



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT**

### **CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: August 15, 2022

*\* = Mandatory, information must be provided*

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

City of Tucson

**\*Project Title/Description:**

U.S. Department of Housing and Urban Development (HUD) Continuum of Care Program - End of Chronic Homelessness Supportive Housing Program (ECHO) Intergovernmental Agreement (IGA) between the City of Tucson and Pima County.

**\*Purpose:**

The City of Tucson received funds from HUD for the ECHO Program. The grant targets individuals experiencing homelessness. The Pima County Sullivan Jackson Employment Center (SJEC) takes a holistic approach to ending homelessness. SJEC will provide outreach, job training and employment placement activities for chronically homeless individuals receiving services from City's ECHO Housing Providers. This amendment will provide additional funding for the period October 1, 2021 to September 30, 2022.

Indirect costs: 10%.

Attachment: FY21/22 IGA Contract No. 19107

**\*Procurement Method:**

Not applicable.

**\*Program Goals/Predicted Outcomes:**

Job training and employment opportunities for chronically homeless individuals to move into and retain stable housing.

**\*Public Benefit:**

The program reduces the number of individuals experiencing homelessness in Pima County.

**\*Metrics Available to Measure Performance:**

The program produces an annual performance report in the Homeless Management Information System.

**\*Retroactive:**

Yes. County received the amendment from the City of Tucson on 6/30/22. After several revisions, the amendment was finalized on 7/7/2022. If the amendment is not approved, several chronically homeless individuals will not receive ECHO funds for supportive services.

GHI OK  
AF 7/26/22

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☒ Amendment

Document Type: GTAM Department Code: CR Grant Number (i.e., 15-123): 23-001

Commencement Date: 10/1/21 Termination Date: 9/30/22 Amendment Number: 1

☒ Match Amount: \$ 12,583.50 ☒ Revenue Amount: \$ 50,334.00

**\*All Funding Source(s) required:** US Department of Housing & Urban Development (HUD)

**\*Match funding from General Fund?** ☒ Yes ☐ No If Yes \$ 12,583.50 % 25

**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** Federal government HUD funds are passed through from the City of Tucson

Contact: Rise Hart

Department: Community & Workforce Development Telephone: 724-5723

Department Director Signature/Date: [Signature] 7/18/2022

Deputy County Administrator Signature/Date: [Signature] 23 July 2022

County Administrator Signature/Date: [Signature] 7/21/2022

(Required for Board Agenda/Addendum Items)

# GRANT AGREEMENT AMENDMENT

CONTRACT NUMBER: 19107 AMENDMENT NUMBER: 1

AGENCY: Pima County - Sullivan Jackson Employment Center

PROJECT: ECHO Permanent Supportive Housing Program

## RECITALS

WHEREAS, the City of Tucson and Pima County – Sullivan Jackson Employment Center entered into Intergovernmental Agreement #19107 for administration of the ECHO Permanent Supportive Housing Program effective October 1, 2021, and

WHEREAS, the aforementioned Intergovernmental Agreement permits the City of Tucson and Pima County to extend the Intergovernmental Agreement subject to available funds and mutual agreement, and

WHEREAS, on April 15, 2021, the City of Tucson was awarded U.S. Department of Housing and Urban Development Fiscal Year 2020 Continuum of Care Program funds (CFDA 14.267) in the amount of \$671,917 for administering the ECHO Permanent Supportive Housing Program; and

WHEREAS, the City of Tucson and Pima County desire to extend Intergovernmental Agreement 19107 to maintain Pima County Sullivan Jackson Employment Center's participation as a project subrecipient through September 30, 2022;

NOW THEREFORE, the parties agree to the following:

**TERMS AND CONDITIONS:** All terms and conditions as stated and approved in the original grant agreement shall be applicable to this AMENDMENT except as follows:

1. The performance period shall be extended through September 30, 2022.
2. Funding for eligible and pre-approved costs defined in original agreement shall be reimbursable using funds awarded to the City of Tucson by the U.S. Department of Housing and Urban Development through the extended period of Grant #AZ0161L9T0112005 (CFDA 14.267).

**This/these change(s) shall be effective as of October 1, 2021. All other provisions, terms, and conditions of the Agreement shall remain in full force and effective, as set forth.**

## CITY OF TUCSON HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT

E-SIGNED by Liz Morales  
on 2022-06-15 22:10:57 GMT

Liz Morales, Director and not Personally

June 15, 2022


Date

Attested by:  City Clerk and not Personally

Date

## PIMA COUNTY COMMUNITY AND WORKFORCE DEVELOPMENT DEPARTMENT

E-SIGNED by Daniel Sullivan  
on 2022-06-20 22:29:43 GMT

  
Daniel Sullivan, Director and not Personally

June 20, 2022

Date

Attested by – Clerk of the Board and not Personally

Date

Pursuant to A.R.S. § 11-952 (D), the attorneys for the parties have determined that the foregoing Agreement is in proper form and is within the powers and authority granted under the laws of this State to the parties

E-SIGNED by Jennifer Bonham  
on 2022-06-15 19:57:46 GMT

June 15, 2022

City Attorney, not personally

 July 18, 2022  
County Attorney, not personally

**Chair, Board of Supervisors**

# **ECHO PERMANENT SUPPORTIVE HOUSING PROJECT**

**SUBRECIPIENT BUDGET (OCTOBER 1, 2021 - SEPTEMBER 30, 2022)**

**SUBRECIPIENT ORGANIZATION: Pima County Sullivan Jackson Employment**

**PROJECT BUDGET: \$ 50,334**

	BUDGET
<b>Supportive Services</b>	
Direct Costs	48,831
Indirect Costs	0
Subtotal	48,831
<b>Admin</b>	
Direct Costs	1,503
Indirect Costs	0
Subtotal	1,503
<b>Direct Cost Total</b>	<b>48,831</b>
<b>Admin Total</b>	<b>1,503</b>
<b>Total Project Cost</b>	<b>50,334</b>
<b>**A detailed line item breakdown is to be provided with this exhibit**</b>	
All requests for budget changes must be submitted in writing, and approved by the Housing and Community Development Department/Planning and Community Development Division prior to expenditure. Budget modifications may be limited and are subject to relevant City, TPCH, and/or HUD approval.	