

BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

C Award C Contract C Grant

Requested Board Meeting Date: September 6, 2022

* = Mandatory, information must be provided

or Procurement Director Award

*Contractor/Vendor Name/Grantor (DBA):

Compass Affordable Housing, Inc.

*Project Title/Description:

Emergency Rental Assistance Program

*Purpose:

The subrecipient will provide housing stability services including housing counseling, fair housing counseling, case management related to housing stability, housing related services for survivors of domestic abuse or human trafficking, attorney's fees related to eviction proceedings, and specialized services for individuals with disabilities or seniors that supports their ability to access or maintain housing. This amendment will provide additional funding for the period of October 1, 2022 to September 30, 2023.

Attachment: Contract Number CT-CR-22-134 (Amendment 1)

*Procurement Method:

This Subrecipient Agreement is a non-Procurement contract and not subject to Procurement rules.

*Program Goals/Predicted Outcomes:

The program's goal is to provide housing stability services to Pima County residents.

*Public Benefit:

The benefit of the program is Pima County residents will receive housing stability.

*Metrics Available to Measure Performance:

Subrecipient will provide monthly reports.

*Retroactive:

No.

TO: COB 8/22/22 (1)

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Contract / Award Information						
Document Type:	Department Code:		Contract Number (i.e.,15-123):			
Commencement Date:	Termination Date:		Prior Contract Number (Synergen/CMS):			
Expense Amount: \$*		_ □	Revenue Amount: \$			
*Funding Source(s) required:						
Funding from General Fund?	CYes CNo If Yes \$		%			
Contract is fully or partially fund If Yes, is the Contract to a ver		☐ Yes	□ No			
Were insurance or indemnity classif Yes, attach Risk's approval.		☐ Yes	□ No			
Vendor is using a Social Securi		☐ Yes	□ No			
If Yes, attach the required form	per Administrative Procedure	22-10.				
Amendment / Revised Award	Information					
Document Type: CT	Department Code: CR		Contract Number (i.e.,15-123): 22-134			
Amendment No.: 1		AMS V	ersion No.: 4			
Commencement Date: 10/1/22			ermination Date: 9/30/23			
		Prior C	ontract No. (Synergen/CMS):			
		Amoun	t This Amendment: \$ 332,257.60			
Is there revenue included?	CYes © No If	Yes\$_				
*Funding Source(s) required:	U.S. Department of Treasury, Er	mergency	Rental Assistance 2			
Funding from General Fund?	CYes © No If	Yes\$. %			
Grant/Amendment Informatio	n (for grants acceptance and	awards)	C Award C Amendment			
Document Type:			Grant Number (i.e.,15-123):			
Commencement Date:	Termination Date:		Amendment Number:			
Commencement Date: Termination Date: Amendment Number: Match Amount: \$						
		. Ц				
*All Funding Source(s) requir	ea:					
*Match funding from General	Fund? CYes CNo If	Yes \$	%			
*Match funding from other so	011 011 111		%			
*Funding Source:						
*If Federal funds are received Federal government or passe			е			
Contact: Rise Hart	16 D 1 A		Tolonberg, 704 5700			
Department: Community & W			Telephone: 724-5723			
Department Director Signature		1	M D'/2012 DIC/222			
Deputy County Administrator		7/1	Cara la			
County Administrator Signatur (Required for Board Agenda/Addendum)		W	Callen			

PIMA COUNTY COMMUNITY & WORKFORCE DEVELOPMENT DEPARTMENT --Sullivan Jackson Employment Center Project: Emergency Rental Assistance Program Subrecipient: Compass Affordable Housing, Inc. 48 North Tucson Blvd. Suite 102 Tucson, AZ 85716 Contract No.: CT-CR-22-134 Contract Amendment No.: 01 10/01/21 - 09/30/22 \$203,320,00

Termination Date This Amendment:	09/30/23		mendment / d Total Am		\$332,257.60 \$535,577.60				
Unique Entity Identifier: YLT6HE6EL666	SAM Re	SAM Registration Date: 2/10/21							
Research or Development:	☐ Yes	☐ Yes ⊠ No							
Federal Contract No:		Award Date: 2022							
Required Match: ☐ Yes ☒ No	Match A	Match Amount:							
Indirect Cost Rate:	☐ NIC	☐ NICR		☑ de minimis ☐					
Status of Contractor:	Subrecipient Subrecipient		☐ Contractor						

N/A

Orig. Contract Amount:

Prior Amendments Amount:

CFDA	Grant Program	National Funding	Pima County Award	FAIN
21.023	Emergency Rental Assistance Program 2	FY21 \$21,550,000,000	\$12,018,046.20	ERAE0011

FEDERAL FINANCIAL ASSISTANCE SUBAWARD - AMENDMENT ONE

BACKGROUND AND PURPOSE.

Original Contract Term:

Termination Date Prior Amendment:

- 1.1. Background. On December 21, 2021, County and Compass Affordable Housing, Inc. ("Subrecipient"), entered into the above-referenced Subaward to assist eligible households that are unable to pay rent and utilities due to the COVID-19 pandemic.
- 1.2. Purpose, As a Subrecipient of U.S. Department of the Treasury Emergency Rental Assistance Program 2 funds, Subrecipient will conduct all activities under this Subaward accordingly. County finds that it is in the best Interests of the residents of Pima County to provide rent and utilities assistance due to the COVID-19 pandemic for an additional year.
- TERM, SECTION 2. Pursuant to Paragraph 2.1, County exercises the first of three extension 2. options. The commencement date for Amendment No. 1 is October 1, 2022. This Amendment will terminate on September 30, 2023.
- COMPENSATION AND PAYMENT, SECTION 5, Paragraph 5.1 is amended to increase "the 3. Maximum Allocated Amount" from \$203,320.00 to \$535,577.60. The rest of Paragraph 5.1 remains the same.

4. EXHIBIT A – SCOPE OF WORK - BUDGET, SECTION 11. The table is deleted in its entirety and replaced with the following:

Eligible Activity	2022-2023
Personnel/Housing Stability Services – wages, salaries, fringe (6 FTE)	\$261,976.00
Personnel/Direct Administrative – wages, salaries, fringe	\$20,000.00
Materials and Supplies (includes office furnishings and equipment; the cost of each item in this line item must stay under the \$5,000 capitalization threshold)	\$5,000.00
Utilities and Insurance for two separate offices for Housing Stability Services personnel only	\$2,400.00
Subtotal (Modified Total Direct Costs (MTDC)	\$289,376.00
Indirect Cost Recovery (10% de minimis Indirect Cost Rate x MTDC Subtotal)	\$28,937.60
Subtotal (MTDC + Indirect Cost Recovery)	\$318,313.60
Rent for two separate offices for Housing Stability Services personnel only	\$13,944.00
GRAND TOTAL	\$332,257.60

 EXHIBIT B – APPROVED BUDGET AND BILLING is deleted in its entirety and replaced with the following:

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SIGNATURE PAGE TO FOLLOW

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:	SUBRECIPIENT:
	Maryano Engline
Sharon Bronson, Chair Pima County Board of Supervisors	Authorized Signature
Date:	MARYANN Beerly
ATTEST:	Date: 8-16-22
Clerk of the Board	
Date:	
APPROVED AS TO CONTENT: Director, Community & Workforce Development APPROVED AS TO FORM:	

93658 / 01008479 / v 1

Deputy County Attorney

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