuals encountered by the Department of Homeland Security (DHS). FEMA awarded the funds to the National Board on April 15, 2022. The program's existing grant funds delivery-structure and public-private partnership makes it a viable means for providing funds quickly to organizations providing humanitarian relief to families and individuals encountered by DHS.
- 1.3. **Purpose.** The parties want to increase Subrecipient's funding for costs of providing emergency food and shelter to asylum seekers when they are released from U.S. Border Patrol custody and receive services at the Casa Alitas Welcome Center or at hotels/motels for overflow from Casa Alitas and for individuals who cannot be housed in traditional congregate settings due to COVID-19 spacing restrictions. These services keep legally-present, homeless, immigrant families off the streets and help them to reach their relatives or sponsors within the United States, which will improve community safety, and enhance the general and economic welfare of the inhabitants of the County and the City.
2. **Term.** This Amendment No. 2 commences on July 1, 2022 and will terminate on December 31, 2022. If the commencement date of the Term is before the signature date of the last party to execute this amendment, the parties will, for all purposes, deem the Agreement to have been in effect as of the commencement date.
3. **Scope of Services.**
 - 3.1. Section 3. Scope of Services of the fully executed Agreement (06/22/2021) is amended to delete the following link: Supplemental Funding Guidance August 2019 (unitedway.org) and updated to include the following links:
 - Humanitarian Relief Funding Guidance FY2021:
<https://www.efsp.unitedway.org/efsp/website/websiteContents/PDFs/American%20Rescue%20Plan%20Act%20Guidance.pdf>
 - Humanitarian Relief Funding Guidance FY2022:
<https://www.efsp.unitedway.org/efsp/website/websiteContents/PDFs/HumanitarianGuidance.pdf>

- 3.2. Exhibit A (two pages) of the fully executed Agreement (06/22/2021), Section 4 is replaced in its entirety with:

Funded Services July – December 2022	
Food and other supplies at CAWC and Hotels	\$400,000.00
Staffing at CAWC and Hotels	\$1,368,177.00
Security at CAWC and Hotels	\$375,000.00
Emergency Lodging	\$35,000.00
Outbound Transportation	\$75,000.00
Total	\$2,253,177.00

4. Compensation and Payment.

- 4.1. The NTE Amount in Section 4.1 of the Agreement (06/22/2021) is increased so that County may reimburse Subrecipient up to **\$2,253,177.00** for food, shelter and staffing including any sales taxes.

- 4.2. Subsection 4.9 is restated as follows:

4.9. Funding for this Agreement comes from the Emergency Food and Shelter National Program (EFSP). County will only reimburse Subrecipient's costs if County continues to receive EFSP Supplemental Funding via advance or reimbursement. County may deny payment of services if County deems the cost ineligible or rejects the cost due to lack of additional EFSP Supplemental Funding.

5. **Counterparts.** This Amendment No. 2 may be executed in counterparts, each of which, when taken together, will constitute one original contract.

SIGNATURE PAGE TO FOLLOW

All other provisions of the Agreement not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Kathryn Ore, Deputy County Attorney

August 2, 2022

Date

SUBRECIPIENT



Authorized Officer Signature

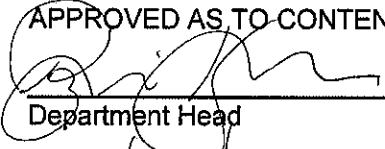
MARGUERITE HARMON, CEO

Printed Name and Title

8/14/2022

Date

APPROVED AS TO CONTENT



Department Head

8/18/22

Date