



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 9/6/2022

** = Mandatory, information must be provided*

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Bosse Rollman, PC

***Project Title/Description:**

Pima County Sheriff's Department Employee Disciplinary Matters

***Purpose:**

Contractor will continue to provide as-needed legal advice to, and legal representation on behalf of, the Pima County Sheriff's Department concerning employee disciplinary matters.

***Procurement Method:**

Legal Services for pending or anticipated litigation are exempt under Procurement Code 11.04.020(c).

***Program Goals/Predicted Outcomes:**

Contractor will continue to provide necessary legal advice and representation to the Sheriff.

***Public Benefit:**

Contractor will be available in the event of a conflict of interest.

***Metrics Available to Measure Performance:**

Contractor will continue to submit invoices to the County on a monthly basis or upon completion of a specific task, whichever is sooner. Contractor will provide County with a letter report detailing activities performed as a part of each invoice.

***Retroactive:**

No.

TO: COB 8/18/2022 4
VRS: B
PDS: 2

AUG16'22PM0111PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☒ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No
 If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No
 If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: FNC Contract Number (i.e., 15-123): 21*197

Amendment No.: 66

AMS Version No.: BA

Commencement Date: 9/20/2022

New Termination Date: 9/19/2023

Prior Contract No. (Synergen/CMS): CT-FN-17*123
PC

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease

Amount This Amendment: \$ 25,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** COUNTY ADMINISTRATOR'S FUND
PC

Funding from General Fund? ☒ Yes ☐ No If Yes \$ 25,000.00 % 100.00

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Deimos Thorne

Department: PCAO Civil Division - BTU

Telephone: (520) 724-8274

Department Director Signature: [Signature] Date: 7/22/2022

Deputy County Administrator Signature: [Signature] Date: _____

County Administrator Signature: [Signature] Date: 8/15/2022

Pima County Attorney's Office

Project: Pima County Sheriff's Department Employee Disciplinary Matters

Contractor: Bossé Rollman, PC
3507 North Campbell Ave, Ste 111
Tucson AZ 85719

Contract No.: CT-FNC-21*197

Contract Amendment No.: 06

Orig. Contract Term: 9/20/16 – 9/20/18	Orig. Amount:	\$ 50,000.00
Termination Date Prior Amendment: 9/19/22	Prior Amendments Amount:	\$ 25,000.00
Termination Date This Amendment: 9/19/23	This Amendment Amount:	\$ 25,000.00
	Revised Total Amount:	\$100,000.00

CONTRACT AMENDMENT #6

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On September 20, 2016, County and Contractor entered into the above referenced agreement to provide legal advice to and legal representation of the Pima County Sheriff regarding disciplinary matters pertaining to Pima County Sheriff's Department Employees.

1.2. Purpose. County requires additional funds for the provision of legal advice and representation.

2. Maximum Payment Amount. The maximum amount the County will spend under this Contract, as set forth in Section 5.2, is increased by \$25,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$100,000.00. Effective date is 7/22/22.

3. Term. The contract is extended by one additional year commencing on September 20, 2022 and terminating on September 19, 2023. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

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Contract No.: CT-FNC-21*197

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

Date

CONTRACTOR

Richard M Rollman
Authorized Officer Signature

Richard Rollman Pres Boss-Rollman
Printed Name and Title

August 4, 2022
Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM AND CONTENT


Deputy County Attorney

Samuel E. Brown
Print DCA Name

7/22/2022
Date

Contract No.: CT-FNC-21*197

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Revised 4/12/21